



Clerk: Mrs. Lisa Callan
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Date: 12 November 2019
To: All parish councillors
From: Mrs L Callan, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Holcot Parish Council in the Church Rooms, Main Street, Holcot Northamptonshire, NN6 9SP on **Monday 18 November 2019** at 7.30 p.m. when the under mentioned business will be transacted.

AGENDA

- 19/190 **Apologies:** *to receive and approve apologies for absence.*
- 19/191 **Public address to the council:** *members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 19/192 **Minutes of the last meeting:** *to receive and approve for signature the minutes of the meeting held on Monday 16 September 2019.*
- 19/193 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *(members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*
- 19/194 **Planning:**
- 19/195 **Matters Arising**
- 19/196 **New Parishioners**
- 19/197 **Review actions not covered elsewhere:** *receive reports on actions outstanding*
- 19/198 **Correspondence:** *to agree response/action to correspondence received.*
a) NCALC – Elections 2020 (agenda item 19/200)
b) NCALC - Budget information 2020/21
- ITEMS FOR DISCUSSION AND DECISION**
- 19/199 **Website and Communications:** *annual review.*
- 19/200 **Elections 2020:** *consider the need to promote candidacy at the May 2020 elections.*
- 19/201 **Playing Field:** *receive update and authorise costs for new picnic table.*
- 19/202 **Councillor Vacancy**
- 19/203 **VE Day Celebrations**

ITEMS FOR REPORT AND DECISIONS ARISING

- 19/204 **Book exchange:** *receive update.*
19/205 **Defibrillator:** *receive update.*
19/206 **Lighting:** *receive update.*
19/207 **Village Hall:** *receive update.*
19/208 **Youth Matters:** *receive update.*
19/209 **Traffic Management and Road Safety:** *receive update.*

FINANCIAL CONTROL

- 19/210 **Draft Budget 2020:** *discuss budget and precept amount to be requested.*
19/211 **Finance:** *to approve payments below, totalling £1,378.68*

Cheque No. 101021	Lisa Callan	Salary Oct/Nov	£375.68
101022	Heather Wilson	Reimbursement for bulbs at crossroads	£138.16
101023	SSE	Lighting 12 October – 1 November 2019	£106.15
101024	Lesley Hunter	Reimbursement for wreath and donation to Royal British Legion	£25.00
101025	Anglian Water	Allotment supply	£28.07
101026	EON	Street lighting maintenance for quarter ending 30 September 2019	£92.42
101027	Park Landscapes	Mowing and hedge trimming August/September	£613.20

- 19/212 **To receive financial report and approve bank reconciliation:** *signature required.*
NEXT AGENDA
19/213 **Agenda:** *to request items for inclusion on the agenda for the next meeting.*
19/214 **NEXT MEETING**
16 December 2019

Signed *L Callan*

Dated 12 November 2019