

# HOLCOT PARISH COUNCIL

Chairman: David Walker

Clerk: Mrs Lisa Callan  
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Holcot  
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**Minutes of the Holcot Parish Council Meeting**  
**held on Monday 17 October 2016 at 7.30p.m. in the Church Rooms, Main Street,**  
**Holcot, NN6 9SP**

**Councillors Present:** D Walker, R Hawkins, M Wilson, J Fountain, P Scordellis,  
R Gunnett, K Buckle, A Carter

**Clerk:** L Callan

**Public:** Jonathan Wren

16/227 **Apologies:** *to receive and approve apologies for absence.*  
Councillor A Carter, Councillor R Sinclair (away on business). The council accepted  
the apologies.

16/228 **Public address to the council:** *members of the public are invited to address the  
council. The session will last for a maximum of 15 minutes with any individual  
contribution lasting a maximum of 3 minutes. Members of the public should  
address their representation through the chairman of the meeting.* Mr. Wren  
addressed the council about inappropriate parking on the pavement outside his  
front door, when people are visiting the pub. As it is illegal for a vehicle to block a  
footpath, Mr. Wren will be sending a report to Highways about it, but wanted to  
inform the Council in advance.

16/229 **To receive declarations of interest under the Council's Code of Conduct related  
to business on the agenda:** *(members should disclose any interests in the business to  
be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest  
will require that the member withdraws from the meeting room during the transaction  
of that item of business).* None

16/230 **Minutes of the last meeting:** *to receive and approve for signature the minutes of the  
meeting held on Monday 19 September 2016.* Approved and signed.

16/231 **Matters Arising:** None

16/232 **New Parishioners:** Keith Jessop and Sandra Quigley, Moulton Road.

16/233 **Review actions not covered elsewhere:** *receive reports on actions outstanding.*

<b>16/94.1</b>	<b>KB/RS</b>	<b>OUTSTANDING</b>
16/127.1	Clerk	White line inspection taking place end of October. Clerk to continue follow up
<b>16/41.1</b>	<b>RG</b>	<b>OUTSTANDING</b>
16/49.1	Clerk	Ongoing
16/136.1	Clerk	Pending until RG visits bank
<b>16/165.1</b>	<b>RG</b>	<b>OUTSTANDING</b>
<b>16/137.1</b>	<b>RS/DW</b>	<b>OUTSTANDING</b>
<b>16/154.1</b>	<b>RG</b>	<b>OUTSTANDING</b>
16/174.1	Clerk	Completed
16/174.2	Clerk	Completed - council agreed to hold off until timeline of footpath is known
16/174.5	KB	Completed. County committee considered 30mph zoning, but it was dismissed
<b>16/179.1</b>	<b>RS</b>	<b>OUTSTANDING</b>
<b>16/180.1</b>	<b>RS</b>	<b>OUTSTANDING</b>
<b>16/185.1</b>	<b>RG</b>	<b>OUTSTANDING</b>
16/202.1	DW	Completed
16/204.1	JF	Completed
16/206.1	Clerk	Completed
16/203.2	MW	Completed - Councillor Wilson couldn't see a problem as it was dry
16/205.1	Clerk	Completed
<b>16/210.1</b>	<b>Clerk</b>	<b>OUTSTANDING</b>
<b>16/213.1</b>	<b>MW</b>	<b>OUTSTANDING</b>
16/215.1	Clerk	Completed
16/219.1	MW/Clerk	Completed - now with NPower
16/225.1	Clerk	Completed

16/234

**Correspondence:** to agree response/action to correspondence received.

1. *Media Release: Community Lottery:* posted on website
2. *Invitation to Walgrave PC Planning Meeting (phone mast):* meeting has already taken place.
3. *Informal evening meeting with Walgrave Wellbeing Centre 21 October:* Posted on website
4. *Neighbourhood planning assistance:* Noted
5. *TTRO (16/17) 536 - A43 Kettering Road, Overstone:* Noted
6. *NCALC Update :* Information about precept capping. Council decided no action necessary.
7. *DDC Media release - amazon jobs:* Noted
8. *Councillor Ann Carter - Futures Housing Group:* Noted.

16/235

**Wellbeing Survey:** discuss results of survey and agree next steps.

After discussing the results of the survey, the council decided there were no issues in Holcot. Councillor Hawkins will prepare a few words for the next newsletter to share the results of the survey **Action 16/235.1** Councillor Scordellis will respond to comments made in the survey, which will then be posted on the website. **Action 16/235.2**

The clerk will contact Alan Wild along with the survey results, to inform him that Holcot will not be participating in funding for a mini bus. **Action 16/235.3**

16/236

**Playing Field Maintenance Plan:** Councillor Sinclair to present plan of items that need action for approval. Will be discussed at next meeting due to Councillor Sinclair's absence.

- 16/237 **All 'project' spend items:** *confirm next steps where no plans exist.*  
 The council agreed to the following:  
**Road safety:** to remain at £2000  
**Digitise historic village photos:** to remain at £200. Councillor Walker will promote a project idea on the website, and ask if anyone would like to lead it.  
**Action 16/237.1**  
**Old School Site:** The council decided there would be no money spent on it this year.  
**Community Events:** No upcoming plans.  
**Local design statement:** to remain at £500.  
**Defibrillator:** £100  
**Village Seat:** to remain at £800  
**Crossroads landscaping:** to remain at £1000.  
**Village sign:** will be taken off.  
**Footpath:** remain at £500.
- 16/238 **Crossroads:** *discuss responses from parishioners and agree next steps.*  
 The council discussed ideas from parishioners. The council agreed to start Phase 1 of the project by placing posts around the corner between Moulton Road and Brixworth Road, and Phase 2 will be done in due course. Councillor Wilson will speak to residents with plans, and give feedback at the next meeting. **Action 16/238.1**
- 16/239 **Annual Review of Communications approaches:** *review, discuss and agree communications approaches for next 12 months. Councillors to give feedback on newsletter advertisements.*  
 Councillor Walker reported that the website is exceeding expectations on website hits. The council discussed the possibility of having a village Facebook page, but decided against it.  
  
 The council agreed to leave the newsletter in the current format, but to cut it down and adhere to the rules of those who need to pay for advertising.
- 16/240 **Meeting dates for 2017:** *discuss Easter bank holiday meeting date.*  
 As the third Monday in April is a bank holiday, the council have agreed to hold the April meeting a week later on Monday 24 April.
- 16/241 **Mowing costs for approval:** *discuss additional mowing costs for Walgrave Road and decide whether to go ahead.*  
 The council decided to hold off until more is known about the footpath. The clerk will write to Park Landscapes. **Action 16/241.1**
- 16/242 **Planning:** None.
- 16/243 **Fundraising:** *receive report/updates.* Nothing to report.
- 16/244 **Friends of Holcot/Parish Maintenance:** *receive updates.* Washbrook is looking better now it has been cleared. The clerk will write to Friends of Holcot expressing thanks. **Action 16/244.1**
- 16/245 **Police Matters and Neighbourhood watch:** *receive updates.* Nothing to report.
- 16/246 **Traffic Management and Road Safety:** *receive report on NNOR and A43 planning. Discuss Rectory Lane traffic issues and impacts of A43 works.*

Northamptonshire County Council has issued a report regarding the results of the consultation regarding the Northampton North Orbital Route, which can be found on the village website. There is a proposal for a further public consultation., with the preferred route sent to Cabinet by the middle of 2017.

The council discussed the upcoming road works on the A43, and will monitor the effect on Holcot via data access. The clerk will write to Daventry DC to inform them that the council are monitoring the situation. **Action 16/246.1** Councillor Scordellis will liaise with the clerk on the matter. **Action 16/246.2**

The council discussed traffic issues on Rectory Lane, where satellite navigation systems are sending motorists to a no through road. The 'no through road' sign on Rectory Lane is not visible. Councillor Buckle will write to highways asking for a site meeting, and will copy the clerk in the email. **Action 16/246.3**

- 16/247 **Village Seat:** *receive report.* Next meeting.
- 16/248 **Village Hall:** *receive updates.* Councillor Scordellis reported that drawings of plans for the storage area have been taken to Daventry DC.
- 16/249 **Northampton North SUE:** *receive updates.* No report due to Councillor Sinclair's absence.
- 16/250 **Youth Matters:** *receive updates.* Councillor Fountain reported not as many children are attending the youth club from outside of the village.
- 16/251 **Walgrave Road Footpath:** Councillor Gunnett attended a meeting with the Ramblers and the Highway Authority, about putting a little footbridge over the brook which will give a link from the village to the new footpath. It has been agreed that Highways will come back with a price for the bridge, which will be 7 metres long and 1 metre wide.
- 16/252 **Finance:** *to receive financial report, and approve payments below, totalling £1856.41.*

£1442.16	<i>PARK LANDSCAPES Mowing 21.07.16 - 25.09.16</i>	<i>100883</i>
£414.25	<i>EON Lighting 01.07.16 - 30.09.16</i>	<i>100884</i>

The council approved the payments.

Available balance in Current account: £2798.58  
 Available balance in Business Account: £7998.64

- 16/253 **Reforecast:** *undertake and approve a reforecast.*  
  
 A reforecast was undertaken.  
 Cost of Audit was increased to £282, and the Playing field budget has been increased to £1400 due to the recent inspection report.  
 Everything else remains the same. The clerk will update the spreadsheet.  
**Action 16/253.1**
- 16/254 **Agenda:** *to request items for inclusion on the agenda for the next meeting.*  
 No requests.

**ACTION POINTS**

<b>AGENDA ITEM</b>	<b>WHO</b>	<b>ACTION POINT</b>
16/94.1	KB/RS	Liaise regarding NNOR reply
16/127.1	Clerk	Chase up white line inspection
16/41.1	RG	Order Village Seat
16/49.1	Clerk	Follow up Holcot to Walgrave Footpath
16/136.1	Clerk	Investigate online banking
16/165.1	RG	Visit Barclays with signed forms
16/137.1	RS/DW	Review fixed asset register
16/154.1	RG	Pursue nature reserve access and concessions
16/179.1	RS	Prepare plan of items that require action on playground maintenance report
16/180.1	RS	Set up meeting for neighbourhood planning and inform council about what needs doing in November
16/185.1	RG	Measure up and get quote for bin at crossroads
16/210.1	Clerk	Liaise with Mark Jessett regarding logo
16/213.1	MW	Add CCTV to defibrillator
16/253.1	RH	Prepare a few words regarding survey for newsletter
16/253.2	PS	Respond to comments in survey for website
16/253.3	Clerk	Contact Alan Wild with survey results
16/237.1	DW	Promote village photos project idea
16/238.1	MW	Speak to residents about plans for crossroads and feedback to council
16/16/241.1	Clerk	Write to Park Landscapes about additional mowing
16/244.1	Clerk	Write letter of thanks to Friends of Holcot
16/246.1	Clerk	Write to Daventry DC about monitoring effects of road works
16/246.2	Clerk/PS	Liaise re: letter
16/246.3	KB	Write to highways about 'no through road' signage, and copy the clerk in the email
16/253.1	Clerk	Update financial spreadsheet