

Minutes of the Holcot Parish Council Meeting held on Monday 18 April 2016 at 7.30pm

16/84 **Apologies:** Councillor P Scordellis, Councillor J Fountain

Present: Chairman: R Gunnett

Councillors: D Walker, M Wilson, K Buckle, R Sinclair, R Hawkins,
A Carter

Clerk: L Callan

Public: Mr. M Jessett

16/85 **Declarations of Interest**

None

16/86 **Minutes of the last meeting**

Signed and approved.

Proposed: Councillor Hawkins, Seconded: Councillor Wilson

16/87 **Logo**

Mr. Jessett presented a variety of Logos to the Council for consideration, from which two were preferred. Mr. Jessett will work on some different colours to show how they will work on different material, and get back to the Council before the next meeting.

16/88 **Matters Arising**

The Walgrave Community Connector has not yet sent the clerk a village survey, and the clerk will follow this up. **Action 16/88.1**

16/89 **Queen's Birthday Celebrations**

The £500 grant has been approved by Daventry District Council subject to a couple of terms and conditions.

The following Action Point was completed: 16/34.1

16/90 **Defibrillator**

Councillor Wilson reported that the cost for the defibrillator including installation, is £1655. Power supply will be fed from the back panel of the phone box. Councillor

Wilson is meeting with the Church Rooms Electrician who will give a price for the connection, which the Church Rooms will pay for. Mr Moulds will pay for the defibrillator directly, and he has given some words to be written on a plaque. The installation will take place in around three weeks time.

Councillor Wilson will facilitate a meeting with a list of co-ordinators in the village, with the intention of forming a committee. **Action 16/90.1**

The following Action was completed: 16/61.1

16/91 **Village Maintenance**

Previous plans to create two parking spaces adjacent to 2 Brixworth Road can no longer be followed through due to Highway standards and cost. The Council discussed and agreed to place posts around the grass verges at the crossroads on Moulton/Brixworth Road instead, with the intention of tidying up the green. It was proposed that posts would be placed around 90% of the grass, and one access patch would remain.

Proposed: Councillor Hawkins, Seconded: Councillor Wilson

Councillor Gunnett will speak to Friends of Holcot about installing the posts. **Action 16/91.1**

The following Action Point was completed: 16.62.1

The following Action Point has been updated with Action Point 16/91.1: 16/63.1

The litter pick will now take place on Sunday 22 May.

16/92 **Police Matters**

Councillor Buckle reported that our Village Parish Constable is continuing to complete lots of training.

The monthly crime summaries were issued last week, and two crimes in Holcot were reported. On 29th February, there was an entry into a property in Back Lane, via an insecure back door, with items taken. Between 28-29 March, the pay machine was ripped out of the ground and removed at the reservoir car park.

Councillor Gunnett thanked Councillor Buckle for her influence in securing an ANPR Van in the village.

The following Action Point was completed: 16/37.1

16/93 **Planning**

Councillor Gunnett asked the clerk if each planning application could be listed separately under 'Planning' on the Agenda from next month.

Two applications had been received this month:

Manor House, Rectory Lane, Holcot

Listed Building Consent for replacement of concrete roof tiles with slate tiles. Various external and internal alterations including creating link between main building and barn outbuilding.

There were no comments regarding this application.

3 Walgrave Road, Holcot

Demolition of toilet/utility. Construction of two storey and single storey side extension.

There were no comments regarding this application.

The clerk will inform Daventry DC. **Action 16/93.1**

The following Action Point was completed: 16/64.1

16/94 **Highways**

Councillor Buckle has written to Highways regarding the white lines at the bottom of Poplars Lane and also other roads in Holcot. The reply stated that the work would be undertaken over the summer.

Councillor Buckle has received a reply to her letter regarding NNOR. Councillor Sinclair will read through the material and draft a letter/liase with Councillor Buckle. **Action 16/94.1**

The following Action Point was completed: 16/65.1

16/95 **The White Swan**

Action 16/66.1 is pending

16/96 **Village Seat**

Action 16/41.1 is pending

16/97 **Youth Matters**

To be discussed next month.

16/98 **Lighting**

The new lamp on Poplars Lane is looking good. Western Power have been informed about the new LED lamp, and the fuse has been pulled from Hannington Road. Councillor Wilson has asked Western Power to issue a new unmetered supply certificate.

The following Action Point is pending: 16/70.1

16/99 **New Residents**

None

16/100 **Website and Communications**

Nothing to report.

16/101 **Northampton SUE**

Ongoing. Nothing specific to report this month.

The following Action Points were completed: 16/73.1, 16/73.2

16/102 **Village Hall**

Nothing to report.

16/103 **Footpaths**

The clerk is chasing up an update for the Holcot - Walgrave footpath.

The following Action Point is pending: 16/49.1

16/104 **Playing Field**

The clerk received some quotes from Wicksteed for fixing the roundabout and the cost of an inspection. The Council agreed that the clerk should go ahead and organise these. **Action 16/104.1**

The following Action Points were completed: 16/76.1,16/76.2

16/105 **Bins**

It was agreed that this would be taken off the next Agenda.

16/106 **Neighbourhood Plan**

Councillor Carter explained that a questionnaire should be the first stage of a neighbourhood plan. Councillor Carter kindly agreed to give the clerk a copy of an old questionnaire so that Holcot Parish Council can create their own from that and put it on the website. **Action 16/106.1**

16/107 **Finance and Budget Reforecast**

Business Account	£7997.64	
Actual Balance		
Current Account Actual Balance	£4335.40	
CHEQUE NUMBER	AMOUNT	DESCRIPTION
100854	£362.53	EON - Electricity 01.01.16-01.04.16
100855	£1854.13	AON - Parish Council Insurance

		01.06.16-31.05.17
100856	£409.78	Northants NCALC - Membership Fee
100857	£74.33	R Gunnett - Fencing for Washbrook
INCOME	£372.06	Mowing Grant
	£216.08	Allotment reimbursement
TOTAL INVOICES	£2700.77	
ACTUAL AVAILABLE BALANCE IN CURRENT ACCOUNT	£1634.63	

The Financial Year 16/17 budget was reviewed and re-forecasted where appropriate, including carrying forward items from FY 15/16 as necessary. It was agreed and confirmed. Councillor Walker will post a copy of the reforecast on the website. **Action 16/107.1.**

Councillor Hawkins requested that the spreadsheet be sent out in PDF format.

16/108 Correspondence

The Council decided that the Annual Village Meeting would take place on Sunday 5 June at 2.30 p.m. at the Village Hall, subject to room availability. The format will be decided at the next Parish Council Meeting, including discussions about inviting other village organisations.

Councillor Walker will inform residents via the website once the clerk has confirmed that the Village Hall is available. **Action 16/108.1**

16/109 Councillors' Comments

Councillor Gunnett announced that he would not be standing for Chairman again at the Annual Meeting in May, when a new Chairman and Vice-Chairman will be elected.

16/110 Date of Next Meeting

Monday 16 May - Annual Meeting. 7.30 p.m.

The meeting closed at 9.22 p.m.

ACTION POINTS

AGENDA ITEM	WHO	ACTION POINT
Matters Arising 16/88.1	Clerk	Chase survey - Walgrave Community Connector
Defibrillator 16/90.1	MW	Facilitate meeting with co-ordinators and form committee
Village Maintenance 16/91.1	RG	Speak to Friends of Holcot regarding posts around grass verge
Planning 16/93.1	Clerk	Inform Daventry DC that there

		have been no comments regarding Manor House and 3 Walgrave Road
Highways 16/94.1	KB/RS	Liaise regarding NNOR reply
The White Swan 16/66.1	RS	Provide paperwork for protection measures
Village Seat 16/41.1	RG	Order Seat
Lighting 16/70.1	MW	Ask EON for updated survey
Footpaths 16/49.1	Clerk	Follow up on Holcot - Walgrave footpath
Playing Field 16/104.1	Clerk	Organise inspection and tell Wicksteed to go ahead with roundabout repairs
Neighbourhood Plan 16/106.1	Clerk/DW	Create survey for website
Finance 16/107.1	DW	Post reforecast on website
Correspondence 16/108.1	DW	Put Annual Village Meeting date on website