

HOLCOT PARISH COUNCIL

2 Walgarth Court
Holcot
NN6 9TL

Telephone: 01604 781230 / 07547505027
E-mail: clerk@holcotvillage.co.uk
Website: www.holcotvillage.co.uk

----- Date: 15 November 2016

To: All parish councillors
From: Mrs L Callan, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Holcot Parish Council in the Church Rooms, Main Street, Holcot Northamptonshire, NN6 9SP on **Monday 21 November 2016** at 7.30 p.m. when the under mentioned business will be transacted.

AGENDA

16/256 **Apologies:** *to receive and approve apologies for absence.*

16/257 **PUBLIC PARTICIPATION**
Public address to the council: *members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*

16/258 **STANDARD ITEMS FOR REPORT AND DECISIONS**
To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:*(members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*

16/259 **Minutes of the last meeting:** *to receive and approve for signature the minutes of the meeting held on Monday 17 October 2016.*

16/260 **Matters Arising**

16/261 **New Parishioners**

16/262 **Review actions not covered elsewhere:** *receive reports on actions outstanding.*

16/263 **Correspondence:** *to agree response/action to correspondence received.*

1. *E-Mail, sent 27.10 - invite to join community speed watch (to be discussed under 'Traffic Management & Road Safety)*
2. *E-Mail, sent 27.10 - Proposals by BT to remove telephone boxes.*
3. *E-Mail, set 27.10 - Daventry and District forum*
4. *Message from parishioner regarding theft of lawnmowers and footpath (to be discussed under 'Police Matters and Neighbourhood Watch'.*
5. *E-Mail, sent 03.11 & 10.11 - Crime monthly summaries*
6. *E-mail, sent 05.11 - NCALC response to precept capping.*
7. *E-Mail, sent 10.11 - Searching for Planning applications.*

GOVERNANCE FOR CONSIDERATION AND DECISION

- 16/264 **Clerk contract and Salary:** *to complete and sign the clerk's contract of employment, and issue it to the clerk in order to comply with the Employment Rights Act 1996. Agree Clerk's salary scale.*

ITEMS FOR DISCUSSION AND DECISION

- 16/265 **Playing Field Maintenance Plan:** *discuss items that require actions.*
16/266 **Neighbourhood Planning Plan:** *receive 'plan' for a plan, and discuss first steps.*
16/267 **Crossroads:** *Councillor Wilson to report back to council with resident feedback on phase one of the project. Agree next steps.*
16/268 **Historic photos project:** *Clerk to inform of any resident feedback. Agree next steps.*
16/269 **A43 impact plan:** *receive report, and discuss and decide a response to Highways A43 Team proposals.*
16/270 **Appointment of replacement Councillor:** *agree plan and actions.*
16/271 **Review Councillors responsibilities:** *review all responsibilities.*

ITEMS FOR REPORT AND DECISIONS ARISING

- 16/272 **Planning:** *DA/2016/0847 Installation of 1 no.18m lattice tower with 3 no. antennas, 3 equipment cabinets and ancillary development within chain-linked fenced compound, installation of access gate and hardstanding. AMENDED.*
16/273 **Church Rooms:** *receive report/updates.*
16/274 **Footpaths:** *receive updates.*
16/275 **Communications and newsletter:** *receive updates.*
16/276 **Traffic Management and Road Safety:** *receive report, and update on Rectory Lane signage. Discuss invite to join Community Speed Watch 2017 and agree response.*
16/277 **Northampton North SUE & NNOR:***receive report.*
16/278 **Playing Field:** *receive report, and update on latest playing field inspection.*
16/279 **Police Matters and Neighbourhood Watch:** *receive report and updates. Discuss website message from resident regarding theft of lawn mowers/footpath.*
16/280 **United Charities:** *receive updates.*

FINANCIAL CONTROL

- 16/281 **Approve October reforecast:** *approve reforecast for the remainder of 16/17.*
16/282 **Prepare Draft Budget:** *Discuss and agree the 17/18 draft budget.*
16/283 **Finance:** *to receive financial report, and approve payments below, totalling £403.16*

£375	Lisa Callan	Clerk Salary Oct - Dec	100885
£28.16	E.ON	Maintenance	100886

NEXT AGENDA

- 16/284 **Agenda:** *to request items for inclusion on the agenda for the next meeting.*

NEXT MEETING

- 16/285 **To note the date of the next meeting:** *16 January 2017.*

L.M. Callan

Mrs L Callan
Clerk to Holcot Parish Council