

Chair: Mr David Walker

Clerk: Mrs Lisa Callan
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**Minutes of the meeting of Holcot Parish Council
held on Monday 21 September 2020 at 7.30p.m. at Holcot Village Hall, Back Lane,
Holcot NN6 9SL**

Councillors Present: Cllr Walker, Cllr Baldwin, Cllr Wilson, Cllr Bonsor

Lisa Callan (Clerk) Ruby Cole (new clerk)

- 20/109 **Apologies:** Cllrs Hawkins and Scordellis sent apologies which the council accepted.
- 20/110 **New Parish Clerk:** Cllr Walker introduced the council to Ruby Cole, the new Parish clerk. The handover will take place over the coming weeks, with Lisa Callan supporting Ruby until the end of October.
- 20/111 **Public address to the council:** No public address.
- 20/112 **Minutes of the last meeting:** The minutes of the meeting held on Monday 20 July 2020 were approved and signed. The minutes of the meeting held on Monday 24 August could not be approved as two of the three councillors who attended that meeting were absent. The clerk will add it to the next agenda. **Action 20/112.1**
- 20/113 **To receive declarantions of interest under the Council's Code of Conduct related to business on the agenda:** No declarations of interest.
- 20/114 **Matters Arising:** None.
- 20/115 **New Parishioners:** None.
- 20/116 **Review actions not covered elsewhere:**

19/182.1	RH	Establish next steps for United Charities with Mr Gunnett and Cllr Bonsor. No progress
20/9.2	JB	Contact Philip Pomeroy regarding Holcot Family History records. Records will be put in the archives due to there not being enough interest. The clerk was asked to contact Nicholas Davies to inform him and thank him for his interest. Action 20/116.1
20/56.1	Clerk	Invite Nicolas Davis to the October meeting Delete action
20/76.1	Clerk	Add Cllr Scordellis as signatory to accounts Ongoing

[Handwritten signature]
19/10/20

20/92.1	Clerk	Check bin installation details Completed
20/96.1	DW/PS	Organise road safety measures on receipt of final budget requirements Complete – delegated authority ceased in September
20/96.2	DW/Clerk	Prepare HGV letter Completed
20/96.3	Clerk	Check previous correspondence relating to HGV's Completed

20/117 **Correspondence:** No correspondence received.

20/118 **Planning:**
DA/2020/0487
Construction of detached dwelling with garage and stables, together with formation of access drive, hard and soft landscaping.
Land at North Farm, Holcot Road, NN3 7QN

The council expressed concerns about building in open countryside. The clerk was asked to contact the planning authority to ask them to take whatever measures necessary to ensure it is all in line with policy. **Action 20/118.1**

20/119 **Pandemic response and future actions:** Item is to remain on the agenda. No actions currently required.

20/120 **Councillor vacancy:** Due to there being an election in 2021 and there being no current interest in the vacancy, the council agreed it would make sense to continue as a council of 7 until the election next spring. If someone comes forward the Council will consider co-opting however.

20/121 **Communications:** The council agreed to continue with communications as they are.

20/122 **Road safety:** Cllr Walker informed the council that there has been no progress on signage. There will be a follow up on other matters when Cllr Scordellis returns.

Cllr Bonsor raised the possibility of a one-way system on Sywell Road. This was discussed and decided that it was too complex to make a workable solution.

20/123 **Lighting:** The clerk was asked to check the contract terms with SSE. **Action 20/123.1**

20/124 **Reforecast:** A reforecast was carried out. The clerk was asked to follow up the license for the crossroads. **Action 20/124.1**

Cllr Bonsor will get 3 quotes for the church pathways extension by the next meeting. **Action 20/124.2**


19/10/20

20/125

Finance: The council approved the following payments:

Cheque No.	Payee	Description	Amount
101073	Lisa Callan	August/September salary (increased rate to £10.44 ph)	£417.60
101074	Roger Gunnett	Reimbursement for poles	£253.70
101075	Anglian Water	Water supply for allotment	£31.01
101076	Carter Jones	Allotment rent Sept 2019 – Sept 2020	£142.00
101077	SSE	Street Lighting July & August	£313.67
101078	Holcot Church School Room	Meeting room hire	£100
101079	Martin Wilson	Reimbursement for glass pane for book exchange	£13.68

20/126

Financial report and reconciliation:

Income since last meeting: £1650.92

Expenditure this month: £1271.66

True balance in the current account: £9663.80

Balance in the savings account: £8040.10

Combined available balance: £17,703.90.

The reconciliation was approved and signed.

20/127

Next Agenda: Church extension/pathways, Holcot newsletter, Pandemic response, Road safety.

20/128

Next meeting: 19 October 2020.

The meeting closed at 8.30 p.m.

19/182.1	RH	Establish next steps for United Charities with Mr Gunnett and Cllr Bonsor
20/76.1	Clerk	Add Cllr Scordellis as signatory to accounts
20/112.1	Clerk	Add August minutes to October agenda
20/116.1	Clerk	Write to Nicholas Davies
20/118.1	Clerk	Contact Planning authority re: DA/2020/0487
20/123.1	Clerk	Check terms of lighting contract
20/124.1	Clerk	Chase up license for the crossroads
20/124.2	JB	3 quotes for church extension

