



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan
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**Minutes of the Meeting of Holcot Parish Council
 held on Monday 16 April 2018 at 7.30p.m. in the Church Rooms, Main Street,
 Holcot, NN6 9SP**

Councillors Present: D Walker, J Fountain, R Gunnett, K Buckle,
Clerk: L Callan

- 18/66 **Apologies:** Cllr Scordellis sent apologies due to holiday, Cllr Wilson sent apologies due to a prior engagement, Cllr Hawkins apologised for his absence due to work commitments, and Cllr Middleton was absent due to ill health. The council accepted the apologies.

- 18/67 **Public address to the council:** No public address.

- 18/68 **Minutes of the last meeting:** The minutes of the meeting held on 19 March 2018 were approved and signed.

- 18/69 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** No declarations of interest.

- 18/70 **Matters Arising:** No matters arising.

- 18/71 **New Parishioners:** No new parishioners.

- 18/72 **Review actions not covered elsewhere:**

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance) – Clerk will send email to MP. Action 18/72.1
17/108.2	KB	Review Standing Orders – To be completed and circulated before the May meeting
17/142.1	RG	Inform Friends of Holcot - Install bin at bus stop Pending
17/211.3	RG	Inform Friends of Holcot - Remove gate sign on Sywell Road in the spring Pending
18/13.2	PS	Reconsider options for road safety works. Pending
18/13.5	Clerk	Enquire about air quality testing – Completed – testing will commence in around 4 weeks
18/31.1	DW	Post VDS on website - Pending
18/50.1	DW	Map on confines in VDS - Pending
18/52.1	All	Visit crossroads and consider ideas for improvement – Covered on agenda

18/53.1	Clerk	Agenda and invites for APM – Covered on agenda. This action will be deleted as new action created (18/75.1)
18.54.1	Clerk	Mailing list request – Moulton Heights – Completed
18/55.1	Clerk	Contact DDC re: planning application – Completed
18/56.1	Clerk	Raise licence cheque for VASID when payee available – Completed
18/56.2	DW	Publish Council response to our request for speed limit reductions – Completed
18/61.1	JF	Present plans to next council for approval to proceed – Covered on agenda

18/73

Correspondence:

- a) Jane Parry: email asking for more information for the green space application. Cllr Gunnett offered to assist the clerk and the clerk will set up a meeting. **Action 18/73.1**
- b) Walgrave Parish Council: email regarding the prior approval application for the Land off Walgrave Road. The council asked the clerk to reply to Walgrave PC to thank them for the copy of the email to DDC, and to inform them their comments have been noted. **Action 17/73.2**
- c) Walgrave Parish Council: email asking if Holcot are planning on taking action regarding the removal of the No. 10 bus service off-peak hours. The council asked the clerk to reply to say that given the financial constraints of the County Council, and the very infrequent use of the service, the Parish Council have decided not to challenge the change. **Action 17/73.3**

18/74

Crossroads maintenance: After discussing the possibilities at length, Cllr Walker proposed that the council protect the crossroads green space with a landscaping scheme (planters etc), and also protect the area outside of No.2 Brixworth Road. The council agreed with the proposal.

The next step is to plan the scheme and design the works. Cllr Gunnett & Cllr Buckle will prepare a proposal for the next meeting. **Action 18/74.1**

The clerk will make enquiries with Highways about authorisation for planters (once the work has been decided). **Action 18/74.2**

18/75

Annual Parish Meeting planning: The meeting will take place on Monday 21 May in the Church room starting at 6.30 p.m. Cllr Shephard has sent her apologies for the Annual Parish Meeting, but has sent her report to the clerk. The clerk will create a standard agenda, with the addition of the speed limit approach. **Action 18/75.1**

18/76

Speed Limit Approach: The council agreed to add this to the Annual Parish Meeting agenda, so they can receive guidance from the electorate.

18/77

Lighting:

- a) The council agreed on the replacement of the old concrete column on Glebe Close, along with a new lantern. Total cost £999 excluding VAT. The clerk will contact EON. **Action 18/77.1**

- b) The council authorised the cost of a new lantern for outside of 12 Moulton Road the next time it fails. The cost for this will be £399 excluding VAT, and the clerk will order it when it next goes out.

- 18/78 **Planning:** The council discussed the planning application below at length, and agreed that it had been objected to in the past for various reasons that have not changed. The Council determined that further consultation with neighbours was necessary. The Council agreed to delegate the final response to Cllr Buckle. Cllr Buckle will consult neighbours and get back to the clerk with a response for Daventry before the deadline of 24 April. **Action 18/78.1**
- DA/2018/0248
Sargeants Yard, Sywell Road, Holcot, Northamptonshire, NN6 9SN
Single storey rear extension, first floor extension to side and garage/porch extension to front.
- 18/79 **Police Matters/Neighbourhood Watch:** There were two vans broken into at the beginning of the Easter holidays. The clerk was asked to contact Sgt Sam Dobbs for guidance that the council can circulate to the parish following the spate of burglaries. **Action 18/79.1**
- 18/80 **United Charities:** No progress since the last meeting. The clerk offered to pass on the details of a charity adviser, who may be able to help with the various issues Cllr Gunnett and Cllr Hawkins are currently experiencing. **Action 18/80.1**
- 18/81 **Playing Field:** Cllr Fountain presented the plan of the intended improvements for the playing field. The council authorised 'Phase 1' of the plan which is to install an adventure path. The Friends of Holcot Playing Field will transfer all raised funds to the Parish Council before payment of the adventure path is due. **Action 18.81.1**
- The council authorised the removal of the wooden see-saw and the wooden beam. Cllr Gunnett said he will ask the 'Friends of Holcot' to do the work. **Action 18.81.2**
- The council requested that the 'Friends of Holcot Playing Field' prepare a shopping list of the items of equipment that are planned to be installed as and when the funds come in, and also a phase plan for completion. This plan is not required until Phase 1 completion. **Action 18/81.3**
- 18/82 **Youth Matters:** Nothing to report.
- 18/83 **Footpath/Footbridge:** Nothing to report.
- 18/84 **Reforecast:** The council completed a reforecast, which Cllr Walker will post on the website. **Action 18/84.1**
- 18/85 **Finance:** The council approved the payments below, plus the following additional payments:
Cheque No. 100951 Ramprint (newsletter) £102.00
Cheque No. 100952 N Power (electricity dusk to dawn 31.03.17 – 01.04.18) £1514.73
Cheque No. 100953 N Power (electricity dawn to dusk 31.03.17 – 01.04.18) £61.15
Cheque No. 100954 Carter Jones/PDBF (allotment rent) £71.00.

Cheque No. 100948	Lisa Callan	Salary April	£187.84
Cheque No. 100949	EON	Maintenance quarter ending 31.03.18	£104.38
Cheque No. 100950	NCALC	Membership fee for year ending 31.03.19	£470.42

18/86 **Next Agenda:** Elect a Chairman, Policies & Procedures, Data Protection, Crossroads, Road Safety/Speed Limits

UPCOMING MEETINGS

18/87 21 May 2018: 6.30 p.m. - Annual Parish Meeting, followed by the Annual Meeting of the Parish Council at 7 p.m.

The meeting closed at 9 p.m.

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance)
17/108.2	KB	Review Standing Orders before May meeting
17/142.1	RG	Inform Friends of Holcot - Install bin at bus stop
17/211.3	RG	Inform Friends of Holcot - Remove gate sign on Sywell Road in the spring
18/13.2	PS	Reconsider options for road safety works.
18/31.1	DW	Post VDS on website
18/50.1	DW	Map on confines in VDS
18/72.1	Clerk	Send email regarding permissive footpath to MP
18/73.1	Clerk/RG	Meet to complete Green Space forms
18/73.2	Clerk	Email Walgrave PC with response to prior approval application for the land off Walgrave Road
18/73.3	Clerk	Email Walgrave PC in response to their query regarding the No. 10 Bus
18/74.1	KB/RG	Prepare proposal for the Crossroads by next meeting
18/74.2	Clerk	Contact Highways about planters when told to do so
18/75.1	Clerk	Prepare APM Agenda
18/77.1	Clerk	Order new concrete column and lantern for Glebe Close
18/78.1	KB	Speak to Councillors regarding Planning application DA/2018/0248 and give response to the clerk before 24 April
18/79.1	Clerk	Contact Sgt Dobbs regarding recent spate of burglaries
18/80.1	Clerk	Send contact details of charity adviser to Cllr Gunnett
18/81.1	Clerk	Transfer funds from Friends of Holcot Playing Field account to PC account before payment for adventure path is due
18/81.2	RG	Ask Friends of Holcot to remove balance beam and see-saw from playing field
18/81.3	Clerk/JF	Prepare shopping list and phase plan for playing field equipment
18/84.1	DW	Post reforecast on website

