



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan
 2 Walgarth Court
 Holcot
 NN6 9TL
 Tel: 01604 781230/07547505027
 Email: clerk@holcotvillage.co.uk

**Minutes of the meeting of Holcot Parish Council
 held on Monday 15 October 2018 at 7.30p.m. in the Church Rooms, Main Street,
 Holcot, NN6 9SP**

Councillors Present: D Walker, R Hawkins, J Fountain, K Buckle, R Gunnett,
 P Scordellis, M Wilson, J Fountain, L Woolnough
Clerk: L Callan

- 18/173 **Apologies:** Cllr Middleton sent apologies which the council accepted.
- 18/174 **Public address to the council:** No public address.
- 18/175 **Minutes of the last meeting:** The minutes of the meetings held on Monday 23 July 2018 and Monday 17 September 2018 were approved and signed.
- 18/176 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** None.
- 18/177 **Standing Orders:** The clerk emailed the standing orders document to councillors prior to the meeting, but not all councillors had a chance to view them before the meeting. To be approved in November. Councillors are requested to read the document before the next meeting. **Action 18/177.1**
- 18/178 **Matters Arising:** None.
- 18/179 **New Parishioners:** New residents at Old Chapel. Names to be confirmed.
- 18/180 **Review actions not covered elsewhere:**

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance) The clerk was asked to chase a response to a letter sent to Chris Heaton-Harris MP in April. Action 18/180.1
17/142.1	RG/MW	Inform Friends of Holcot - Install bin at bus stop PENDING
18/31.1	DW	Post VDS on website PENDING
18/50.1	DW	Map on confines in VDS PENDING
18/74.2	Clerk	Contact Highways about planters when told to do so
18/106.1	KB/RG	Prepare sketch of Crossroads for next meeting PENDING

18/131.1	RG	Ask FOH to place cable ties on swing bars PENDING
18/141.1	Clerk	Prepare standing orders Agenda item 18/177
18/157.1	Clerk	Invite Gigaclear to next meeting COMPLETED
18/157.2	Clerk	Enquire about map Awaiting response
18/157.3	Clerk	Inform highways of incident on Sywell Road COMPLETED
18/161.1	Clerk	Email councillors about VASID training COMPLETED
18/162.1	Clerk	Go ahead with best quote for street lighting supply COMPLETED – Best quote was Npower
18/163.1	Clerk	Contact Daventry regarding planning application response COMPLETED
18/164.1	Clerk	Contact Sgt Dobbs about monthly crime summaries COMPLETED
18/170.1	Clerk	Contact Park Landscapes about mowing areas COMPLETED. Cllr Fountain asked the clerk to enquire whether both sides of the allotment gate are getting cut. Action 180.2
18/170.2	Clerk	Mowing contract on winter agenda

18/181

Correspondence:

- a) *Traffic Survey Report sent via email on 15 August.* The clerk was asked to send the traffic report to the Police and Crime Commissioner and ask what their policy is regarding HGV control. **Action 18/181.1**
- b) *Resident concerns parking on Poplars Lane.* The council have noted the issue and Cllr Woolnough will contact the clerk with an update on some current investigations that are taking place. Action for the clerk to monitor. **Action 18/181.2**

18/182

Crossroads maintenance: Cllr Buckle and Cllr Gunnett will prepare a plan for the November meeting.

18/183

Washbrook: Cllr Gunnett informed the council that the model boat club have asked for permission to use the pond. The council agreed that they could use it on a temporary basis of 3 months and the council will monitor the impact. The clerk was asked to write to Colin Stephens to advise the boat club to be aware of safety and wildlife issues. **Action 18/183.1**

Cllr Gunnett will give Mr Stephen's contact details to the clerk. **Action 18/184.2**

Cllr Gunnett will speak to Cllr Middleton regarding ownership of Washbrook, and how we move to bring it into public ownership (or otherwise). **Action 18/183.3** The council will possibly follow this up with a letter.

18/184

Website and Communications: The council agreed that communication methods should remain the same. Cllr Fountain was asked to promote the website in the next newsletter. **Action 18/184.1**

18/185

Planning: None.

18/186

Police Matters/Neighbourhood Watch: Nothing to report.

18/187 **Friends of Holcot/Parish Maintenance:** The Friends of Holcot have met three times since the last meeting and have been busy clearing the Washbrook and other areas.

Cllr Gunnett reported some rotten wooden posts in the village which he hopes the Friends of Holcot will be able to replace. Cllr Gunnett will ask the Friends of Holcot to replace one and see how they manage. **Action 18/187.1**

Cllr Gunnett also requested the reimbursement of costs to Friends of Holcot members for mechanical expenses. The council reiterated that they have no issue with this and to ask the members to write down and inform the council of any expenses incurred. **Action 18/187.2**

18/188 **Fundraising:** Nothing to report.

18/189 **Traffic Management and Road Safety:** Training for the VASID sign has taken place. The VASID machine will be going up on Friday on the Sywell Road.

18/190 **Gigaclear:** The clerk met with Glynn Richardson (Deployment Manager) and Chris Miller (Delivery Manager) for more information on the work involved over the next few months in Holcot. The clerk will send Cllr Walker notes from the meeting to post on the website, as well as a list of upcoming work in the area. Gigaclear were keen to inform parishioners about a lot of upcoming road closures in Holcot in January, necessary for single track roads. More information about upcoming road closures can be found on www.roadworks.org Glynn Richardson has agreed to attend the next Parish Council meeting.

18/191 **Finance:** The council approved the following payments:

Cheque No. 100976	Lisa Callan	Salary August/September	£187.84
Cheque No. 100977	EON	Maintenance quarter ending 30.09.18	£104.38
Cheque No. 100978	Anglian Water Business Ltd	Water supply for the allotment	£23.78
Cheque No. 100979	Ramprint	Newsletter	£146.00

18/192 **Next agenda:** Standing Orders, Gigaclear, Reforecast, All project spend items, Budget.

18/193 **Next meeting:** 19 November 2018

The meeting closed at 8.23 p.m.

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance)
17/142.1	RG/MW	Inform Friends of Holcot - Install bin at bus stop
18/31.1	DW	Post VDS on website

18/50.1	DW	Map on confines in VDS
18/74.2	Clerk	Contact Highways about planters when told to do so
18/106.1	KB/RG	Prepare sketch of Crossroads for next meeting
18/131.1	RG	Ask FOH to place cable ties on swing bars
18/157.2	Clerk	Enquire about map
18/170.2	Clerk	Mowing contract on winter agenda
18/177.1	All councillors	Read Standing Orders
18/180.1	Clerk	Contact Chris Heaton-Harris regarding response to letter sent in April
18/180.2	Clerk	Enquire about mowing on Moulton Road near allotments
18/181.1	Clerk	Contact PCC about lorry control
18/181.2	Clerk	Await response from Cllr Woolnough regarding parking issues on Poplars Lane
18/183.1	Clerk	Write to Colin Stephens about use of washbrook pond
18/183.2	RG	Give clerk contact details for Colin Stephens
18/183.3	RG	Speak to Cllr Middleton regarding ownership of Washbrook.
18/184.1	JF	Promote website in next newsletter
18/187.1	RG	Ask FOH to replace rotten posts
18/187.2	RG	Inform FOH about reimbursement of expenses and collate a single list