



Clerk: Mrs. Lisa Callan
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-----Date: 14 March 2017

To: All parish councillors
From: Mrs L Callan, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Holcot Parish Council in the Church Rooms, Main Street, Holcot Northamptonshire, NN6 9SP on **Monday 20 March 2017** at 7.30 p.m. when the under mentioned business will be transacted.

AGENDA

17/55 **Apologies:** *to receive and approve apologies for absence.*

17/56 **PUBLIC PARTICIPATION**
Public address to the council: *members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*

17/57 **STANDARD ITEMS FOR REPORT AND DECISIONS**
To receive declarations of interest under the Council's Code of Conduct related to business on the agenda: *(members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*

17/58 **Minutes of the last meeting:** *to receive and approve for signature the minutes of the meeting held on Monday 20 February 2017.*

17/59 **Matters Arising**

17/60 **New Parishioners**

17/61 **Review actions not covered elsewhere:** *receive reports on actions outstanding.*

17/62 **Correspondence:** *to agree response/action to correspondence received*

1. E-Mail 10.03.17
Litter picking services (covered on agenda)
2. E-Mail 12.03.17
Crime Summaries (covered under police matters)

ITEMS FOR DISCUSSION AND DECISION

- 17/63 **Litter Proposal:** *council to decide whether to take on litter picking duties*
- 17/64 **A43 impact plan:** *general update and next steps.*
- 17/65 **Annual Parish Meeting planning:** *decide on date and format.*
- 17/68 **Playing Field Development:** *playing field inspection course information, fundraising plans, and general update. Authorise £125 insurance excess for gate pillar repair.*

ITEMS FOR REPORT AND DECISIONS ARISING

- 17/71 **Book Exchange:** *update.*
- 17/69 **Village Design Statement:** *update*
- 17/70 **Village Seats:** *update*
- 17/72 **Church Room:** *receive report/updates.*
- 17/73 **Friends of Holcot/Parish Maintenance:** *receive updates.*
- 17/74 **Planning**
- 17/75 **Traffic Management and Road Safety:** *receive report.*
- 17/76 **Police Matters and Neighbourhood Watch:** *receive report and updates, including latest crime summaries.*
- 17/77 **Communications - Website & Newsletter:** *receive updates.*

FINANCIAL CONTROL

- 17/78 **Finance:** *to receive financial report, and approve payments below, totalling £643.32*

Cheque no. 100898	David Walker	Reimbursement for the cost of website domain renewal	£14.38
Cheque no. 100899	Carter Jones	Allotment rent 30/09/16 - 25/03/17	£71
Cheque no. 100900	Lisa Callan	Salary January - March 2017	£557.94

GOVERNANCE FOR CONSIDERATION AND DECISION

- 17/79 **Co-opt new member of the Council.** *Co-opt new councillor. Sign acceptance of office form.*

NEXT AGENDA

- 17/80 **Agenda:** *to request items for inclusion on the agenda for the next meeting.*

UPCOMING MEETINGS

- 17/81 **To note the date of the next meeting:** **24 April 2017** *(note: this is the **fourth Monday** of the month, due to the Easter Bank Holiday).*

L.M. Callan

Mrs L Callan
Clerk to Holcot Parish Council