

**HOLCOT PARISH COUNCIL**  
**MINUTES OF THE ANNUAL GENERAL MEETING OF HOLCOT PARISH**  
**COUNCIL HELD ON MONDAY 18<sup>TH</sup> MAY 2015 AT 7.30pm IN THE**  
**CHURCH ROOM**

1. Apologies: M Wilson  
Present: R Gunnett, K Buckle, R Sinclair J Fountainn, D Walker, P Scordellis, R Hawkins, A Carter, K Winter (Clerk)  
PC Mark Osborne  
The declarations of Acceptance and the Compliance of the Code of Conduct were signed by members of the council in the presence of the clerk.
2. Election of Chairman  
Councillor Gunnett was elected unopposed  
Proposed: R Hawkins; seconded P Scordellis
3. Election of Vice Chairman  
Councillor Buckle having no seconder Councillor Walker was elected vice chairman.  
Proposed P Scordellis; seconded R Gunnett
4. Responsibilities of Councillors.  
The sectors were agreed as follows:  
Moulton Road – J Fountain  
Back Lane & Brittens View – D Walker  
Brixworth Road & Glebe Close – M Wilson  
Sywell Road,Ivy Farm & 1 to 5 Sunny Bank – K Buckle  
Main Street,Farm Close & Wallgarth – R Gunnett  
Rectory Lane,Beelhook & Walgrave Road – P Scordellis  
Poplars Lane & Winsland Court – R Sinclair  
All outlying properties – R Hawkins  
  
Responsibilities  
United Charities – R Gunnett & R Hawkins  
Village Hall – D Walker & P Scordellis  
Church Room – R Gunnett  
Parish Liaison – R Gunnett & K Buckle  
Playing Field – R Sinclair  
Police Matters, Traffic & Neighbourhood Watch – K Buckle  
Lights – M Wilson  
Footpaths – R Gunnett  
Fundraising – K Buckle  
Newsletter – J Fountain  
Youth matters – R Sinclair & J Fountain  
Planning – R Gunnett  
Web Site – D Walker  
NNSUE – R Sinclair & P Scordellis
5. Adoption of Standing Orders

The standing orders were adopted  
Proposed: R Sinclair; seconded: R Hawkins

6. Adoption of Financial Standing Orders  
The financial standing orders were adopted  
Proposed: R Sinclair; seconded: R Hawkins
7. Adoption of Code of Conduct  
The code of conduct was adopted subject to clarification on the inclusion of “police authority” in the code.  
Proposed: D Walker; seconded K Buckle
8. Appointment of Responsible Financial Officer  
Mr K Winter (Parish Clerk) was appointed RFO  
Proposed: R Gunnett; seconded: D Walker
9. Dates and Times of Meetings  
Meetings to be on the third Monday of the month including August and December. All meetings to start at 7.30pm
10. Declarations of Interest:  
None
11. Police Matter  
PC Osborne felt there was nothing major to report. Speed watch and HGV,s are being monitored. PC Osborne will report concerns about drug dealing and anti social behaviour.
12. Minutes  
The minutes were approved and signed.  
Proposed R Hawkins; seconded D Walker
13. Matters Arising  
The response on road signs from Councillor Shepherd would be followed up. Councillor Shepherd would be approached for grant towards work on Washbrook.  
Special Constables would be put on the next agenda.  
Need to follow up issue of light in Poplars Lane  
The clerk was asked to write to Mrs Tanser and also to the three retiring councillors.  
Councillor Hawkins would organise demonstration of the use of the new gym equipment.  
Friends of Holcot will meet first and third Friday of each month.  
Holcot will be included in 106 agreements.
14. Planning  
DA/2015/0310 – there were no objections to the amended plan.

15. New Residents  
None
16. District Councillor's report  
A brochure on developments in the district was circulated.
17. Vacancy for Parish Clerk  
It was agreed to advertise the vacancy of the web site.
18. Village Hall  
Councillor Scordellis that there had been some vandalism including the switching off of the external fireman switch to the central heating..  
The suggestion of dummy CCTV cameras was not supported.  
It was agreed that the posts on the edge of the Village Hall garden should be removed .
19. Web Site  
Councillor Walker reported that there had been 26000 visits over the year the most popular being the Home Page, the Parish Council, the White Swan and the Village Hall.
20. Footpaths  
Councillor Gunnett reported it was hoped for a decision on the proposed path along the mere within the next four weeks.
21. Correspondence  
The lower quotation from Mr Warren for a dropped curb and crossover was agreed. It was also emphasised that this subsidy applies only to residents.
22. Annual Village Meeting  
It was agreed that the AVM would be held on 19<sup>th</sup> July.  
Suggestions for activities included:  
Suggestions for updating the Parish Plan  
Publicity for the Special Constable scheme  
Presentation by Historical Society  
Presence of various Holcot groups.
23. Finance  
Current account           14529.41  
Deposit account         7993.57

Invoices

100792	Park Landscapes	612.72
100793	Ascomi	30.00
100794	Insurance	1794.87
100795	Wicksteed	5400.00
100796	Eon	834.00
100797	Washbrook	132.18
100798	Washbrook	32.04

Proposed D Walker; seconded R Hawkins

The internal audit document was accepted and signed.

The clerk was asked to produce information on regular expenditure.

24 Councillors' Comments

Councillor Walker asked that Communications be put on the next agenda

Councillor Gunnett asked if there is anything the Parish Council can do to promote the White Swan.

25 The next meeting was confirmed as 15<sup>th</sup> June 2015

The meeting closed at 9.56pm