

HOLCOT PARISH COUNCIL

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Date: 7 August 2016
To: All parish councillors
From: Mrs L Callan, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Holcot Parish Council in the Church Rooms, Main Street, Holcot Northamptonshire, NN6 9SP on **Monday 15 August 2016** at 7.30 p.m. when the under mentioned business will be transacted.

AGENDA

- 16/168 **Apologies:** *to receive and approve apologies for absence.*
- 16/169 **PUBLIC PARTICIPATION**
Public address to the council: *members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 16/170 **STANDARD ITEMS FOR REPORT AND DECISIONS**
To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:*(members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*
- 16/171 **Minutes of the last meeting:** *to receive and approve for signature the minutes of the meeting held on Monday 20 June 2016.*
- 16/172 **Matters Arising**
- 16/173 **New Parishioners**
- 16/174 **Review actions not covered elsewhere:** *receive reports on actions outstanding.*
- 16/175 **Correspondence:** *to agree response/action to correspondence received*
1. OMBHH Minutes
 2. Superfast Broadband
 3. Invite to Town & Parish Council Expo on 9 September
 4. Monthly Police Summaries

5. Online resident welcome pack
6. Practitioners guide complete
7. Housing implementation strategy
8. Rural exception scheme
9. Community minibus
10. AGM NCALC on 8 October (deadline for replies - 26 September)
11. Rural opportunities bulletin
12. Back Lane Road closure
13. Northants CALC update
14. Security - places of worship
15. Signs
16. Spraying dog poo
17. Thank you letter from Holcot Village Hall
18. Thank you letter from Holcot Church
19. Dog stealing attempt
20. Daventry District Council Part 2A/B Local Plan
21. Danny Moody - public parks, superfast broadband etc.

GOVERNANCE FOR CONSIDERATION AND DECISION

- 16/176 **Correspondence approach:** *review and confirm the Council's approach to dealing with correspondence*
- 16/177 **Risk Management:** *review of risk assessment form and approval.*
- 16/178 **Review Councillors responsibilities:** *consider the allocation of website editor and Internal Controls Councillor responsibilities. Review all other responsibilities.*

ITEMS FOR DISCUSSION AND DECISION

- 16/179 **Playing Field Maintenance Report:** *discuss report and agree actions.*
- 16/180 **Neighbourhood Planning:** *agree approach to determine the plan for neighbourhood planning activity.*
- 16/181 **Parish Logo:** *samples of Logo on Letterhead etc for approval.*

ITEMS FOR REPORT AND DECISIONS ARISING

- 16/182 **Planning:** *agree response to application number DA/2016/0713, Polly's Cottage, Back Lane, Holcot. Listed building consent for construction of new porch, altering 3 windows into doors, enlarging one window, various internal alterations and new pathway to main entrance.*
- 16/183 **Book Exchange:** *receive report and update.*
- 16/184 **Defibrillator:** *receive update.*
- 16/185 **Friends of Holcot/Village Maintenance:** *receive report and agree work requests.*
- 16/186 **Lighting:** *receive report and agree any actions.*
- 16/187 **Communications - Website & Newsletter:** *receive reports and updates.*
- 16/188 **Northampton North SUE & NNOR:** *receive report and agree actions.*
- 16/189 **Playing Field:** *receive report and updates.*
- 16/190 **Police Matters and Neighbourhood watch:** *receive updates, including recent incident report.*
- 16/191 **Traffic Management and Road Safety:** *receive report and updates.*
- 16/192 **Village Hall:** *receive report and updates.*
- 16/193 **Village Seat:** *receive update*
- 16/194 **Youth Matters:** *receive report and updates.*

FINANCIAL CONTROL

16/195 **Finance:** *to receive financial report, and approve payments as listed, totalling £1956.07.*

£85.20	<i>Wicksteed Playgrounds - Accompanied Inspection</i>	100870
£104.38	<i>E-ON - Lighting Maintenance for quarter ending 30 June 2016</i>	100871
£354.33	<i>E-ON - Lighting 01.04.16 - 30.06.16</i>	100872
£1412.16	<i>Park Landscapes - Mowing 03.05.16 - 30.06.16</i>	100873

16/196 **Reforecast:** *undertake and approve a reforecast*

NEXT AGENDA

16/197 **Agenda:** *to request items for inclusion on the agenda for the next meeting.*

NEXT MEETING

16/198 **To note the date of the next meeting:** *19 September 2016*

L.M. Callan

Mrs L Callan
Clerk to Holcot Parish Council