



Chairman: Mr David Walker

Clerk: Mrs Lisa Callan
2 Walgarth Court
Holcot
NN6 9TL
Tel: 01604 781230/07547505027
Email: clerk@holcotvillage.co.uk

**Minutes of the meeting of Holcot Parish Council
held on Monday 20 January 2020 at 7.30p.m. in the Church Rooms, Main Street,
Holcot, NN6 9SP**

Councillors Present: Cllrs Walker, Bonsor, Scordellis, Wilson, Fountain, Baldwin, Buckle

- 20/1 **Apologies:** The council accepted apologies from Cllr Hawkins.
- 20/2 **Public address to the council:** None.
- 20/3 **Minutes of the last meeting:** The minutes of the meeting held on 16 December 2019 were approved and signed.
- 20/4 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** None.
- 20/5 **Planning:** The council had no objections regarding planning application DA/2019/0904, providing the planning authority takes into consideration any safety implications due to its location in the hidden dip. The clerk will contact Daventry. **Action 20/5.1**
- The council agreed to meet on 3 February to discuss planning application DA/2020/0001 re NNSUE. It was then decided that the meeting on the 17th would be cancelled and the 3rd would become a full council meeting. The clerk will confirm the church room booking for the 3rd and cancel the booking on the 17th. **Action 20/5.2**
- 20/6 **Matters Arising:** None.
- 20/7 **New Parishioners:** None.
- 20/8 **Review actions not covered elsewhere:** *receive reports on actions outstanding.*

17/142.1	MW	Inform Friends of Holcot - Install bin at bus stop ACTION CANCELLED
18/31.1	DW	Post VDS on website ACTION CANCELLED
18/50.1	DW	Map on confines in VDS ACTION CANCELLED
19/98.2	DW	Post audit documents on website Completed
19/102.5	Clerk/JB	Add JB as a bank account signatory, remove Mr Gunnett Pending until after the elections

19/170.1	Clerk	Determine costs for implementation of planters for crossroads green – ACTION CANCELLED
19/182.1	RH	Establish next steps for United Charities with Mr Gunnett and Cllr Bonsor Pending – added to next agenda
19/200.1	Clerk	Elections 2020 on January agenda Completed
19/201.1	JF	Order bench and make enquiries for bolting down Completed
19/201.2	MW	Ask FOH to remove old bench and install new one when it arrives Pending
19/201.3	Clerk/JF	Prepare final plan for playing field project to present at the next meeting Completed
19/203.1	Clerk	VE Day on January agenda Completed
19/208.1	JF	Ask Youth Club for general communication updates for website Completed
19/220.1	Clerk	Write to Planning Inspector/DDC Completed
19/225.1	Clerk	Write to Katie Cawston Completed
19/226.1	Clerk	Add War memorial cleaning to April agenda
19/227.1	Clerk	Enquire about highways licence for crossroads in progress
19/227.2	JB	Contact farming community about tributes in progress
19/228.1	Clerk	Write to Mr Moulds Completed
19/229.1	PS	Confirm acceptance of proposals to Ian Boyes Completed

20/9

Correspondence:

Philip Pomeroy emailed the clerk regarding the old records of the Holcot Family History Society. The records are currently stored in the church room and it has been suggested to Philip by a researcher who is writing a book about Northamptonshire history, that they would be best stored at the Northamptonshire Records office. The council agreed to put a post on the website asking parishioners if there is any interest in starting up the Holcot History Society again **Action 20/9.1**. Cllr Bonsor offered to contact Philip informing him that if nobody responds to starting up the History Society again, then the records should be sent to the Northamptonshire Records office. **Action 20/9.2** As Cllr Scordellis was treasurer of the HFHS, he will check the funds in the account, with the possibility of donating them to a parish cause should there be no interest in starting up again. **Action 20/9.3**

20/10

Mowing grant: The council agreed to accept the £372.06 grant from Highways. The clerk will sign the acceptance form and prepare an invoice. **Action 20/10.1**

20/11

Playing field: The Friends of Holcot Playing Field intend to finish the project with a climbing frame, monkey bars, replacement goals and a replacement basketball hoop. The cost of these items comes to £15,112 plus VAT. The council agreed to consider this during budget planning. There is currently £1,349.81 in the playground fundraising account.

The clerk was asked to organise an inspection of the playground. **Action 20/11.1**

Cllr Fountain placed the order for the picnic table and Cllr Bonsor offered to store it until it can be installed. Cllr Fountain will arrange delivery to Cllr Bonsor. **Action 20/11.2**

- 20/12 **Elections:** There are possibly one or two councillors not willing to stand in the next election. Nomination forms are expected to be available from 9 March with submissions due by 8 April. The Council agreed that a contested election is healthy, and Cllr Walker will take the information from NCALC and promote it on the website. **Action 20/12.1** Cllrs Walker and Fountain will organise flyers to go out with the newsletter. **Action 20/12.2**
- The council agreed that the clerk should attend an NCALC course on 2 March, preparing councils for the elections at the cost of £44. The clerk will make the booking. **Action 20/12.3**
- The Council discussed whether short election statements from Nominees to go out in April newsletter would be appropriate if there is a contested election. It was agreed that this would be promoted with Nominees and the newsletter dispatch aligned if possible. **Action 20/12.4**
- 20/13 **VE Day:** Cllr Baldwin said planning is going well. The marquee is expected to be put up on Wednesday 6 May. Cllr Baldwin will prepare a poster for the next meeting and Cllr Walker will promote the need for raffle prizes on the website along with this. **Action 20/13.1**
The clerk will apply for a community grant at the end of February. **Action 20/13.2**
- 20/14 **Road safety:** Aside from the chicane, preliminary drawings of proposals so far have been received, still awaiting prices. Highways are awaiting data from a survey before first steps are taken towards the priority chicane on Sywell Road. These should be available in a couple of weeks. Road markings on the bend of Walgrave Road/Poplars Lane will be refurbished in the spring on the normal maintenance schedule. Cllr Walker will lead this work in Cllr Scordellis' absence.
- 20/15 **Lighting:** Cllr Wilson will inform the clerk if light number 22 is still out. **Action 20/15.1**
- 20/16 **Reforecast:** A reforecast for the remainder of FY19/20 was carried out and approved. The clerk will reclaim the VAT for this year. **Action 20/16.1**
- 20/17 **Finalise Budget and approve:** The budget was finalised and approved. The council agreed to budget £10k for the playing field project (leaving about £8k required to finish the project), and £2k to support the opening up of the churchyard extension.
- 20/18 **Prepare Precept and approve:** It was agreed that the precept will remain unchanged at £17,500. Cllr Walker and the clerk signed the precept form. The clerk will return it before 24 January deadline. **Action 20/18.1**
- 20/19 **Finance:** The council approved the payments below.

Cheque No. 101034	Lisa Callan	Salary January	£187.84
-----------------------------	-------------	----------------	---------

101035	SSE	Lighting 3 Dec 2019 – 2 Jan 2020	£156.77
101036	EON	Maintenance, quarter ending 31.12.19	£92.42
101037	NCALC	Membership year ending 31/03/20	£491.24
101038	Anglian Water	Water for allotments Sept - December 2019	£28.07

20/20 **To receive financial report and approve bank reconciliation:**
The reconciliation and bank statements were signed by Cllr Buckle.

20/21 **Next Agenda:** Planning, United Charities, Crossroads, VE Day, Playing Field, Road safety.

20/22 **Next meeting:** 3 February 2020.
The meeting on 17 February has been cancelled.

The meeting closed at 9.10 p.m.

19/102.5	Clerk/JB	Add JB as a bank account signatory, remove Mr Gunnett
19/182.1	RH	Establish next steps for United Charities with Mr Gunnett and Cllr Bonsor
19/226.1	Clerk	Add War memorial cleaning to April agenda
19/227.1	Clerk	Enquire about highways licence for crossroads
19/227.2	JB	Contact farming community about tributes
20/5.1	Clerk	Contact DDC re: planning
20/5.2	Clerk	Confirm church room booking for the 3 rd and cancel the 17th
20/9.1	DW	Post on website asking for interest in starting up the Holcot Family History Society again
20/9.2	JB	Contact Philip Pomeroy regarding Holcot Family History records
20/9.3	PS	Check funds in HFHS account
20/11.1	Clerk	Book inspection for playground
20/11.2	JF	Organise delivery of picnic table to Cllr Bonsor
20/12.1	DW	Promote candidacy on website
20/12.2	DW/JF	Organise election flyers for newsletter
20/12.3	Clerk	Book NCALC elections course
20/12.4	Clerk	Arrange nominees statements for April newsletter if contested election.
20/13.1	DW/MB	Prepare poster and ask for raffle prizes on website in February
20/13.2	Clerk	Apply for community grant at the end of February
20/15.1	MW	Check light number 22
20/16.1	Clerk	Reclaim VAT
20/18.1	Clerk	Post precept form