

Clerk: Mrs. Ruby Cole  
32 Old Road  
Walgrave  
NN6 9QW

Telephone: 07881 458801 / 01604 781834  
E-mail: [clerk@holcotvillage.co.uk](mailto:clerk@holcotvillage.co.uk)  
Website: [www.holcotvillage.co.uk](http://www.holcotvillage.co.uk)

---

Date: 13 October 2020  
To: All Parish Councillors  
From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Holcot Parish Council at **Holcot Village Hall**, Back Lane, Holcot NN6 9SL on **Monday 19 October 2020** at **8.00 p.m.** when the under mentioned business will be transacted.

### **AGENDA**

- 20/129 **Apologies:** *to receive and approve apologies for absence.*
- 20/130 **Public address to the council:** *members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 20/131 **Minutes of the last meeting:** *to receive and approve for signature the minutes of the meetings held on Monday 24 August and Monday 21 September 2020.*
- 20/132 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *(members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*
- 20/133 **Matters Arising**
- 20/134 **New Parishioners**
- 20/135 **Review actions not covered elsewhere:** *receive reports on actions outstanding.*
- 20/136 **Correspondence:** *to agree response/action to correspondence received.*
- ITEMS FOR DISCUSSION AND DECISION**
- 20/137 **Pandemic response and future actions**
- 20/138 **Church extension/pathways**
- 20/139 **Holcot Newsletter:** *Editor vacancy*
- 20/140 **Crossroads:** *Next Steps*
- 20/141 **External Audit:** *PKF Littlejohn*
- 20/142 **SSE:** *Price Increase*
- 20/143 **Remembrance Day:** *Marking the occasion*
- 20/144 **Tennis Court:** *- Handover*

## **ITEMS FOR REPORT AND DECISIONS ARISING**

20/145 **Road safety:** *receive update.*

20/146 **Lighting:** *receive update.*

## **FINANCIAL CONTROL**

20/147 **Finance:** *to approve payments below, totalling £2489.51*

<b>Cheque No.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
101080	Lisa Callan	October salary + reimbursement for poppy wreath (£25)	£233.80
101081	Ruby Cole	October salary	£208.80
101082	EON	Lighting maintenance quarter ending 30/09/20	£92.42
101083	SSE	Lighting September	£151.86
101084	Anglian Water	Allotments	£65.03
101085	Park Landscapes	Mowing (July-Sept)	£1482.00
101086	PKF Littlejohn	External Audit (2019/20)	£240.00
101087	Ruby Cole	Postage Stamps	£15.60

20/148 **Financial report and approve bank reconciliation**

## **NEXT AGENDA**

20/149 **Agenda:** *to request items for inclusion on the agenda for the next meeting.*

20/150 **NEXT MEETING**

23 November 2020

Signed *RCole*

Dated 13 October 2020