



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan
2 Walgarth Court
Holcot
NN6 9TL
Tel: 01604 781230/07547505027
Email: clerk@holcotvillage.co.uk

**Minutes of the meeting of Holcot Parish Council
held on Monday 15 April 2019 at 7.30p.m. in the Church Rooms, Main Street,
Holcot, NN6 9SP**

Councillors Present: D Walker, J Fountain, R Gunnett, K Buckle
Clerk: L Callan

- 19/69 **Apologies:** Cllr Middleton, Cllr Hawkins, Cllr Scordellis and Cllr Wilson sent apologies, which the council accepted.
- 19/70 **Public address to the council:** None.
- 19/71 **Minutes of the last meeting:** The minutes of the meeting held on Monday 18 March were approved and signed.
- 19/72 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** None.
- 19/73 **Matters Arising:** None.
- 19/74 **New Parishioners:** Richard Sabin, Sunny Bank.
- 19/75 **Review actions not covered elsewhere:**

16/154.1	RG	Pursue nature reserve access and concessions (in abeyance) PENDING
17/142.1	RG/MW	Inform Friends of Holcot - Install bin at bus stop PENDING
18/31.1	DW	Post VDS on website PENDING
18/50.1	DW	Map on confines in VDS PENDING/
18/131.1	RG	Ask FOH to place cable ties on swing bars PENDING
18/200.1	Clerk/DW	Audit certificate to be published Completed
19/54.1	Clerk	Arrange for review of UMS lighting costs COMPLETED – awaiting information
19/55.1	Clerk	Contact Sharne for Crossroads planting advice Completed
19/56.1	Clerk	Contact NCALC re mowing contracts and also local councils Completed – after receiving information from the clerk about other local council mowing costs, the council decided to re-evaluate it again in 12 months providing no new information comes from NCALC.

19/57.1	Clerk	Prepare notice for APM and request reports
19/57.2	DW	Publicise drop-in event Completed
19/57.3	Clerk	Contact Hayley to book the White Swan on 26 April Completed
19/58.1	Clerk	Go ahead with changes for tennis court Completed
19/58.2	Clerk/JF	Tennis court changes in newsletter - separate notice sent out

- 19/76 **Correspondence:** Cllr Gunnett sent a letter of resignation to the council after serving on the Parish Council for over 30 years. The council thanked Cllr Gunnett for all of his years of service and for everything he has done for the village during that time.
- Heather Wilson has offered to plant bulbs in the village. The council agreed on a £100 budget. **Action 19/76.1**
- 19/77 **Crossroads plan:** The council decided to complete the work in three stages and agreed that the first stage would be to place sleepers. The council agreed to wait a couple of months before starting anything, since there is gas works currently taking place in the village.
- 19/78 **Playing Field:** The Friends of Holcot Playing Field requested authorisation to install 4 new items of equipment at the playing field this summer, using the money they have raised since the last item of equipment was installed, along with funds the council have set aside for the project for FY19/20. The council were supportive of the plan. The clerk will transfer the funds from the fundraising account into the Parish Council current account. **Action 19/78.1**
- Cllr Walker mentioned that the bench at the playing field was broken. Cllr Fountain said she would look at it after the meeting. **Action 19/78.2**
- 19/79 **Council matters:** The council discussed the councillor vacancy following Cllr Gunnett's resignation. The clerk and Cllr Walker will place a statutory notice on the website and notice board with the intention of co-opting at the May meeting. **Action 19/79.1**
- It was agreed that Cllr Gunnett would continue to be the Friends of Holcot liaison after leaving the council. He will also finish off United Charities and the footpath projects.
- 19/80 **Planning:**
The council had no objections to the following planning application, providing it remains part of an agricultural dwelling and is compliant with local plans. The clerk will send the feedback to DDC. **Action 19/80.1**
DA/2019/0197
Land at Hannington Road, Holcot, Northamptonshire
Construction of agricultural workers dwelling.
- 19/81 **Police Matters/Neighbourhood Watch:** A van was broken into recently. No other incidents reported.
- 19/82 **Lighting:** The clerk reported that the electricity bill had been received, totalling £2682.94 for supply between October and March. The

council asked the clerk to contact N Power regarding the administration costs. **Action 19/82.1**

- 19/83 **United Charities:** Nothing to report, previous issues ongoing.
- 19/84 **Footpath:** Cllr Gunnett offered to follow this up and finish off the project. The council accepted the offer.
- 19/85 **Youth Matters:** There are new volunteers currently running the youth club. Cllr Fountain was asked to find out if the Youth Club need the grant this year. **Action 19/85.1**
- 19/86 **Reforecast:** The council completed a reforecast which Cllr Walker will post on the website. **Action 19/86.1**
- 19/87 **Finance:** The payments below were approved and the cheques were signed.

Cheque No. 100995	Lisa Callan	Salary for April & reimbursement (£59.99) for Microsoft renewal	£247.83
100996	DM Payroll Services	Administration of payroll services for 2019/20	£81.00
100997	EON	Street lighting maintenance	£104.38
100998	Park Landscapes	Mowing school site/playing field and hedge work on Moulton Road	£907.20

The clerk will contact Barclays and arrange for Cllr Gunnett to be removed as a signatory.
Action 19.87.1

- 19/88 **Next Agenda:** Councillor responsibilities, policies and procedures, asset register.
- 19/89 **Upcoming meetings:** Friday 26 April 2019, Parish Council informal drop-in session, 6.30 p.m. - 7.30 p.m. at The White Swan.
- 20 May 2019, Annual Parish Meeting, 6.30 p.m. in the Church Room, followed by the Annual Meeting of the Parish Council, and the May meeting of the Parish Council.

The meeting closed at 8.15pm.

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19/57.2	DW	Publicise drop-in event
19/76.1	DW	Advise Mrs Wilson re budget for bulbs
19/78.1	Clerk	Transfer funds from FOHPF account to PC account
19/78.2	JF	Inspect bench at playing field
19/79.1	DW/Clerk	Place councillor vacancy statutory notice on website and noticeboard
19/80.1	Clerk	Write to DDC re: planning application feedback
19/82.1	Clerk	Contact Npower regarding administration costs
19/85.1	JF	Ask Youth Club if they require the grant this year
19/87.1	Clerk	Write to Barclays