



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan  
2 Walgarth Court  
Holcot  
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**Minutes of the meeting of Holcot Parish Council  
held on Monday 17 June 2019 at 7.30p.m. in the Church Rooms, Main Street,  
Holcot, NN6 9SP**

**Councillors Present:** D Walker, P Scordellis, M Wilson, J Bonsor, K Buckle,  
R Hawkins,  
**Clerk:** L Callan

- 19/117      **Apologies:** The council accepted apologies from Cllr Fountain.
- 19/118      **Public address to the council:** None.
- 19/119      **Minutes of the last meeting:** The minutes of the meeting held on Monday 20 May 2019 were approved and signed.
- 19/120      **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** None.
- 19/121      **Planning:**  
The council had no objections regarding the planning applications below. The clerk will contact DDC. **Action 19/121.1**  
**Application No: DA/2019/0382**  
Construction of storage building for use in conjunction with existing car boot sales and wider agricultural holding.  
Land at Poplar Farm, Poplars Lane Holcot NN6 9SW  
**Application No: DA/2019/0402**  
Single storey extension to rear  
40, Moulton Road, Holcot NN6 9SH
- 19/122      **Matters Arising:** None.
- 19/123      **New Parishioners:** None.
- 19/124      **Review actions not covered elsewhere:**

16/154.1	JB	Pursue nature reserve access and concessions <b>Cllr Bonsor is awaiting a response to our proposal</b>
17/142.1	MW	Inform Friends of Holcot - Install bin at bus stop <b>Pending</b>
18/31.1	DW	Post VDS on website <b>Pending</b>
18/50.1	DW	Map on confines in VDS <b>Pending</b>

18/131.1	MW	Ask FOH to place cable ties on swing bars <b>Cllr Scordellis kindly completed this task</b>
19/76.1	DW	Advise Mrs Wilson re budget of £100 for bulbs <b>Complete</b>
19/78.1	Clerk	Transfer funds from FOHPF account to PC account <b>Completed</b>
19/87.1	Clerk	Write to Barclays and add Cllr Bonsor as signatory <b>Completed</b>
19/98.1	Clerk	Ensure operation of key controls is minuted <b>Completed</b>
19/98.2	Clerk/DW	Post audit documents on website <b>Pending</b>
19/99.1	Clerk	Contact DDC with planning feedback <b>Completed</b>
19/102.1	Clerk/JF	Organise litter-pick for October <b>Completed</b>
19/102.3	DW	Notice on website re removal of posters <b>Completed</b>
19/102.4	JF	Investigate prices for bench and liaise with FOH when necessary <b>Pending</b>
19/102.5	Clerk/JB	Add JB as a bank account signatory, remove Mr Gunnett <b>Letter written - pending</b>
19/103.1	Clerk	Contact Judy about road surfacing (take off Back Lane) <b>Completed</b>
19/103.2	PS	Speak to Highways about Back Lane fencing
19/104.1	DW/JF	Remind parishioners about the 15 minute public sessions at each PC meeting <b>Pending</b>
19/106.1	PS	Speak to Highways about Cadent
19/109.1	JF/Clerk	Put sign on playing field gate re: closure <b>Completed</b>
19/112.1	MW/Clerk	Review opportunities to consolidate lighting into a single account and bring proposal <b>Completed</b>
19/112.2	MW/Clerk	Liaise re: street light number <b>Completed</b>

- 19/125 **Correspondence:** *to agree response/action to correspondence received.*  
a) *Rosie Walker, email* – Holly tree in playing field. The Friends of Holcot will trim the tree on Friday 21 June.  
b) *Julie Cooper* – *roadside banner for fete*. Sign is already up in the village.
- 19/126 **VE Day 2020:** The council agreed that the parish should do something to mark the occasion and Cllr Walker will ask for volunteers via the website. **Action 19/126.1** The council agreed they are happy to commit a budget for the event.
- 19/127 **Litter Picking:** A litter pick has been arranged for Sunday 6 October at 11am. Rubbish bags will be collected by DDC from the Playing Field on Monday 7 October. Cllr Walker will inform residents via the website. **Action 19/27.1**
- 19/128 **Cadent:** Cllr Scordellis reported good progress with Cadent. Chasing Gigaclear who were waiting on completion of Cadent works
- 19/129 **Police Matters/Neighbourhood Watch:** There was a burglary on Brixworth Road last week.
- 19/130 **Playing Field:** The new equipment is in and is being well used. The next fundraising event will be organised soon and the group are still looking for more members.

- 19/131 **Village Hall:** The Village Hall are seeking two volunteers; a treasurer and a minute secretary. Cllr Walker will put a post on the website advertising the vacancies. **Action 19/131.1**
- 19/132 **Lighting:** The new contract with SSE will start in October. The clerk is still awaiting information from EON so that Western Power can update the UMS certificate.
- 19/133 **Traffic Management and Road Safety:** The clerk was asked to report the damaged gate on Walgrave Road. **Action 19/133.1**  
Cllr Scordellis mentioned that there is only one sign for Poplars Lane which is only visible from one direction on Sywell Road. The clerk will enquire if another sign could be put up on the opposite side. **Action 19/133.2**
- 19/134 **Finance:** the payments below were approved and the cheques were signed.

<b>Cheque No.</b> 101010	Lisa Callan	June Salary (£187.84) + reimbursement for new printer/scanner (£69.00 – transparency funding)	£256.84
101011	Playground Supplies	New playground equipment	£6763.20

- 19/135 **To receive financial report and approve bank reconciliation:**  
Income since the last beginning of the financial year: £372.06 mowing grant, £1004.75 VAT refund (FY18/19), £8750 first precept instalment, £4 bank interest. The reconciliation to the bank statements dated 16 May (current account £27,098.33) and 7 June (business account £8026.01) is £35,124.34, minus unpresented cheques (£15,230.21) = £19,894.13.

Cllr Buckle signed the bank statements and the bank reconciliation.

#### **NEXT AGENDA**

- 19/136 **Agenda:** VE Day.

#### **NEXT MEETING**

19/137 19 August 2019. The Council agreed to hold special meetings if necessary in the interim.

The meeting closed at 8.12pm.

16/154.1	JB	Pursue nature reserve access and concessions
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19/76.1	DW	Advise Mrs Wilson re budget for bulbs
19/98.2	Clerk/DW	Post audit documents on website
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19/102.5	Clerk/JB	Add JB as a bank account signatory, remove Mr Gunnett
19/103.2	PS	Speak to Highways about Back Lane fencing
19/106.1	PS	Speak to Highways about Cadent

19/121.1	Clerk	Contact DDC with planning feedback
19/126.1	DW	Ask for VE day volunteers
19/127.1	DW	Inform parishioners about litter-pick
19/131.1	DW	Advertise Village Hall vacancies
19/133.1	Clerk	Report gate on Walgrave Road
19/133.2	Clerk	Enquire about additional Poplars Lane sign