



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan  
2 Walgarth Court  
Holcot  
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**Minutes of the meeting of Holcot Parish Council  
held on Monday 19 August 2019 at 7.30p.m. in the Church Rooms, Main Street,  
Holcot, NN6 9SP**

**Councillors Present:** D Walker, P Scordellis, M Wilson, R Hawkins, J Fountain  
**Clerk:** L Callan

- 19/144      **Apologies:** Cllr Bonsor sent apologies which the council accepted.
- 19/145      **Public address to the council:** None.
- 19/146      **Minutes of the last meeting:** The minutes of the meeting held on Monday 1 July 2019 were approved and signed.
- 19/147      **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** None.
- 19/148      **Planning:** The council had no comments regarding the application below.  
**Application No: DA/2019/0503**  
Installation of dropped kerb to provide vehicular access and parking.  
18 Moulton Road, Holcot NN6 9SH
- 19/149      **Matters Arising:** None.
- 19/150      **New Parishioners:** None.
- 19/151      **Review actions not covered elsewhere:** *receive reports on actions outstanding.*

16/154.1	JB	Pursue nature reserve access and concessions <b>PENDING</b>
17/142.1	MW	Inform Friends of Holcot - Install bin at bus stop <b>PENDING</b>
18/31.1	DW	Post VDS on website <b>PENDING</b>
18/50.1	DW	Map on confines in VDS <b>PENDING</b>
19/76.1	DW	Advise Mrs Wilson re budget for bulbs <b>COMPLETED</b>
19/98.2	Clerk/DW	Post audit documents on website <b>PENDING</b>
19/102.4	JF	Investigate prices for bench and liaise with FOH when necessary <b>PENDING</b>

19/102.5	Clerk/JB	Add JB as a bank account signatory, remove Mr Gunnett <b>ONGOING</b>
19/121.1	Clerk	Contact DDC with planning feedback <b>COMPLETED</b>
19/126.1	DW	Ask for VE day volunteers <b>COMPLETED</b>
19/127.1	DW	Inform parishioners about litter-pick <b>COMPLETED</b>
19/131.1	DW	Advertise Village Hall vacancies <b>COMPLETED</b>
19/133.1	Clerk	Report gate on Walgrave Road <b>COMPLETED - Fixed over the summer</b>
19/133.2	Clerk	Enquire about additional Poplars Lane sign <b>COMPLETED – will be installed on the opposite side near the grit bin in the next few months</b>

- 19/152      **Correspondence:** *to agree response/action to correspondence received.*
- a)      *Simon Bowers – NCC Rights of Way Improvement Plan:*  
The council asked the clerk to respond to say that it is difficult to understand what tangible actions will result and the consequent impact of the plan on our parish. Cllr Hawkins volunteered himself to be the Parish Path Warden. The clerk will inform Simon Bowers. **Action 19/152.1**
- b)      *David Ashworth – VE Day volunteer suggestion. Cllr Hawkins will speak to Martin Baldwin to ask him if he would be interested in organising the event. Action 19/152.2*
- c)      *David Ashworth – Dates for raising the flag (agenda item 19/156).*
- 19/153      **VE Day 2020:** To be discussed in further detail once an organiser has been confirmed.
- 19/154      **Gigaclear:** Cllr Scordellis updated the council on the latest. Gigaclear are currently trying to negotiate a wayleave across private property that affects Holcot going live. Cllr Scordellis asked the council if it was possible to go ahead with the plan to tidy up the crossroads, now that Gigaclear and Cadent have finished their work. Cllr Fountain said she would invite Mr & Mrs Humphries to the next meeting so that they can raise any issues with the plan. **Action 19/154.1**
- 19/155      **Financial support for parishioners:** The clerk contacted NCALC to ask if there is anything the council can do to financially support parishioners in need. The clerk was informed that the council has no legal power to make donations.
- 19/156      **Raising the flag:** The council agreed with Mr. Ashworth's proposal to raise the flag on the following 4 dates: 21 April (Queen's Birthday), 23 April (St. George's Day), 8 June (Official celebration of Her Majesty's birthday), 10 November (Remembrance Sunday). The clerk will write to Mr. Ashworth to confirm the dates. **Action 19/156.1**
- 19/157      **Police Matters/Neighbourhood Watch:** Illegal sheep butchering incident over the summer. Nothing else to report.

- 19/158 **Website and communications:** to be added to the next agenda for annual review.
- 19/159 **Friends of Holcot liaison:** the council agreed that the Friends of Holcot could go ahead with work tidying beds on the school green.
- 19/160 **Lighting:** Nothing to report.
- 19/161 **Traffic Management and Road Safety:** Highways contacted the council, unhappy with the message showing on the VASID sign which has been encouraging drivers to drive at 20mph. The message has now been changed. Cllr Scordellis contacted Sarah Barnwell regarding 'Transport for London' (TFL) launching a consultation on plans to introduce lower speed limits on all TFL roads by next year – her response was in summary that "London is different". Cllr Walker suggested deferring any further work on this for the time being until the new Councils are in place.
- 19/162 **Finance:** the council approved the payments below and signed the cheques. The clerk also presented an invoice for £80 for the payment of the Church Room hire for the year. The council agreed to pay the invoice and signed the cheque (cheque number 101018).

<b>Cheque No.</b> 101012	Lisa Callan	July & August Salary	£375.68
101013	David Ashworth	Reimbursement for halyard and flags	£77.06
101014	EON	Maintenance quarter ending 30 June 2019	£92.42
101015	Park Landscapes	Mowing May, June, July	£2678.40
101016	Anglian Water	Allotment water supply	£27.78
101017	Ramprint	Newsletters	£146.00

- 19/163 **To receive financial report and approve bank reconciliation:**  
Income since the last meeting is £3,200 from the Friends of Holcot Playing Field. The reconciliation to the bank statements dated 16 July (current account £15,088.12, business account £8026.01) is £23,114.13, minus unpresented cheques (£3,497.34) = true balance £19,616.79.  
  
Cllr Walker signed the bank statements and the reconciliation.
- 19/164 **Next Agenda:** Crossroads, Website & Communications, Reforecast, United Charities.
- 19/165 **Next meeting:** 16 September 2019

The meeting closed at 8.10 p.m.

16/154.1	JB	Pursue nature reserve access and concessions
17/142.1	MW	Inform Friends of Holcot - Install bin at bus stop

18/31.1	DW	Post VDS on website
18/50.1	DW	Map on confines in VDS
19/98.2	Clerk/DW	Post audit documents on website
19/102.4	JF	Investigate prices for bench and liaise with FOH when necessary
19/102.5	Clerk/JB	Add JB as a bank account signatory, remove Mr Gunnett
19/152.1	Clerk	Respond to Simon Bowers regarding ROW improvement plan and parish path warden
19/152.2	RH	Contact Martin Baldwin to ask if he would like to organise VE day
19/154.1	JF	Invite Mr & Mrs Humphries to next meeting
19/156.1	Clerk	Write to Mr. Ashworth regarding flag dates