



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan
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Minutes of the Meeting of Holcot Parish Council
held on Monday 19 March 2018 at 7.30p.m. in the Church Rooms, Main Street,
Holcot, NN6 9SP

Councillors Present: D Walker, R Gunnett, R Hawkins, M Wilson, K Buckle, J Fountain
Clerk: L Callan
Public: K Burrell

- 18/44 **Apologies:** Cllr Scordellis sent apologies due to a family bereavement. Cllr Middleton sent apologies due to ill health. The council accepted the apologies.
- 18/45 **Public address to the council:** Mr Burrell attended the meeting to express his concerns regarding the planning application on 48 Moulton Road. He also spoke about the bin collections, and the practical impact regarding extra bins.
- 18/46 **Minutes of the last meeting:** Cllr Gunnett pointed out a couple of typing errors in the minutes, which the clerk amended. The minutes of the meeting held on Monday 19 March 2018 were then approved and signed.
- 18/47 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** No declarations of interest.
- 18/48 **Matters Arising:** No matters arising.
- 18/49 **New Parishioners:** No new parishioners.
- 18/50 **Review actions not covered elsewhere:**

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance) Cllr Gunnett has written a letter to the MP for the clerk to type
17/108.2	KB	Review Standing Orders Pending
17/142.1	RG	Install bin at bus stop – Action being given to Friends of Holcot
17/211.3	RG	Remove gate sign on Sywell Road in the spring – Action being given to Friends of Holcot
18/10.1	Clerk	Find out the confines of the village The clerk spoke with Tom James @ DDC, and he informed the clerk that Holcot doesn't have any confines formally defined. They were

		previously mapped but not published. The definition of what the confines would be are in the current local plan on P37. Cllr Walker will put a map of what the confines are in the VDS, <i>Action 18/50.1</i>
18/13.2	PS	Reconsider options for road safety works. Covered on agenda
18/13.3	KB	Consult residents regarding VASID poles Action deleted (see 18/56 for decision on poles)
18/13.5	Clerk	Enquire about air quality testing The clerk is still waiting for a response
18/31.1	DW	Post VDS on website Pending
18/32.1	Clerk	Organise external payroll provider Completed
18/38.1	RG/RH	Meet to discuss United Charities – Covered on agenda

- 18/51 **Correspondence:** Keith Burrell sent an email prior to the meeting regarding the planning application at 48 Moulton Road.
- 18/52 **Crossroads maintenance:** The council agreed that each councillor should visit the crossroads and have a think about improvement options between now and the next meeting. It will be put on the next agenda for discussion. **Action 18/52.1**
- 18/53 **Annual Parish Meeting planning:** The council decided that the next Annual Parish Meeting will be held on Monday 21 May at 6.30 p.m., followed by the Annual Meeting of the Parish Council at 7 p.m or some time afterwards. The meetings will be held in the Church Room. The clerk will type an agenda and invite the District Councillor and the County Councillor after the election. **Action 18/53.1**
Details to be confirmed at next months meeting.
- 18/54 **Moulton Heights:** The Council discussed whether there were any actions that could be undertaken at this early stage in view that we were unaware of the recent consultation event. The clerk was asked to request to be added to the mailing list. **Action 18/54.1**
- 18/55 **ITEMS FOR REPORT AND DECISIONS ARISING**
Planning: *Consider the following planning application:*
DA/2018/0161
48 Moulton Road, Holcot, Northamptonshire, NN6 9SH
Two storey side extension to link existing dwelling to garage/studio, including new front and rear dormers (revised scheme).

After discussion, and consideration of Mr Burrell's email, the council were supportive of the application. Clerk to contact DDC.
Action 18.55.1
- 18/56 **Traffic Management and Road Safety:** *Update and decisions to include, but not limited to:*
1. S106 traffic calming monies – The council agreed for the VASID sign to be purchased if assured that the S106 money is available.
 2. VASID purchase – The council agreed that Cllr Scordellis should implement whatever he needs to put the VASID signs on existing poles only (brackets etc). There will be no new poles purchased at present. If the VASID proves to be successful, the council may look into Back Lane and other locations at a later date. The

council approved the future spend for the license (£260), but as the payee information wasn't available, the cheque will be written at a later date. **Action 18/56.1**

3. **Speed Limit Review Panel Meeting outcome** – Cllr Scordellis called during the meeting, to inform the council that the speed limit changes have been refused. The council agreed to publish the reply, and the council will leave it on the agenda for discussion regarding a response. **Action 18/56.2**

18/57 **Police Matters/Neighbourhood Watch:** Cllr Buckle reported a traffic accident at the weekend near to the pub

18/58 **Church Room:** The recent leak has now been dealt with. Nothing else to report.

18/59 **Communications – Website and Newsletter:** Cllr Fountain reported that the newsletter will be bigger this month, so the cost will slightly increase.

18/60 **United Charities:** There are some issues regarding signatories on the accounts, which Cllr Gunnett is trying to change. The issues are ongoing, and both Cllr Hawkins and Cllr Gunnett are trying to get things in order.

18/61 **Playing Field:** The 'Friends of Holcot Playing Field' are organising an afternoon tea at the Village Hall on Saturday 19 May to celebrate the Royal Wedding. DDC have given the group a community grant of £489 to help with the cost of the event. The wedding will be shown on a big screen, followed by afternoon tea. There will be some activities for the children, and a raffle.

The council requested that Cllr Fountain present the plans to the next meeting for approval to proceed to implementation. **Action 18/61.1**

18/62 **Defibrillator:** Nothing to report.

18/63 **Finance:** The council approved the payments below, and also agreed to pay an Anglian Water invoice for £21.51 (cheque number 100946).
The council approved the future spend for the VASID license (£260).

Cheque No. 100944	Lisa Callan	Salary February	£187.84
Cheque No. 100945	Park Landscapes	Hedge trimming at allotments and playing field	£294.00

18/64 **Next Agenda:** Crossroads, Speed Limit approach, Annual Parish Meeting, Playing Field, United Charities

18/65 **Next Meeting:** 16 April 2018

The meeting closed at 8.47 p.m.

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance)
17/108.2	KB	Review Standing Orders
17/142.1	RG	Inform Friends of Holcot - Install bin at bus stop
17/211.3	RG	Inform Friends of Holcot - Remove gate sign on Sywell Road in the spring
18/13.2	PS	Reconsider options for road safety works.
18/13.5	Clerk	Enquire about air quality testing
18/31.1	DW	Post VDS on website
18/50.1	DW	Map on confines in VDS
18/52.1	All	Visit crossroads and consider ideas for improvement
18/53.1	Clerk	Agenda and invites for APM
18.54.1	Clerk	Mailing list request – Moulton Heights
18/55.1	Clerk	Contact DDC re: planning application
18/56.1	Clerk	Raise licence cheque for VASID when payee available
18/56.2	DW	Publish Council response to our request for speed limit reductions
18/61.1	JF	Present plans to next council for approval to proceed