



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan  
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**Minutes of the Meeting of Holcot Parish Council**  
**held on Monday 15 January 2018 at 7.30p.m. in the Church Rooms, Main Street,**  
**Holcot, NN6 9SP**

**Councillors Present:** D Walker, K Buckle, R Gunnett, R Hawkins, M Wilson,  
P Scordellis, J Fountain  
**Clerk:** L Callan  
**Public:** Mr W Mann

- 18/1 **Apologies:** Cllr Middleton sent apologies due to ill health which the council approved.
- 18/2 **Public address to the council:** None.
- 18/3 **Minutes of the last meeting:** The minutes of the meeting held on Monday 20 November 2017 were approved and signed.
- 18/4 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** No declarations of interest.
- 18/5 **Matters Arising:** None.
- 18/6 **New Parishioners:** Martin Baldwin & Linda (surname to be confirmed), Glebe Close.
- 18/7 **Review actions not covered elsewhere:**

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance) <b>PENDING</b>
17/108.2	KB	Review Standing Orders <b>To be completed before the May meeting</b>
17/141.1	JF	Send Cllr Walker words for website re: volunteers for youth club <b>COMPLETED</b>
17/142.1	NM	Install bin at bus stop <b>PENDING</b>
17/211.3	NM	Remove gate sign on Sywell Road in the spring <b>PENDING</b>
17/224.1	Clerk/DW	Respond to community speed watch invite/Ask for volunteer on website <b>Cllr Walker to re-post message on website for more volunteers</b> <b>Action 18/7.1</b>
17/224.2	PS	Write letter of appeal to David Grindley, NCC <b>COMPLETED</b>

17/225.1	DW/RG	Organise brief VDS summary and post on website, meeting of parishioners to review. <b>Meeting to take place on 22 January, 7.30 p.m. in the Church Room</b>
17/226.1	Clerk	Write to NCC advising of housing needs decision. <b>COMPLETED</b>
17/227.1	Clerk	Contact DDC regarding DA/2017/0925 (no comments) <b>COMPLETED</b>
17/229.1	Clerk	Contact Richard Page regarding parking for Christmas Fayre <b>COMPLETED</b>
17/230.1	PS/DW	Organise Back Lane Consultation <b>In progress</b>
17/230.2	ALL	Contact residents in each sector to ask about VASID poles <b>Discussed under 18/13</b>
17/232.1	DW	Post on website reminding residents to keep doors locked <b>COMPLETED</b>
17/235.1	MW/Clerk	Write letters to Salix, EON & Aylesbury Lighting <b>COMPLETED</b>
17/235.2	KB	Ensure that the Council has the requisite powers to borrow funds <b>PENDING</b>

18/8

**Correspondence:** *to agree response/action to correspondence received.*

1. *3 December, email from Bill Coles, regarding Traffic Calming Funds:* The Holcot Traffic Calming committee is now disbanding, and with the consent of past and present officers, it has been agreed that the remaining funds (£3717.42) be given to the Parish Council, and ringfenced for traffic calming matters.
2. *Dated 27 November - Settlements and Countryside Local Plan Part 2 Emerging Draft Consultation (covered under item 18/10)*
3. *9 December, email from Steve Ellis – Land at Overstone Green (forming part of the Northampton North SUE WNJCS Policy N3) – Environmental Impact Assessment scoping request (covered under item 18/11)*

18/9

**Lighting upgrade:** Cllr Wilson informed the council that Salix finance offer to fund up to a 5 year technical payback where the project pays for itself through energy savings in 5 years. Aylesbury mains have advised against LED due to security and light distribution amongst other things, and there should be no real urgency to change lanterns as there is still an abundant stock of lamps and control gear for repairs. The suggested change would be to 24W or 36 W PLL technology, where the same kinds of savings as LED could be made.

The council agreed that as lights fail, they will replace lamps. If lights are condemned they will be replaced with modern PLL equipment.

18/10

**Settlements and Countryside Local Plan Part 2** The council were sent a draft Local Plan (Part 2) via post for comment.

Cllr Walker read the document prior to the meeting, and highlighted some sections which were relevant to Holcot. Cllr Gunnett suggested the council find out what the confines of the village are. The clerk will contact DDC. **Action 18/10.1**

The clerk was asked to apply for the Parish Annex Local Green Space for the allotments, playing field, old school site, churchyard,

crossroads green, washbrook and the churchyard overspill. **Action 18/10.2**

Cllr Walker will send the application form to the clerk. **Action 18/10.3**

18/11 **Land at Overstone Green (Environmental Impact Assessment scoping request)** – The clerk was asked to send a response noting the following:

- should include NNOR
- to consider the environmental impacts for villages such as Holcot
- the effects of increased traffic in Holcot

**Action 18/11.1**

18/12

a) **Planning:**

DA/2017/1191

Demolition of existing linked rear outbuilding and construction of new single storey rear extension (revised scheme).

28 Moulton Road

Holcot

NN6 9SH

The revision was only that the wall facing is now rendering. A letter from Mr Robinson was read. The council had no objections regarding the above application. The clerk will write to DDC. **Action 18/12.1**

18/13

**Traffic Management and Road Safety:** NNOR is still awaiting the cabinet report.

Residents have been consulted regarding the re-design of Back Lane and Poplars Lane. Cllr Scordellis received a revised cost for the two junctions, which is three times the cost of what was initially quoted. Cllr Scordellis will respond to ask for a breakdown of the costs.

**Action 18/13.1** The council agreed to discuss it in more detail next month when the information has been received.

In light of the increased costs, Cllr Scordellis to reconsider priorities previously omitted in order to achieve similar benefits where possible.

**Action 18/13.2**

Councillors have spoken to residents regarding the VASID poles with no issues raised. Cllr Wilson and Cllr Buckle are still to consult residents in their sectors. **Action 18/13.3**

Cllr Buckle agreed to invite Ian Morris to the Speed Limit Appeal Panel meeting on 6 February. **Action 18/13.4**

The clerk was asked to enquire about testing air quality in Holcot, due to recent concerns raised by residents regarding air pollution caused by traffic at the crossroads at peak hours. **Action 18/13.5**

18/14

**Police Matters/Neighbourhood Watch:** Nothing to report.

18/15

**Book exchange:** Cllr Hawkins reported that all is going well.

18/16

**Reforecast:** A reforecast for FY17/18 was carried out.

Cllr Gunnett and Cllr Walker agreed to find out about ownership/responsibility for the wall at the back of the old school site.

**Action 18/16.1**

- 18/17 **Finalise Budget and approve:** The council discussed and approved the budget for FY18/19. It is an unbalanced budget due to carry-forward items from 2017/18, but within the total projected funds available on the Parish Council's current account.
- 18/18 **Prepare Precept and approve:** The council agreed that the precept will remain at £17,500. The Chairman and the Clerk signed the precept form.
- 18/19 **Finance:** The payments below were approved, and the cheques were signed. The council also agreed to pay two other invoices that had arrived after the agenda was sent out: Ramprint, cheque number 100941 for £141 for the cost of the newsletter, and cheque number 100942 for £40, reimbursement to Cllr Gunnett for paying Jonathan Lucas to put up the Christmas lights.

Cheque No. 100937	Lisa Callan	Salary December & January (£187.84 x 2 = £375.68)  Reimbursement for cost of new Parish Council laptop out of transparency funding (£388.00)	£763.68
Cheque No. 100938	EON	Street Lighting Maintenance	£104.38
Cheque No. 100939	Wave	Water charges (allotment)	£21.67
Cheque No. 100940	Northamptonshire County Council	CW6 CW12 CW13 extinguishment CW14 Creation (Holcot – Walgrave footpath)	£3,500.00

Reconciliation to Bank Statements

Current a/c statement 15 December 2017	£18,312.00
Reserve a/c statement 15 December 2017	£8,000.64
	<hr/> £26,312.64

**unpresented cheques**

100922	Royal British Legion	£20.00
100937	Lisa Callan	£763.68
100938	EON	£104.38
100939	Wave	£21.67
100940	Northamptonshire County Council	£3,500.00
100941	Ramprint	£141.00
100942	Roger Gunnett	£40.00
<b>Total</b>		<b>£4590.73</b>

Available Balance Current Account

£13,721.27

18/20      **Next Agenda:** Road safety, VDS, United Charities, Crossroads

18/21      **Upcoming Meetings:**  
22 January 2018 – Parish Design Statement pre-consultation meeting,  
7.30p.m. in the Church Room

19 February 2018 – Parish Council Meeting

The meeting closed at 9.20 p.m.

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance)
17/108.2	KB	Review Standing Orders
17/142.1	NM	Install bin at bus stop
17/211.3	NM	Remove gate sign on Sywell Road in the spring
17/235.2	KB	Ensure that the Council has the requisite powers to borrow funds
18/7.1	DW	Re-post message on website asking for volunteers for community speedwatch
18/10.1	Clerk	Find out the confines of the village
18/10.2	Clerk	Apply for Local Green Space
18/10.3	DW	Send Green Space application form to clerk
18/11.1	Clerk	Reply to scoping request
18/12.1	Clerk	Write to DDC regarding planning application DA/2017/1191
18/13.1	PS	Ask for breakdown of costs for the two junctions
18/13.2	PS	Reconsider options for road safety works.
18/13.3	MW/KB	Consult residents regarding VASID poles
18/13.4	KB	Invite Ian Morris to Speed Review Panel meeting
18/13.5	Clerk	Enquire about air quality testing
18/16.1	RG/DW	Find out about ownership of wall at the back of the old school site