



Clerk: Mrs. Lisa Callan
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----- Date: 12 September 2017

To: All parish councillors
From: Mrs L Callan, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to the Annual Meeting of Holcot Parish Council in the Church Rooms, Main Street, Holcot Northamptonshire, NN6 9SP on **Monday 18 September 2017** at 7.30 p.m. when the under mentioned business will be transacted.

AGENDA

- 17/172 **Apologies:** *to receive and approve apologies for absence.*
- 17/173 **Public address to the council:** *members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 17/174 **Minutes of the last meeting:** *to receive and approve for signature the minutes of the meeting held on Monday 21 August 2017.*
- 17/175 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *(members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*
- 17/176 **Presentation by Lesley Ford-Kalym (Whiterock Homes), and Sam Bosworth (Affordable Housing Officer for DDC):** presentation on the housing needs survey that was identified for Holcot.

STANDARD ITEMS FOR REPORT AND DECISIONS

- 17/177 **Matters Arising**
- 17/178 **New Parishioners**
- 17/179 **Review actions not covered elsewhere:** *receive reports on actions outstanding.*
- 17/180 **Correspondence:** *to agree response/action to correspondence received.*
1. *Freedom of Information response*
 2. *Crime summaries*

ITEMS FOR DISCUSSION AND DECISION

- 17/181 **Communications:** *Annual review of communications response.*
17/182 **Wreath:** *To decide if the Parish Council would like a wreath laid at the Menin Gate in Ypres for Armistice Day.*
17/183 **All 'Project Spend' items:** *confirm next steps where no plans exist.*
17/184 **Village Footpath to Reservoir**

ITEMS FOR REPORT AND DECISIONS ARISING

- 17/185 **Church Room:** *receive update.*
17/186 **Defibrillator:** *receive update.*
17/187 **Website/Newsletter:** *update.*
17/188 **Planning**
17/189 **Traffic Management and Road Safety:** *receive update.*
17/190 **United Charities:** *receive report/update.*
17/191 **Police Matters/Neighbourhood Watch:** *receive update.*

FINANCIAL CONTROL

- 17/192 **Reforecast**
17/193 **Finance:** *to receive financial report, and approve payments below, totalling £280.64*

Cheque No. 100924	Anglian Water	Water for allotment	£21.80
Cheque No. 100925	Carter Jones	Allotment rent	£71.00
Cheque No. 100926	Lisa Callan	Salary for September	£187.84

Cheque No. 100923 for £655.02 (N Power) for street lighting electricity supply, was written between meetings (approved at the last Parish Council Meeting, Minute ref 17/162).

NEXT AGENDA

- 17/194 **Agenda:** *to request items for inclusion on the agenda for the next meeting.*

UPCOMING MEETINGS

- 17/195 **Date of the next meeting:**
Monday 16 October

Signed *L Callan*

Dated 12 September 2017