



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan  
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**Minutes of the Meeting of Holcot Parish Council  
held on Monday 21 August 2017 at 7.30p.m. in the Church Rooms, Main Street,  
Holcot, NN6 9SP**

**Councillors Present:** D Walker, P Scordellis, N Middleton, R Hawkins,  
M Wilson, R Gunnett, K Buckle

**Clerk:** L Callan

**Public:** J Taylor of Morelock Speed Sign

- 17/146      **Apologies:** Cllr Fountain sent apologies due to ill health which were accepted.
- 17/147      **VASID Presentation:** Jill Taylor of Morelock Speed Signs introduced the council to the GR33CL VASID speed sign, which has a radar speed detector with a range of 150 metres. Displays are able to show drivers the speed at which they are driving, as well as images such as thumbs up/down, smiley/sad face, depending on the speed. There are many features, including a time controlled activation. Battery life will depend on the settings, but will typically last 4-6 weeks. The council agreed that this was a suitable sign for use within the village, and Cllr Scordellis will complete the acquisition process.  
***ACTION 17/147.1***
- 17/148      **Public address to the council:** None.
- 17/149      **Minutes of the last meeting:** The minutes from the meeting held on Monday 19 June 2017 were approved and signed.
- 17/150      **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** Cllr Middleton declared an interest in item 17/164.
- 17/151      **Matters Arising:** None
- 17/152      **New Parishioners:** None
- 17/153      **Review actions not covered elsewhere:**

16/94.1	KB	NNOR FOI documentation/analysis <b>Action cancelled</b>
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16/154.1	RG	Pursue nature reserve access and concessions (in abeyance) <b>On hold</b>
17/108.2	KB	Review Standing Orders <b>To be done at a later date</b>
17/130.1	MW	Read 'Fly the Red Ensign' and purchase flag if less than £10 or make proposals <b>Cllr Wilson has ordered. The clerk will enquire about dates.</b>
17/132.1	RG	Prepare VDS for presentation at next meeting <b>covered on agenda</b>
17/133.1	Clerk	Chase progress on footpath and ask Cllr Shephard for assistance <b>Wasn't necessary, as it was approved shortly after the clerk chased it up</b>
17/134.1	JF	Present a proposed playing field development governance approach to the August meeting. <b>Complete - Covered on agenda</b>
17/135.1	Clerk	Chase comments regarding our Speed Limit Review panel submission in 2 weeks <b>Completed</b>
17/135.2	PS/DW	Consult residents on Back Lane junction design when plans available. <b>Pending designs from Highways</b>
17/138.1	All	Attend the event on 17 July. <b>Completed</b>
17/138.2	Clerk	Request FOI regarding NNOR conclusion <b>Completed - covered on agenda</b>
17/138.3	PS	Draft a response from PC and email to councillors for comments. Pass to DW. <b>Completed</b>
17/138.4	Clerk	Obtain material for village consultation <b>Completed</b>
17/138.5	DW	Prepare a flyer using draft consultation response. <b>Completed</b>
17/138.6	DW	Include material regarding NNOR in the newsletter. <b>Completed</b>
17/138.7	PS/Clerk	Finalise consultation response and dispatch. <b>Completed</b>
17/141.1	JF	Send Cllr Walker words for website re: volunteers for youth club - <b>Pending - clerk will speak with Cllr Fountain</b>
17/142.1	RG	Install bin at bus stop - <b>Cllr Middleton will take on the action</b>
17/142.2	PS	Contact Sarah Barnwell regarding removal of sign on Sywell Road - <b>Cllr Scordellis has written to highways and requested it is moved by the end of August. Cllr Middleton will implement if Highways do not respond.</b>
17/142.3	Clerk	Report broken gateway on Walgrave Road <b>Completed - now fixed</b>

1. *Fly Tipping* - the clerk will chase this up again with Highways and the environmental agency. **ACTION 17/154.1**
2. *Danny Moody - Police Liaison* (covered on agenda)
3. *Crime and ASB incidents* - noted

17/155

**Playground:** The clerk informed the council that the 'Friends of Holcot Playing Field' group had recently met up with Alison Hodson from Voluntary Impact, a charity that runs a variety of schemes to benefit local communities. Alison advised the group to set up as a 'Voluntary Community Organisation'.

Following on from Alison's advice, the group have now written up a constitution, which is needed to open a bank account and apply for grants. They will also register with HMRC. The funds from the recent raffle will be put into the new bank account, and the group will liaise closely with the Parish Council and request authorisation for any future work to be done. All purchases will be made by the Council, funded by contributions from the Friends. The council agreed the proposals.

17/156

**Footpath:** The clerk received an email and extinguishment order, to confirm that the new route is now available to use. The cost of the footpath is £3500, and the council have budgeted £500 towards it. Cllr Hawkins agreed to speak to the landowner, and Cllr Walker agreed to speak to Julian Cooper, regarding contributions. **ACTION 17/156.1**

The Ramblers have offered £600 towards the cost, and the clerk will send them an invoice. Cllr Gunnett will contact the clerk with contact details. **ACTION 17/156.2**

The clerk was asked to contact George Massingham at Highways, to ask for a plan of the new footpath, and official documentation. **ACTION 17/156.3**

17/157

**Village Design Statement:** The draft is currently still being worked on, and will be presented at a future meeting. **ACTION 17/157.1**

17/158

**Police Liaison Representative:** The council appointed Cllr Buckle to act as a single point of contact with Northamptonshire Police. The clerk will inform Danny Moody. **ACTION 17/158.1**

17/159

**NNOR Consultation event outcomes**

There was a very good turnout at the village consultation, and several parishioners copied the council into their responses to Highways.

The clerk made a Freedom of Information request regarding the modelling of future traffic flows. The reply was unsatisfactory, and Cllr Scordellis has responded with specific details of what the council expect them to include in their next response. Cllr Buckle informed the council that she has also made a FOI request.

17/160

**Footpath/Footbridge:** Covered in item 17/156.

- 17/161      **Friends of Holcot Liaison/Parish Maintenance:**The Friends of Holcot have cleared up the overflow church yard, and it is now under control. The next jobs on the list are to clean the village signs, and tidy up at Washbrook. Cllr Walker asked that the post removed from the Old School Site be replaced.The council agreed that the Friends of Holcot should claim expenses for things such petrol, and that participants should not be out of pocket. ***ACTION 17/161.1***
- 17/162      **Lighting:** An invoice from the new supplier has finally been received for the period 01.10.16 - 31.03.17, but the clerk had forgotten to take the N Power invoice to the meeting for the cheque to be signed, and it wasn't listed on the agenda as it arrived in the post after the agenda was sent out. The council agreed a cheque could be signed between meetings, and the clerk was asked to compare the invoice to those from the previous supplier, to ensure the council are saving money after switching suppliers. ***ACTION 17/162.1***
- 17/163      **Playing Field:** The 'Friends of Holcot Playing Field' raised £679 on the recent raffle. Cllr Judy Shephard has also donated an empowerment grant of £431.31 to the Parish Council, to be used towards the cost of playground equipment.
- The Parish Council would like to say thank you to all those involved in the fundraising.
- 17/164      **Planning**  
DA/2017/0687  
New agricultural building  
Farm Buildings, Hannington Road, Holcot
- (Cllr Middleton left the room whilst discussion took place, having declared an interest in this item earlier in the meeting).*
- The council had no objections to the above application. The clerk will inform Daventry. ***ACTION 17/164.1***
- 17/165      **Northampton North SUE & NNOR:** *receive report/updates.*  
Cllr Scordellis attended the OMBBH meeting on 3 August, and reported that work on the new carriageway had been re-phased. Entire works are due to be completed in January.
- 17/166      **Traffic Management and Road Safety:**  
It was proposed that Cllr Scordellis could contact MP Chris Heaton-Harris to ask for his assistance with the appeals process, in relation to the response from the Speed Limit Review Panel regarding their refusal to reduce speed limits in and around the village. The council agreed to the proposal. It was also agreed that the 20mph request would be excluded out of the plan for the time being, until further government information is received. ***ACTION 17/166.1***
- 17/167      **Village Hall:** *receive report/updates.*  
Nothing to report.

17/168      **Youth Matters:** Nothing to report.

17/169      **Finance:** the following payments were approved, and the cheques were signed.

Cheque no. 100917	Lisa Callan	Salary for July & August 2017	£375.68
Cheque no. 100918	EON	Maintenance for quarter ending 30/06/17	£104.38
Cheque no. 100919	Park Landscapes	Mowing/Rough verge mowing/footpath maintenance 12th & 27th April, 20th & 25th May, 15th June, 16th July, 3rd August	£2118.00
Cheque no. 100920	Anglian Water	Water for allotment	£8.05
Cheque no. 100921	Ramprint	Newsletter invoice 18649 & 18656	£224.40
Cheque no. 100922	Royal British Legion Poppy Appeal	Memorial Wreath	£20.00

Income since the last meeting:      £218.05 (allotment rent)

Available Balance current account:      £10,358.44

Reserves Account Balance:      £8001.64

17/170      **Items to be included on the next Agenda:** Road safety, Reforecast, Communications annual review.

17/171      **Date of the next meeting:**  
Monday 18 September 2017

The meeting closed at 9.10 p.m.

AGENDA ITEM	WHO	ACTION POINT
16/154.1	RG	Pursue nature reserve access and concessions (in abeyance)
17/108.2	KB	Review Standing Orders
17/130.1	Clerk	Enquire about dates to fly the union flag
17/135.2	PS/DW	Consult residents on Back Lane junction design when plans available.
17/141.1	JF	Send Cllr Walker words for website re: volunteers for youth club
17/142.1	NM	Install bin at bus stop
17/147.1	PS	Liaise with S Barber about speed sign
17/154.1	Clerk	Contact Highways/Environmental agency about leaking drums on the Mere
17/156.1	RH/DW	Contact landowner (RH) and Hobble J Cooper

		(DW) regarding footpath contributions
17/156.2	RG	Contact the clerk with Ramblers contact details
17/156.3	Clerk	Request plan of the new footpath
17/157.1	RG	Prepare updated draft VDS
17/158.1	Clerk	Inform D Moody that Cllr Buckle will be point of contact with Northamptonshire Police
17/161.1	RG	Add tasks to Friends of Holcot job list
17/162.1	Clerk	Write cheque for N Power/compare EON and N Power costs
17/164.1	Clerk	Contact Daventry with no objections to planning application DA/2017/0687
17/166.1	PS	Contact Chris Heaton-Harris for involvement with appeals process (Speed Limit Review Panel outcome)