



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan
2 Walgarth Court
Holcot
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**Minutes of the meeting of Holcot Parish Council
held on Monday 21 January 2019 at 7.30p.m. in the Church Rooms, Main Street,
Holcot, NN6 9SP**

Councillors Present: D Walker, P Scordellis, M Wilson, J Fountain,
Clerk: L Callan

- 19/1 **Apologies:** Cllr Gunnett, Cllr Hawkins, Cllr Buckle and Cllr Shephard sent apologies which the council accepted.
- 19/2 **Public address to the council:** None.
- 19/3 **Minutes of the last meeting:** the minutes of the meetings held on Monday 19 November and Friday 22 December 2018 were approved and signed.
- 19/4 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** None.
- 19/5 **Matters Arising:** None.
- 19/6 **New Parishioners:** Carol Walker and Dave Gardiner have moved into the The Lodge on Walgrave Road. Ian and Sian Stone will soon be moving into the Old Barn on Back Lane. Sophie Fountain has just moved into Tithe Close.
- 19/7 **Review actions not covered elsewhere:**

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance) Pending
17/142.1	RG/MW	Inform Friends of Holcot - Install bin at bus stop Pending
18/31.1	DW	Post VDS on website Pending
18/50.1	DW	Map on confines in VDS Pending
18/74.2	Clerk	Contact Highways about planters when told to do so Pending
18/106.1	KB/RG	Prepare sketch of Crossroads for next meeting Pending
18/131.1	RG	Ask FOH to place cable ties on swing bars Pending
18/157.2	Clerk	Enquire about map Awaiting response
18/170.2	Clerk	Mowing contract on winter agenda Pending
18/180.1	Clerk	Contact Chris Heaton-Harris regarding response to letter sent in April Awaiting response

18/181.1	Clerk	Contact PCC about lorry control Agenda item 19/11
18/181.2	Clerk	Await response from Cllr Woolnough regarding parking issues on Poplars Lane Action to be deleted
18/183.1	Clerk	Write to Colin Stephens about use of washbrook pond Completed
18/183.2	RG	Give clerk contact details for Colin Stephens Completed
18/184.1	JF	Promote website in next newsletter
18/196.1	Clerk	Write letter of complaint to NCC and invite them to the next meeting Agenda item 19/12
18/200.1	Clerk/DW	Audit certificate to be published Pending
18/204.1	DW	Post on website asking for bus service volunteers Completed – no response
18/204.2	Clerk	Write to whoever wrote the letter asking them to attend next meeting Attending the February meeting
18/204.3	Clerk	Write to Gary Wright Completed
18/204.4	DW	Christmas waste information on website Completed
18/204.5	Clerk	Contact EON regarding light repairs on Rectory Lane Completed
18/207.1	Clerk	Moulton Road mowing – next agenda Completed
18/208.1	PS	Remove trees and order flags – Cllr Scordellis will chase this up
18/209.1	Clerk	Contact DDC re: planning application Completed
18/213.1	PS	Order and install signage in Back Lane - Completed

19/8

Correspondence: to agree response/action to correspondence received.

- a) *Richard McBean, email 04.01.19 – Back Lane rat run.* The email included a link to a story in Leeds where drivers were fined for using 'access only' roads as a rat run. Cllr Scordellis has raised this suggestion previously but was told that nothing could be done. The clerk was asked to find out what is involved. **Action 19/8.1**
- b) *DPO Renewal-* the council agreed that NCALC should continue as DPO (Data Protection Officer) for the council and approved the spend of £10. **Action 19/8.2**
- c) *Jenny Lewis, email regarding mud on the road towards Hannington.* Cllr Wilson will speak to Cllr Middleton. **Action 19/8.3** The clerk was asked to respond to Jenny and report the mud on the Walgrave Road coming from The Mere via Street Doctor. **Action 19/8.4**
- d) *Julie Cooper – email regarding the tennis courts.* Cllr Walker said he would post on the website again to ask for a volunteer to take over the tennis court bookings. **Action 19/8.5** If nobody is interested, the clerk will take over the role.

19/9

Crossroads maintenance: deferred to next meeting due to Cllrs Gunnett and Buckle's absence.

19/10

Additional mowing: The council agreed for the work on the hedges alongside the allotment to be done at a cost of £585+VAT, as well as the ongoing maintenance cost. The clerk will contact Jeremy at Park Landscapes. **Action 19/10.1**

- 19/11 **HGV Control:** The clerk was informed that the Commissioner is not able to intervene in operational policing matters. The question regarding HGV control was passed onto the Neighbourhood Policing Team who then sent it onto Highways.
Ian Boyes from Highways sent an email to the clerk informing that the Weight restriction through Holcot forms part of a larger 'zone' restriction which is intended to prevent smaller rural roads being used as a cut through between the A508, A43 and A14. The drawback of such a larger 'zone' is that there will always be a considerable number of HGV's that legitimately have access to the area to load and unload and a driver can enter and exit at any point to the zone to gain access to where they are loading.
Ian Boyes suggested Holcot take part in another survey to identify which HGV's have passed through the route without stopping to load/unload.
- The clerk was asked to contact Sgt Dobbs to ask if there is anything else that could be suggested. **Action 19/11.1**
- 19/12 **NCC/Broadband installation and communication issues:** A review of Gigaclear's performance will be added to the next agenda. **Action 19/12.1**
- 19/13 **Holcot Village Fete, 30 June 2019:** A village fete will be taking place in Holcot in aid of the church on 30 June. Julie Cooper sent an email to the council asking for permission to use the playing field for this event and to also ask for permission for a dog show to take place. The council agreed to both, providing someone takes responsibility for the dogs and ensures all mess is cleared up in all areas of the playing field where the dogs may have had access. The clerk will respond to Julie. **Action 19/13.1**
- 19/14 **Planning:** The council had no objections to the following planning application:
- DA/2018/1080
Construction of detached car port and new dormer window to existing first floor bedroom.
48 Moulton Road
Holcot
NN6 9SH*
- 19/15 **Police Matters/Neighbourhood Watch:** There has been an incidence of post being removed from an insecure letterbox in the village, personal information was then used for identity theft. There have also been a few cars broken into in the area. Cllr Walker will put a post out on the website. **Action 19/15.1**
- 19/16 **Defibrillator:** Nothing to report.
During this agenda item, Cllr Wilson asked the clerk if Lighting could become a standard item on every agenda in the event there are lighting issues to be reported. Cllr Wilson informed the clerk that No. 37 light on Main Street is out. The clerk will report it to EON. **Action 19/16.1**
- 19/17 **Church Room:** Nothing to report due to Cllr Gunnett's absence.

- 19/18 **Traffic Management and Road Safety:** Cllr Scordellis informed the council that the VASID sign has a fault. There is a new replacement being delivered this week.
Another 10mph sign has broken. The council agreed to replace it at a cost of £54.52+ VAT. Cllr Scordellis will order it and hold onto it until the poles have been replaced around the village. **Action 19/18.1**
- 19/19 **Reforecast:** A reforecast for the remainder of the 2018/19 financial year was carried out and approved.
- 19/20 **Finalise Budget and approve:** The council discussed and approved the budget for FY19/20.
- 19/21 **Prepare Precept and approve:** The council agreed that the precept amount would remain at £17,500. The Chairman and the clerk completed and signed the precept form, which the clerk will post to DDC. **Action 19/21.1**
- 19/22 **Finance:** The council agreed the following payments:

Cheque No. 100986	Lisa Callan	Salary January	£187.84
Cheque No. 100987	Anglian Water	Water supply to allotments	£24.10
Cheque No, 100988	Park Landscapes	Hedge Cutting allotments as per contract December. Tidy triangle January	£198.00

- 19/23 **Items for the Next Agenda:** Crossroads, Lighting, Gigaclear, Waste Management.

- 19/24 **Next meeting:** 18 February 2019

The meeting closed at 8.47 p.m.

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance)
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18/184.1	JF	Promote website in next newsletter
18/200.1	Clerk/DW	Audit certificate to be published
18/208.1	PS	Remove trees and order flags
19/8.1	Clerk	Find out what is involved regarding fines for use of 'access only roads'

19/8.2	Clerk	Ask NCALC to continue with the DPO role and pay fee
19/8.3	MW	Speak with Nick Middleton regarding mud
19/8.4	Clerk	Respond to Jenny's email/Report mud on road coming from the Mere
19/8.5	DW	Ask for tennis court volunteers
19/10	Clerk	Contact Jeremy Lucas to confirm additional work
19/11.1	Clerk	Contact Sgt Dobbs regarding HGV Control
19/12.1	Clerk	Add Gigaclear to next agenda
19/13.1	Clerk	Respond to Julie Cooper's email
19/16.1	Clerk	Report street light 37
19/18.1	PS	Order 10mph sign
19/21/.1	Clerk	Post precept form