



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan  
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**Minutes of the meeting of Holcot Parish Council  
held on Monday 18 November 2019 at 7.30p.m. in the Church Rooms, Main Street,  
Holcot, NN6 9SP**

**Councillors Present:** Cllrs Walker, Bonsor, Scordellis, Hawkins, Buckle, Fountain, Wilson

**Public:** Mrs H Wilson, Mr M Baldwin

19/190 **Apologies:** No apologies.

19/191 **Public address to the council:** Mrs Wilson addressed the council regarding the purchase of plants for the crossroads. She suggested buying them now in order to buy them at a discounted price. The council informed Mrs Wilson that they could not make that decision now as it was not on the agenda and will discuss the next steps at the December meeting.

The clerk was asked to write to parishioners who helped with the bulb planting. **Action 19/191.1**

Mrs Wilson suggested the clerk ask the farming community if they would like to contribute tributes to the crossroads project. **Action 19/191.2**

19/192 **Minutes of the last meeting:** The minutes of the meeting held on Monday 16 September were approved and signed.

19/193 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** No declarations of interest.

19/194 **Planning:** No planning applications.

19/195 **Matters Arising:** No matters arising.

19/196 **New Parishioners:** No new parishioners.

19/197 **Review actions not covered elsewhere:**

17/142.1	MW	Inform Friends of Holcot - Install bin at bus stop <b>PENDING</b>
18/31.1	DW	Post VDS on website <b>PENDING</b>
18/50.1	DW	Map on confines in VDS <b>PENDING</b>
19/98.2	Clerk/DW	Post audit documents on website <b>PENDING</b>
19/102.4	JF	Investigate prices for bench and liaise with FOH when necessary <b>ON AGENDA</b>

19/102.5	Clerk/JB	Add JB as a bank account signatory, remove Mr Gunnett <b>ONGOING</b>
19/170.1	Clerk	Determine costs for implementation of planters for crossroads green <b>PENDING</b>
19/171.1	Clerk	Write to DDC with No Objections <b>COMPLETED</b>
19/174.1	Clerk	VE DAY event to be added to January agenda
19/175.1	PS/DW	Post details on the website of bulb-planting day <b>COMPLETED</b>
19/175.2	Clerk	Send apologies regarding NCALC AGM <b>COMPLETED</b>
19/177.1	PS/DW	Post details of Gigaclear fundraising support on the website <b>COMPLETED</b>
19/179.1	ALL	Respond to consultation
19/180.1	DW	Litter Pick posts on website <b>COMPLETED</b>
19/182.1	RH	Establish next steps for United Charities with Mr Gunnett and Cllr Bonsor <b>PENDING</b>
19/184.1	PS	Write regarding speeding <b>COMPLETED</b>
19/187.1	Clerk	Chase statement <b>COMPLETED</b>

- 19/198      **Correspondence:** *to agree response/action to correspondence received.*  
a) NCALC – Elections 2020 (agenda item 19/200)  
b) NCALC - Budget information 2020/21 – agenda item 19/210
- 19/199      **Website and Communications:** The council agreed they were content to continue with things as they are.
- 19/200      **Elections 2020:** To be reviewed in January. Clerk will add item to the January agenda. **Action 19/200.1**
- 19/201      **Playing Field:** The council agreed to the cost of £828 for a new picnic table. Cllr Fountain will order it and ask the supplier for recommendations on bolting it down. She will also ask if they supply a fixing kit. **Action 19/201.1**
- The Friends of Holcot will remove the old table and install the new one. **Action 19/201.2**
- The Friends of Holcot Playing Field will meet before the January meeting to discuss the final phase of the project. They will inform the council of the plan for completion including financial estimates at the January meeting. **Action 19/201.3**
- Cllr Hawkins recently organised an event at the White Swan, raising £510. He has very kindly donated this to the playing field project. Thank you very much Cllr Hawkins for your continued generosity and support!
- 19/202      **Councillor Vacancy:** A notice has been sent to Daventry. A request to participate will be put up on the website once the 14 day notice period ends. Council to co-opt at the December meeting if someone comes forward.

- 19/203 **VE Day Celebrations:** Martin Baldwin presented a proposed plan of events for the duration of the VE May Bank Holiday taking place 8<sup>th</sup> – 10<sup>th</sup> May 2020. The Parish Council agreed with the proposed approach, and confirmed that seed funding to £1000 will be provided. Mr Baldwin will arrange invoices. The clerk will put it on the January agenda for further planning. **Action 19/203.1**
- The clerk was asked to find out about a community grant from Daventry for the event. **Action 19/203.2**
- 19/204 **Book exchange:** There is now a good selection of books in the booth.
- 19/205 **Defibrillator:** Nothing to report.
- 19/206 **Lighting:** The clerk was asked to report light number 22. **Action 19/206.1**
- 19/207 **Village Hall:** There are some current issues regarding storage and building control.
- 19/208 **Youth Matters:** Cllr Fountain reported that the storage tables are in the way of the youth area. Cllr Walker asked Cllr Fountain if the Youth Club organisers could provide general communications for the website. **Action 19/208.1**
- 19/209 **Traffic Management and Road Safety:** Highways have recommended that the council look into a 'priority chicane' solution. Cllr Scordellis is meeting with Highways and will look into costs for the chicane and gates outside the village (including the cost of costing). **Action 19/209.1**
- 19/210 **Draft Budget 2020:** The draft budget was considered. The final budget and precept figure will be finalised at the January meeting.
- 19/211 **Finance:** The payments below were approved and the cheques were signed, including an invoice for Ramprint for £146 (Cheque No. 101028).

Cheque No. 101021	Lisa Callan	Salary Oct/Nov	£375.68
101022	Heather Wilson	Reimbursement for bulbs at crossroads	£138.16
101023	SSE	Lighting 12 October – 1 November 2019	£106.15
101024	Lesley Hunter	Reimbursement for wreath and donation to Royal British Legion	£25.00
101025	Anglian Water	Allotment supply	£28.07
101026	EON	Street lighting maintenance for quarter ending 30 September 2019	£92.42
101027	Park Landscapes	Mowing and hedge trimming August/September	£613.20

19/212      **To receive financial report and approve bank reconciliation:**  
Reconciliation and bank statements were checked and signed by Cllr Buckle.

19/213      **Next Agenda:** Councillor vacancy, Crossroads, Cleaning of the war memorial, Reforecast/Budget (Jan), VE Day (Jan), Elections 2020 (Jan)

19/214      **NEXT MEETING**  
16 December 2019

The meeting closed at 8.55pm

17/142.1	MW	Inform Friends of Holcot - Install bin at bus stop
18/31.1	DW	Post VDS on website
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19/184.1	PS	Write regarding speeding
19/187.1	Clerk	Chase statement
19/191.1	Clerk	Write letters of thanks to those who helped with the bulb planting
19/191.2	Clerk	Contact farming community about tributes
19/200.1	Clerk	Elections 2020 on January agenda
19/201.1	JF	Order bench and make enquiries for bolting down
19/201.2	MW	Ask FOH to remove old bench and install new one when it arrives
19/201.3	Clerk/JF	Prepare final plan for playing field project to present at the next meeting
19/203.1	Clerk	VE Day on January agenda
19/203.2	Clerk	Enquire about VE Day community grant
19/206.1	Clerk	Report light number 22
19/208.1	JF	Ask Youth club organisers for general communication updates for website
19/209.1	PS	Enquire about costings for chicane and gates