



Clerk: Mrs. Lisa Callan
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----- Date: 9 October 2017

To: All parish councillors
From: Mrs L Callan, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Holcot Parish Council in the Church Rooms, Main Street, Holcot Northamptonshire, NN6 9SP on **Monday 16 October 2017** at 7.30 p.m. when the under mentioned business will be transacted.

AGENDA

- 17/196 **Apologies:** *to receive and approve apologies for absence.*
- 17/197 **Public address to the council:** *members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 17/198 **Minutes of the last meeting:** *to receive and approve for signature the minutes of the meeting held on Monday 18 September 2017.*
- 17/199 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *(members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*

GOVERNANCE AND FINANCIAL CONTROL FOR CONSIDERATION AND DECISION

- 17/200 **Audit of annual return for year ending 31 March 2017:** *to receive and accept BDO audit report and to consider any issues arising and agree any actions.*

STANDARD ITEMS FOR REPORT AND DECISIONS

- 17/201 **Matters Arising**
17/202 **New Parishioners**
17/203 **Review actions not covered elsewhere:** *receive reports on actions outstanding.*
17/204 **Correspondence:** *to agree response/action to correspondence received.*
1. *June Dymond - Moulton Road Lighting.*

ITEMS FOR DISCUSSION AND DECISION

17/205 **Lighting:** *Councillors to review street lighting situation.*

ITEMS FOR REPORT AND DECISIONS ARISING

17/206 **Planning:** *to consider the following planning applications:*

- a) DA/2017/0896
Two storey side extension to link existing dwelling to garage/studio including new front and rear dormers
48, Moulton Road, Holcot NN6 9SH
- b) DA/2017/0913
Demolition of existing garage. Construction of two storey side extension and external alterations.
Grange Cottage, Walgrave Road, Holcot NN6 9SS

17/207 **Northampton North SUE & NNOR:** *receive update.*

17/208 **Parish Liaison:** *receive update.*

17/209 **Friends of Holcot liaison/Parish Maintenance:** *receive update.*

17/210 **Playing Field:** *receive update.*

17/211 **Traffic Management and Road Safety:** *receive update.*

17/212 **Footpath:** *receive update.*

17/213 **Police Matters/Neighbourhood Watch:** *receive update.*

FINANCIAL CONTROL

17/214 **Finance:** *to receive financial report, and approve payments below.*

Cheque No. 100928	EON	Maintenance quarter ending 30 September 2017	£104.38
Cheque No. 100929	Anglian Water	Water at allotment	£14.52
Cheque No. 100930	Lisa Callan	Salary for October	£187.84
Cheque No. 100931	BDO	Review of the annual return for the year ending 31 March 2017 plus additional correspondence charge	£156.00
Cheque No. 100932	NCALC	Subscription year ending 31 March 2018 & Internal Audit	£459.23

NEXT AGENDA

17/215 **Agenda:** *to request items for inclusion on the agenda for the next meeting.*

UPCOMING MEETINGS

17/216 **Date of the next meeting:**
Monday 20 November 2017.

Signed *L Callan*

Dated 9 October 2017