



Chairman: Mr David Walker

Clerk: Mr sLisa Callan  
2 Walgarth Court  
Holcot  
NN6 9TL  
Tel: 01604 781230/07547505027  
Email: clerk@holcotvillage.co.uk

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**Minutes of the Meeting of Holcot Parish Council  
held on Monday 16 October 2017 at 7.30p.m. in the Church Rooms, Main Street,  
Holcot, NN6 9SP**

**Councillors Present:** K Buckle, R Hawkins, M Wilson, P Scordellis, N Middleton, J Fountain

**Clerk:** L Callan

**Public:** Mr. Eagan Bruley, Mrs. Anna Bruley

17/196      **Apologies:** Cllr Walker (holiday) and Cllr Gunnett (holiday) sent apologies. The council accepted the apologies.

17/197      **Public address to the council:** No public address.

The item below was moved to the top of the agenda.

17/206      **Planning:**

- a)      DA/2017/0896  
Two storey side extension to link existing dwelling to garage/studio including new front and rear dormers  
48, Moulton Road, Holcot NN6 9SH

The council had no objections regarding the above application.

- b)      DA/2017/0913  
Demolition of existing garage. Construction of two storey side extension and external alterations.  
Grange Cottage, Walgrave Road, Holcot NN6 9SS

The council had no objections regarding the above application.

The clerk will write to DDC. **Action 17/206.1**

17/198      **Minutes of the last meeting:** The minutes of the meeting on Monday 18 September 2017 were approved and signed.

17/199      **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** There were no declarations of interest.

- 17/200      **Audit of annual return for year ending 31 March 2017:** The external auditor raised a qualification due to the amendment of the current year's fixed assets figure. The council accepted the report.
- 17/201      **Matters Arising:** No matters arising.
- 17/202      **New Parishioners:** No new parishioners since the last meeting.
- 17/203      **Review actions not covered elsewhere:**

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance) <b>PENDING</b>
17/108.2	KB	Review Standing Orders <b>PENDING</b>
17/135.2	PS/DW	Consult residents on Back Lane junction design when plans available. <b>PENDING</b>
17/141.1	JF	Send Cllr Walker words for website re: volunteers for youth club <b>PENDING</b>
17/142.1	NM	Install bin at bus stop <b>PENDING</b>
17/156.1	Clerk	Contact George M Massingham to send the bill for the footpath to the council <b>COMPLETED. Bill not yet received.</b>
17/188.1	Clerk	Contact Sue Barnes re: planning application extension <b>COMPLETED</b>
17/176.1	Clerk	Housing Needs on November agenda <b>PENDING</b>
17/178.1	JF	Confirm new resident names <b>PENDING</b>
17/178.2	Clerk	Contact Future Housing re: Tithe Close <b>Clerk will gather information for the next meeting. The clerk was asked to write to DDC regarding the refusal of housing to a resident who has ties in the village. Action 17/203.1</b>
17/178.1	DW	Speak to Paul about organising a wreath <b>COMPLETED</b>
17/184.1	Clerk	Report overgrown footpath <b>COMPLETED</b>
17/192.2	Clerk	Issue updated spreadsheet <b>COMPLETED</b>

- 17/204      **Correspondence:**
1. *June Dymond - Moulton Road Lighting.* Mrs Dymond contacted the clerk regarding her daughter's fall on Moulton Road one evening recently. Mrs Dymond had suggested there could be more lighting on Moulton Road. Street lighting was added to the agenda to review the lighting situation. Covered in item 17/205.
- 17/205      **Lighting:** Councillors discussed the current street lighting situation, and the unfortunate incident in which a parishioner fell on Moulton Road. Cllr Wilson asked the clerk to find out the rules regarding light number 4 on Moulton Road that was switched off at the request of the Parish Council some time ago. Cllr Wilson recalls it may have to be removed a period of time after disconnection. The clerk was asked to find out the cost involved. **Action 17/205.1**

Parishioners have been reminded to report any street lights that are out, to a parish councillor or the clerk.

The clerk was asked to write to Mrs Dymond to inform her that the council have noted the unfortunate incident with her daughter, and have taken action to make parishioners aware of their obligation to report any issues with street lighting. **Action 17/205.2**

- 17/207 **Northampton North SUE & NNOR:**  
Cllr Scordellis reported that he will be meeting with Chris Wragg this week, to discuss the recently submitted Freedom of Information requests.
- 17/208 **Parish Liaison:** Nothing to report.
- 17/209 **Friends of Holcot liaison/Parish Maintenance:** Cllr Wilson reported that the Friends of Holcot have recently cleaned all 4 village gates.
- 17/210 **Playing Field:** 'Friends of Holcot Playing Field' will be holding a fundraising Christmas Fayre/Santa's Grotto on Sunday 10 December at the Village Hall between 1400-1600.
- 17/211 **Traffic Management and Road Safety:** Cllr Scordellis met with Steve Barber to choose locations around the village to fix poles for the VASID sign. Cllr Scordellis will circulate a list to councillors, listing areas where the poles will be placed. **Action 17/211.1**
- Traffic calming designs will be available at the end of next week, then the process of speaking to residents can begin.
- Cllr Wilson reported that the gates on Moulton Road are wobbly. The clerk was asked to report. **Action 17/211.2**
- It was agreed that Cllr Middleton will remove the post sign on the gate near the car boot entrance next spring. **Action 17/211.3**
- Cllr Gunnett and Cllr Walker met with Chris Heaton-Harris, and following on from the meeting, a letter was sent to the Chief Constable from the Parish Council, asking for intervention with road safety matters.
- 17/212 **Footpath:** *receive update.*  
The clerk has invoiced the Ramblers for £600.  
A cheque for £1388 was received from the Holcot Hobble funds.  
The clerk is still waiting for George Massingham to send the bill for the footpath.
- 17/213 **Police Matters/Neighbourhood Watch:** A post appeared on the Walgrave neighbourhood watch page regarding an incident where a lady asked two school boys to get into her car in Holcot.
- Cllr Fountain reported finding a suspicious empty backpack with a lock on Moulton Road, that may have been thrown out of a car.

17/214

**Finance:** The council approved the payments below. The Ramprint invoice arrived after the agenda was sent out, but council approved payment.

Cheque No. 100928	EON	Maintenance quarter ending 30 September 2017	£104.38
Cheque No. 100929	Anglian Water	Water at allotment	£14.52
Cheque No. 100930	Lisa Callan	Salary for October	£187.84
Cheque No. 100931	BDO	Review of the annual return for the year ending 31 March 2017 plus additional correspondence charge	£156.00
Cheque No. 100932	NCALC	Subscription year ending 31 March 2018 & Internal Audit	£459.23
Cheque No. 100933	Ramprint	Newsletters	£102.00

Balance Business Account: £8000.64  
 Balance Current Account: £9939.42  
 Unpresented Cheques: £1350.84  
 Available Balance Current Account: £8588.58

17/215

**Next Agenda:** Village Design Statement, Housing Needs, Draft Budget

17/216

**Date of the next meeting:**  
 Monday 20 November 2017.

The meeting closed at 8.14 p.m.

AGENDA ITEM	WHO	ACTION POINT
16/154.1	RG	Pursue nature reserve access and concessions (in abeyance)
17/108.2	KB	Review Standing Orders
17/135.2	PS/DW	Consult residents on Back Lane junction design when plans available.
17/141.1	JF	Send Cllr Walker words for website re: volunteers for youth club
17/142.1	NM	Install bin at bus stop
17/176.1	Clerk	Housing Needs on November agenda
17/178.1	JF	Confirm new resident names
17/178.2	Clerk	Contact Future Housing re: Tithe Close
17/203.1	Clerk	Write letter of support on behalf of parishioner to DDC, regarding social housing
17/205.1	Clerk	Find out rules regarding removal of disconnected street light
17/205.2	Clerk	Write to Mrs Dymond
17/206.1	Clerk	Email DDC re: no objections to planning

		applications
17/211.1	PS	Issue list of pole locations
17/211.2	Clerk	Report wobbly gate
17/211.3	NM	Remove gate sign on Sywell Road in the spring