



Clerk: Mrs. Lisa Callan
2 Walgarth Court
Holcot
NN6 9TL

Telephone: 01604 781230 / 07547505027
E-mail: clerk@holcotvillage.co.uk
Website: www.holcotvillage.co.uk

Date: 15 January 2019
To: All parish councillors
From: Mrs L Callan, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Holcot Parish Council in the Church Rooms, Main Street, Holcot Northamptonshire, NN6 9SP on **Monday 21 January** at 7.30 p.m. when the under mentioned business will be transacted.

AGENDA

- 19/1 **Apologies:** *to receive and approve apologies for absence.*
- 19/2 **Public address to the council:** *members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 19/3 **Minutes of the last meeting:** *to receive and approve for signature the minutes of the meetings held on Monday 19 November and Friday 22 December 2018.*
- 19/4 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *(members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*

STANDARD ITEMS FOR REPORT AND DECISIONS

- 19/5 **Matters Arising**
- 19/6 **New Parishioners**
- 19/7 **Review actions not covered elsewhere:** *receive reports on actions outstanding.*
- 19/8 **Correspondence:** *to agree response/action to correspondence received.*

ITEMS FOR DISCUSSION AND DECISION

- 19/9 **Crossroads maintenance:** *discuss next steps.*
- 19/10 **Additional mowing:** *Discuss extra maintenance work alongside the allotments and approve costs.*
- 19/11 **HGV Control:** *discuss next steps.*
- 19/12 **NCC/Broadband installation and communication issues:** *discuss response from Ian Boll.*
- 19/13 **Holcot Village Fete, 30 June 2019:** *Permission required for use of playing field and an area for a possible dog show.*

ITEMS FOR REPORT AND DECISIONS ARISING

- 19/14 **Planning:** *consider the planning application below.*
DA/2018/1080
Construction of detached car port and new dormer window to existing first floor bedroom.
48 Moulton Road
Holcot
NN6 9SH
- 19/15 **Police Matters/Neighbourhood Watch:** *receive update.*
- 19/16 **Defibrillator:** *receive update.*
- 19/17 **Church Room:** *receive update.*
- 19/18 **Traffic Management and Road Safety:** *receive update.*

FINANCIAL CONTROL

- 19/19 **Reforecast:** *Reforecast for FY19/20*
- 19/20 **Finalise Budget and approve:** *Agree 19/20 budget.*
- 19/21 **Prepare Precept and approve:** *Agree 19/20 Precept amount. Chairman and clerk to sign precept form.*
- 19/22 **Finance:** *to receive financial report, and approve payments below, totalling £409.94*

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|----------------------|-----------------|--|---------|
| Cheque No. 100986 | Lisa Callan | Salary January | £187.84 |
| Cheque No. 100987 | Anglian Water | Water supply to allotments | £24.10 |
| Cheque No, 100988 | Park Landscapes | Hedge Cutting allotments as per contract December. Tidy triangle January | £198.00 |

NEXT AGENDA

- 19/23 **Agenda:** *to request items for inclusion on the agenda for the next meeting.*

UPCOMING MEETINGS

- 19/24 Next meeting: 18 February 2019

Signed *L Callan*

Dated 15 January 2019