



Clerk: Mrs. Lisa Callan
2 Walgarth Court
Holcot
NN6 9TL

Telephone: 07547505027
E-mail: clerk@holcotvillage.co.uk
Website: www.holcotvillage.co.uk

Date: 15 September 2020
To: All Parish Councillors
From: Mrs L Callan, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Holcot Parish Council at **Holcot Village Hall**, Back Lane, Holcot NN6 9SL on **Monday 21 September 2020** at 7.30 p.m. when the under mentioned business will be transacted.

AGENDA

- 20/109 **Apologies:** *to receive and approve apologies for absence.*
- 20/110 **New Parish Clerk:** *Introduction of Ruby Cole.*
- 20/111 **Public address to the council:** *members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 20/112 **Minutes of the last meeting:** *to receive and approve for signature the minutes of the meetings held on Monday 20 July and Monday 24 August 2020.*
- 20/113 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *(members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*
- 20/114 **Matters Arising**
- 20/115 **New Parishioners**
- 20/116 **Review actions not covered elsewhere:** *receive reports on actions outstanding.*
- 20/117 **Correspondence:** *to agree response/action to correspondence received.*
- 20/118 **ITEMS FOR DISCUSSION AND DECISION**
- 20/118 **Planning:** *to consider the following application:*
DA/2020/0487
Construction of detached dwelling with garage and stables, together with formation of access drive, hard and soft landscaping.
Land at North Farm, Holcot Road, NN3 7QN
- 20/119 **Pandemic response and future actions**
- 20/120 **Councillor vacancy**
- 20/121 **Communications:** *Annual review.*

ITEMS FOR REPORT AND DECISIONS ARISING

20/122 **Road safety:** *receive update.*

20/123 **Lighting:** *receive update.*

FINANCIAL CONTROL

20/124 **Reforecast**

20/125 **Finance:** *to approve payments below, totalling £1010.85*

Cheque No.	Payee	Description	Amount
101073	Lisa Callan	August/September salary (increased rate to £10.44 ph)	£417.60
101074	Roger Gunnett	Reimbursement for poles	£253.70
101075	Anglian Water	Water supply for allotment	£31.01
101076	Carter Jones	Allotment rent Sept 2019 – Sept 2020	£142.00
101077	SSE	Street Lighting	£166.54

20/126 **Financial report and approve bank reconciliation**

NEXT AGENDA

20/127 **Agenda:** *to request items for inclusion on the agenda for the next meeting.*

20/128 **NEXT MEETING**

19 October 2020

Signed *L Callan*

Dated 15 September 2020