



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan  
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**Minutes of the Meeting of Holcot Parish Council  
held on Monday 18 September 2017 at 7.30p.m. in the Church Rooms, Main Street,  
Holcot, NN6 9SP**

**Councillors Present:** D Walker, R Hawkins, M Wilson, R Gunnett, J Fountain, A Carter

**Clerk:** L Callan

**Public:** K Burrell, Lesley Ford Kalym (Whiterock Homes), Sam Bosworth (DDC), Kirsty French (Whiterock Homes)

17/172      **Apologies:** Cllr Scordellis (holiday), Cllr Buckle (work commitments), Cllr Middleton (ill health). The council accepted the apologies.

17/188      **Planning:** This item was moved to the top of the agenda. The council agreed to discuss planning application DA/2017/0896 at the October meeting. The clerk will confirm the extension for Parish Council Comments with Sue Barnes of Daventry District Council. **Action 17/188.1**

17/173      **Public address to the council:** Mr Burrell mentioned potential investigation of lighting grants and that he would investigate any opportunities.

17/174      **Minutes of the last meeting:** The minutes of the meeting held on Monday 21 August 2017 were approved and signed.

17/175      **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** None.

17/176      **Presentation by Lesley Ford-Kalym (Whiterock Homes), and Sam Bosworth (Affordable Housing Officer for DDC):** Lesley and Sam informed the council that they have identified 10 housing needs in Holcot. They spoke to the council about a recent scheme that is taking place in Walgrave, and ways in which this scheme might work in Holcot.

The council decided to discuss the information at length at the November meeting. The clerk will add to the November agenda  
**Action 17/176.1**

17/177      **Matters Arising**  
None

17/178      **New Parishioners**  
New residents have moved in at numbers 2 and 6 Tithe Close. Cllr Fountain will visit with a welcome pack and confirm resident names.  
**Action 17/178.1**

The clerk was asked to contact the Future Housing Group to find out the rental history criteria for Tithe Close. **Action 17/178.2**

17/179      **Review actions not covered elsewhere: receive reports on actions outstanding.**

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance) <b>PENDING</b>
17/108.2	KB	Review Standing Orders <b>PENDING</b>
17/130.1	Clerk	Enquire about dates to fly the union flag <b>COMPLETED</b>
17/135.2	PS/DW	Consult residents on Back Lane junction design when plans available <b>PENDING</b>
17/141.1	JF	Send Cllr Walker words for website re: volunteers for youth club <b>PENDING</b>
17/142.1	NM	Install bin at bus stop <b>PENDING</b>
17/147.1	PS	Liaise with S Barber about speed sign <b>COMPLETED</b>
17/154.1	Clerk	Contact Highways/Environmental agency about leaking drums on the Mere <b>COMPLETED - DRUMS REMOVED</b>
17/156.1	RH/DW	Contact landowner (RH) and Hobble J Cooper (DW) regarding footpath contributions <b>COMPLETED - Clerk to inform George Massingham to send bill for footpath to council Action 17/156.1</b>
17/156.2	RG	Contact the clerk with Ramblers contact details <b>COMPLETED</b>
17/156.3	Clerk	Request plan of the new footpath <b>COMPLETED</b>
17/157.1	RG	Prepare updated draft VD <b>PENDING</b>
17/158.1	Clerk	Inform D Moody that Cllr Buckle will be point of contact with Northamptonshire Police <b>COMPLETED</b>
17/161.1	RG	Add tasks to Friends of Holcot job list <b>COMPLETED</b>
17/162.1	Clerk	Write cheque for N Power/compare EON and N Power costs <b>COMPLETED</b>
17/164.1	Clerk	Contact Daventry with no objections to planning application DA/2017/0687 <b>COMPLETED</b>
17/166.1	PS	Contact Chris Heaton-Harris for involvement with appeals process (Speed Limit Review Panel outcome) <b>COMPLETED - Chris is meeting with Cllr Walker, Cllr Gunnett and Cllr Shephard on 29 September at 10am.</b>

17/180	<p><b>Correspondence:</b></p> <ol style="list-style-type: none"> <li>1. <i>Freedom of Information response</i> - Awaiting further response to Cllr Buckle's email.</li> <li>2. <i>Crime summaries</i>- Noted.</li> </ol>
17/181	<p><b>Communications:</b> The council agreed that things are running well as they are. Will review again next year.</p>
17/182	<p><b>Wreath:</b> The council agreed that they would like a wreath laid at the Menin Gate in Ypres for Armistice Day. Cllr Walker will speak with Paul the postman to organise, with the budget of £20 (£18.50 was quoted by Paul). <i>Action 17/182.1</i></p>
17/183	<p><b>All 'Project Spend' items:</b></p> <p>Road Safety £2000  Local Design Statement - £500  Old School site - £0  Village Seat - £0  Crossroads - £0 In abeyance until 2018/19 after other road safety works</p> <p>Footpath - £3500  Playing Field improvement - £2000</p>
17/184	<p><b>Village Footpath to Reservoir</b> Cllr Fountain reported an overgrown section on the footpath towards the reservoir. Cllr Fountain will discuss the location with the clerk, so it can be reported on Street Doctor. <i>Action 17/184.1</i></p>
17/185	<p><b>Church Room:</b> Nothing to report.</p>
17/186	<p><b>Defibrillator:</b> Nothing to report.</p>
17/187	<p><b>Website/Newsletter:</b> Nothing to report.</p>
17/189	<p><b>Traffic Management and Road Safety:</b> Cllr Walker reported that Cllr Scordellis is making progress with the VASID sign, with the assistance of S Barber at Highways.</p>
17/190	<p><b>United Charities:</b> Nothing to report.</p>
17/191	<p><b>Police Matters/Neighbourhood Watch:</b> Nothing to report.</p>
17/192	<p><b>Reforecast</b></p> <p>A reforecast was completed and approved, and the clerk will issue the updated spreadsheet. <i>Action 17/192.1</i></p>
17/193	<p><b>Finance:</b> The council approved the following payments, and also approved a cheque for N Power for £26.23 that wasn't listed on the agenda. Cheque number 100927.</p>

Cheque No. 100924	Anglian Water	Water for allotment	£21.80
Cheque No. 100925	Carter Jones	Allotment rent	£71.00
Cheque No. 100926	Lisa Callan	Salary for September	£187.84

Cheque No. 100923 for £655.02 (N Power) for street lighting electricity supply, was written between meetings (approved at the last Parish Council Meeting, Minute ref 17/162). The council agreed to write cheque number 100927 at the meeting for the dusk to dawn charge for N Power (£26.23). The invoice arrived after the agenda was sent out.

17/194      **Agenda:** Village Design Statement (November), Housing (November),  
Audit Report

17/195      **Date of the next meeting:**  
*Monday 16 October*

The meeting closed at 9 p.m.

<b>AGENDA ITEM</b>	<b>WHO</b>	<b>ACTION POINT</b>
16/154.1	RG	Pursue nature reserve access and concessions (in abeyance)
17/108.2	KB	Review Standing Orders
17/135.2	PS/DW	Consult residents on Back Lane junction design when plans available.
17/141.1	JF	Send Cllr Walker words for website re: volunteers for youth club
17/142.1	NM	Install bin at bus stop
17/156.1	Clerk	Contact George M Massingham to send the bill for the footpath to the council
17/188.1	Clerk	Contact Sue Barnes re: planning application extension
17/176.1	Clerk	Housing Needs on November agenda
17/178.1	JF	Confirm new resident names
17/178.2	Clerk	Contact Future Housing re: Tithe Close
17/178.1	DW	Speak to Paul about organising a wreath
17/184.1	Clerk	Report overgrown footpath
17/192.2	Clerk	Issue updated spreadsheet