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Date: 12 January 2021  
To: All Parish Councillors  
From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to the virtual meeting of Holcot Parish Council on **Monday 18 January 2021** at **7.30 p.m.** when the under mentioned business will be transacted. Join Zoom Meeting <https://us02web.zoom.us/j/83524432590> Meeting ID: 835 2443 2590

### **AGENDA**

- 21/01 **Apologies:** *To receive and approve apologies for absence*
- 21/02 **March 2021 Census:** *Address from Gwenllian Rhys to discuss how we can help with promotion and awareness*
- 21/03 **Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 21/04 **Minutes of the last meeting:** *To receive and approve for signature the minutes of the meeting held on **Monday 23 November 2020***
- 21/05 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*
- 21/06 **New parishioners:** *To note any new parishioners*
- 21/07 **Review actions outstanding:** *To receive reports on actions outstanding from previous minutes*
- 21/08 **Correspondence:** *To agree response/action to correspondence received:*  
**a.** *Jason Lancaster - Email 05/01/21 – Upcoming Electricity Works*  
**b.** *David Ashworth - Email 06/01/21- HGV Traffic*

### **ITEMS FOR DISCUSSION AND DECISION**

- 21/09 **Pandemic response:** *Future actions*
- 21/10 **Church extension/pathways:** *Receive update*
- 21/11 **Mowing Grant:** *To agree grant amount of £372.06 complete and return acceptance form to Northamptonshire Highways*
- 21/12 **Crossroads:** *Receive update.*
- 21/13 **NCalc:** *Request received from NCalc to appoint a Police Liaison Representative to act as a single point of contact with Northamptonshire Police*

## **ITEMS FOR REPORT AND DECISIONS ARISING**

- 21/14 **Xmas Tree Lights:** *To receive update, in particular lights on Main Street*  
21/15 **Road safety:** *To receive update.*  
21/16 **Lighting:** *To receive update*  
21/17 **Elections:** *To consider the promotion of new candidates for May 2021 Elections*  
21/18 **Planning:** *To receive update on matters not covered under actions outstanding*

## **FINANCIAL CONTROL**

- 21/19 **Reforecast:** *To finalize reforecast for the remainder of FY2020/21*  
21/20 **Draft Budget for year 2021/22:** *To finalize and approve*  
21/21 **Prepare Precept and approve:** *To agree final precept amount and complete and return DDC form.*  
21/22 **Barclays Bank:** *To receive update*  
21/23 **Unity Bank Account:** *Proposal of changing from Barclays to Unity Trust alternative and the possibility of moving on to online banking.*  
21/24 **Finance:** *To approve payments below, totalling **£1614.10***

<b>Cheque No.</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
101093	SSE	Street Lighting 03/11/20 – 04/01/21	£322.42
101094	Clerk	December 2020 & January 2021 salary	£417.60
101095	Eon	Street Lighting ¼ ending December 2020	£92.42
101096	Wave	Allotment Water Supply 07/09/20 – 06/12/20	£37.66
101097	Treeworx	Crown lift 2 x trees at Crossroads and clear	£744.00

- 21/25 **To receive financial report and approve bank reconciliation:**  
*Signature required*
- 21/26 **Next Agenda:** *To request items for inclusion on the agenda for the next meeting.*
- 21/27 **Next Meeting:** *To note date of next meeting - **15 February 2021***

Signed *RCole*

Dated 12 January 2021