

HOLCOT PARISH COUNCIL

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Date: 14 June 2016
To: All parish councillors
From: Mrs L Callan, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Holcot Parish Council in the Church Rooms, Main Street, Holcot Northamptonshire, NN6 9SP on **Monday 20 June 2016** at 7.30 p.m. when the under mentioned business will be transacted.

AGENDA

16/141 **Apologies:** *to receive and approve apologies for absence*

PRESENTATION

16/142 **Parish Council Logo** *Presentation by Mark Jessett. Council to agree on a Logo and implementation.*

PUBLIC PARTICIPATION

16/143 **Public address to the council** *members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*

STANDARD ITEMS FOR REPORT AND DECISIONS

16/144 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *(members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*

16/145 **Minutes of the last meeting:** *to receive and approve for signature the minutes of the meeting held on Monday 16 May 2016.*

16/146 **Matters Arising** *Action Points from previous meetings not covered on agenda:*

16/66.1	The White Swan	RS	Protection measures
16/41.1	Village Seat	RG	Order Seat

16/49.1	Footpaths	Clerk	Follow up new footpath
16/114.1	Website	DW	Research software
16/133.1	Playing Field	RS	Provide inspection diary
16/137.1	Approval of accounts	RS/DW	Review fixed asset register

- 16/147 **Correspondence** to agree response/action to correspondence received
1. Monthly incident summaries for April
 2. Moulton Surgery: Moulton and surrounding areas Health & Wellbeing Strategy 2016 - 2020
 3. New Clerk salary scales for 2016/17 and 2017/18
 4. OMBHH Development Working Group Meeting - Thursday 9 June 2016
 5. Fixed Penalty notice for fly-tipping

16/148 **New Parishioners**

GOVERNANCE AND CONTROL FOR CONSIDERATION AND DECISION

- 16/149 **Financial Regulations** to review and approve the draft regulations.
- 16/150 **Internal Audit report for year ending 31 March 2016** to receive report and consider any matters arising or actions required.
Appoint an internal controls councillor, to oversee the work of the RFO and governance.

ITEMS FOR DISCUSSION AND DECISION

- 16/151 **Annual Parish Meeting outcome and actions** review and address any actions.
- 16/152 **Walgrave Connector draft survey** to review draft survey for circulation and implementation.
- 16/153 **Neighbourhood planning** agree approach to determine the plan for neighbourhood planning activity.
- 16/154 **Nature Reserve - access for villagers** discuss and agree opportunity for enabling access to nature reserve.
- 16/155 **Crossroads Landscaping** receive report, and agree next steps.

ITEMS FOR REPORT AND DECISIONS ARISING

- 16/156 **Defibrillator** receive report and update, and agree opening.
- 16/157 **Friends of Holcot/Village Maintenance** receive report and agree work requests.
Discuss overgrown hedges on Brixworth Road and agree actions.
Discuss war memorial maintenance options and related funding.
- 16/158 **Lighting** receive report and agree any actions.
- 16/159 **Northampton North SUE & NNOR** receive report and agree actions.
- 16/160 **Parish Liaison** receive report on the Parish & Town Councils' Liaison meeting on Thursday 16 June.
- 16/161 **Planning** discuss and confirm comments on current applications
- 16/162 **Police Matters and Neighbourhood watch** receive report and updates.
- 16/163 **Traffic Management and Road Safety** receive report and agree actions.
Discuss speed zoning, and causeway related parking issues.
- 16/164 **United Charities** receive report and agree any actions.

FINANCIAL CONTROL

- 16/165 **Finance** to receive financial report, and approve payments as listed, totalling £3262.65.

£74.41	Northamptonshire County Council - overpayment for mowing grant	100862
£15.92	Anglian Water - Water supply for allotment	100863
£197.32	Newsletter (incl. price increase of £7.32)	100864
£50	Tea and Cakes for Annual Parish Meeting	100865
£1200	Church Grant (incl. £200 for church clock)	100866
£1000	Village Hall Grant	100867
£350	Holcot Hub Grant	100868
£375	Clerk salary	100869
£3262.65		

NEXT AGENDA

16/166

Agenda to request items for inclusion on the agenda for the next meeting.

NEXT MEETING

16/167

To note the date of the next meeting: 15 August 2016

L.M. Callan

Mrs L Callan
Clerk to Holcot Parish Council