



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan
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**Minutes of the meeting of Holcot Parish Council
held on Monday 19 November 2018 at 7.30p.m. in the Church Rooms, Main Street,
Holcot, NN6 9SP**

Councillors Present: D Walker, R Hawkins, K Buckle, R Gunnett, P Scordellis,
M Wilson,
Clerk: L Callan
Public: G Richardson (Gigaclear), M Cooke, T Stevens, H Wilson,
J Symington, M Marsden

18/194 **Apologies:** Cllr Fountain and Cllr Middleton sent apologies which the council accepted.

18/195 **Public address to the council:** Parishioners were in attendance for the Gigaclear item.

18/196 **Gigaclear:** Mr Glynn Richardson, Deployment Manager at Gigaclear, explained to the council that Broadband is Central Government funded and run by Northamptonshire County Council. Gigaclear have taken over the project from Openreach and are helping with the funding.

One of the issues raised by both parishioners and Councillors, was the location of the main cabinets at the crossroads. Mr Richardson immediately confirmed that they had been placed in the wrong location and assured the council that they would be moved to the correct locations as soon as possible.

The council were not informed about Broadband being installed in the area until August. Given that the drop cabinets are already being installed in inconvenient locations on grass verges outside residents houses, the general consensus was that these locations should have been discussed with the council months ago. Mr Richardson said he would arrange for someone to meet with Cllr Scordellis the following day, to have a walk around the village and assess the cabinet locations. The council asked to see drawings, specifications and the request for permission. Mr Richardson said he would send this information to the clerk.

At the end of the discussion, the clerk was asked to write to Northamptonshire County Council regarding the lack of communication and ineffective governance involving the council prior to the works commencing, with a copy sent to Highways, Chris Heaton-Harris, Cllr Judy Shepherd and Cllr Lesley Woolnough.

Action 18/196.1

- 18/197 **Minutes of the last meeting:** the minutes of the meeting held on Monday 15 October 2018 were signed and approved.
- 18/198 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** None.
- 18/199 **Standing Orders:** The standing orders were adopted and approved by the council.
- 18/200 **2017/18 Audit:** The audit review has been completed and the final report and certificate has been issued. The clerk will publish the certificate. **Action 18/200.1**
- The council approved with the report.
- 18/201 **Matters Arising:** None.
- 18/202 **New Parishioners:** Matt Lister has moved into Grange Cottage.
- 18/203 **Review actions not covered elsewhere:**

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance) Pending
17/142.1	RG/MW	Inform Friends of Holcot - Install bin at bus stop Pending
18/31.1	DW	Post VDS on website Pending
18/50.1	DW	Map on confines in VDS Pending
18/74.2	Clerk	Contact Highways about planters when told to do so Pending
18/106.1	KB/RG	Prepare sketch of Crossroads for next meeting on agenda
18/131.1	RG	Ask FOH to place cable ties on swing bars Pending
18/157.2	Clerk	Enquire about map Pending
18/170.2	Clerk	Mowing contract on winter agenda Pending
18/177.1	All councillors	Read Standing Orders Completed
18/180.1	Clerk	Contact Chris Heaton-Harris regarding response to letter sent in April Pending
18/180.2	Clerk	Enquire about mowing on Moulton Road near allotments on agenda
18/181.1	Clerk	Contact PCC about lorry control Pending
18/181.2	Clerk	Await response from Cllr Woolnough regarding parking issues on Poplars Lane Completed
18/183.1	Clerk	Write to Colin Stephens about use of washbrook pond Pending
18/183.2	RG	Give clerk contact details for Colin Stephens Pending
18/183.3	RG	Speak to Cllr Middleton regarding ownership of Washbrook on agenda
18/184.1	JF	Promote website in next newsletter Pending
18/187.1	RG	Ask FOH to replace rotten posts Completed
18/187.2	RG	Inform FOH about reimbursement of expenses and collate a single list Completed

- 18/204 **Correspondence:** to agree response/action to correspondence received.

- a) *Cllr Lesley Woolnough, bus service option.* The council agreed that Cllr Walker should post on the website asking if someone wants to take this on. **Action 18/204.1**
- b) *Cllr Lesley Woolnough, waste permit information.* The clerk was asked to contact the person who wrote the letter and ask them to attend the next meeting. **Action 18/204.2**
- c) *Gary Wright, Speedwatch 2019 invitation.* The council agreed to skip Speedwatch next year due to now having the VASID sign up and running. The clerk will write to Gary Wright. **Action 18/204.3**
- d) *Danny Moody, budgeting and precept information.* Noted.
- e) *Christmas waste and recycling information.* This will be posted on the website soon. **Action 18/204.4**
- f) *VASID insurance.* The council agreed to the small additional cost.
- g) *Gary Thorpe, road closure information* Noted
- h) *Jeremy Lucas, work on Moulton Road (agenda item 18/207)*
- i) *Citizens advice Daventry and District (letter received in post) requesting £150 donation from Parish Councils towards core work and annual telephone bill.* The council agreed that no response was needed, as the service based in Daventry is unlikely to be valuable to Parishioners.
- j) *Email from EON regarding the lighting on Rectory Lane.* The council agreed for the replacements to go ahead at the cost of £673. The clerk will inform EON. **Action 18/204.5**

- 18/205 **Crossroads maintenance:** The council agreed to defer this to the next meeting.
- 18/206 **Washbrook:** The council were in agreement about not pursuing ownership for the time being.
- 18/207 **Park Landscapes:** The council decided that since Cllr Fountain was absent from the meeting, this item should be deferred to the next meeting. The clerk will add it to the next agenda. **Action 18/207.1**
- 18/208 **Old School Site/Churchyard garden projects:** Cllr Scordellis requested permission to cull a holly-sapling at the churchyard before it grows any larger and to prune back branches of an adjacent larger tree which already overhang the garden.
- The council gave permission for this work as well as agreeing to some new parts for the flag pole and two new flags, with a budget of £50 for all three. **Action 18/208.1**
- 18/209 **Planning:**
DA/2018/0516
Barn at Holly Tree Farm, Poplars Lane, Holcot NN6 9SW
Listed building consent for internal and external alterations to brick barns associated with conversion into self-contained residential annexe, including replacement of corrugated metal roof with slate; insertion of rooflights to front and rear slopes; removal of brick lean-to bay on west elevation.
- The council had no objections regarding the above application. The clerk will inform DDC. **Action 18/209.1**

- 18/210 **Police Matters/Neighbourhood Watch:** A car was broken into on Moulton Rd. Nothing further to report.
- 18/211 **Playing Field:** The Friends of Holcot Playing Field are busy preparing for the upcoming Christmas Fayre on 1 December.
- Cllr Hawkins recently donated £720 to the playing field fund following a fundraising event he had organised. The clerk thanked Cllr Hawkins for his very generous donation.
- 18/212 **Village Hall:** Nothing to report.
- 18/213 **Traffic Management and Road Safety:** The VASID sign is now up and running. The 10mph voluntary sign in Back Lane is damaged and the council agreed to replace it at a cost of £54.52 + VAT. **Action 18/213.1**
- 18/214 **All project spend items:** The council removed the Parish Plan.
- 18/215 **Reforecast:** The council completed and approved a reforecast for the remainder of the financial year.
- 18/216 **Draft Budget 2018/19:** The draft budget was considered. The final budget and precept figure will be finalised at the January meeting.

18/217 **Finance:** The council approved the following payments

Cheque No. 100980	Lisa Callan	Salary November	£187.84
Cheque No. 100981	Park Landscapes	Rough verge mowing/mowing playing field/old school site/ footpath maintenance	£840.00
Cheque No. 100982	PKF Littlejohn	2017/18 Audit	£240.00

- 18/218 **Next Agenda:** Waste management, Budget, Mowing on Moulton Road, Crossroads, NCC/Broadband installation communication issues.
- 18/219 **Next meeting:** The council agreed to cancel the December meeting. The next Parish Council meeting will be held on Monday 21 January 2019.

The meeting closed at 9.27 p.m.

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance)
17/142.1	RG/MW	Inform Friends of Holcot - Install bin at bus stop
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18/74.2	Clerk	Contact Highways about planters when told to do so
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18/183.1	Clerk	Write to Colin Stephens about use of washbrook pond
18/183.2	RG	Give clerk contact details for Colin Stephens
18/184.1	JF	Promote website in next newsletter
18/196.1	Clerk	Write letter of complaint to NCC and invite them to the next meeting
18/200.1	Clerk/DW	Audit certificate to be published
18/204.1	DW	Post on website asking for bus service volunteers
18/204.2	Clerk	Write to whoever wrote the letter asking them to attend next meeting
18/204.3	Clerk	Write to Gary Wright
18/204.4	DW	Christmas waste information on website
18/204.5	Clerk	Contact EON regarding light repairs on Rectory Lane
18/207.1	Clerk	Moulton Road mowing – next agenda
18/208.1	PS	Remove trees and order flags
18/209.1	Clerk	Contact DDC re: planning application
18/213.1	PS	Order and install signage in Back Lane