

Clerk: Mrs. Ruby Cole
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Date: 09 February 2021
To: All Parish Councillors
From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to the virtual meeting of Holcot Parish Council on **Monday 15 February 2021 at 7.30 pm** via Zoom when the under mentioned business will be transacted.
Join Zoom Meeting: <https://us02web.zoom.us/j/86536251106> Meeting ID: 865 3625 1106

AGENDA

- 21/28 **Apologies:** *To receive and approve apologies for absence*
- 21/29 **Land at A43 roundabout Holcot:** *Address from Mr Ian Taylor from Berrys and Mr Gary Gallagher owner of site*
- 21/30 **Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting.*
- 21/31 **Minutes of the last meeting:** *To receive and approve for signature the minutes of the meeting held on **Monday 18 January 2021***
- 21/32 **To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business).*
- 21/33 **Review actions outstanding:** *To receive reports on actions outstanding from previous minutes*
- 21/34 **Correspondence:** *To agree response/action to correspondence received:*
- a. *Various Emails – Dog Fouling*
 - b. *Various Emails – Complaints from parishioners regarding parking – covered under agenda item 21/41a*
 - c. *Email 27/01/21 – Sgt Matt Moore in response to Clerk letter and invitation to next meeting – covered under agenda item 21/41b*
 - d. *Email 03/02/21 – Parish & Town Council Meeting 25/02/21*
 - e. *Email 03/02/21 – Good Neighborhood Scheme event 23/02/21*
 - f. *Email 04/02/21 – PCSO Jo Wright regarding HGV monitoring and parking – covered under agenda item 21/41b*
 - g. *Email 05/02/21 – Letter from police regarding canvassing*
 - h. *Email 05/02/21 – Forwarded from village hall regarding Air Ambulance Clothing Bank*
- 21/35 **New parishioners:** *To note any new parishioners*
- 21/36 **Xmas Tree Lights:** *Main Street – next steps*
- 21/37 **Telephone Kiosk Book Exchange:** *To receive update*

- 21/38 **Covid 19:** To note if any further action is required
- 21/39 **Church Clock:** To discuss maintenance
- 21/40 **Police Liaison Representative:** To appoint representative
- 21/41 **Elections:** To discuss action plan for elections 6th May inc. recruitment of new councillors and to note that nominations are to be hand delivered to DDC by the deadline of 4:00pm Thursday 8th April 2021
- 21/42 **Road Safety and Highways:** To receive update on the following:
- a. Reservoir Parking
 - b. HGV'S
 - c. Sywell Road Flooding
 - d. Flying Legends Air Show (proposed move from Duxford to Sywell Aerodrome)
 - e. Electricity works in parish
- 21/43 **Overstone Neighbourhood Development Plan:** To discuss if comments are required from Holcot Parish Council on receipt of hard copies of plan
- Lighting:** To receive update on the following:
- a. SSE – To note reason for price increase under fixed rate contract
 - b. Eon – To note quote received for repair of street lamp 20, Rectory Lane. To note street lamp 23, Walgrave Road reported as not working. To note street lamp 13, Brixworth Road intermittently working
- 21/44 **Crossroads –** To receive update
- 21/45 **Unity Trust Bank –** To receive update
- 21/46 **Finance –** To approve payments below totalling **£883.79**. To note - Cheques have been written, but the payments below may be paid via online banking depending on timing of switchover of accounts

Cheque No.	Payee	Description	Amount
101098	Holcot Parish Council	Opening deposit for Unity Trust Bank (transfer to new account)	£500.00
101099	Safety Signs 4 Less	No Dog Signage for Playing Fields	£31.14
101100	Clerk	Salary - February 2021	£208.80
101101	SSE	Electricity - Street Lighting January 2021	£143.79

- 21/47 **To receive financial report and approve bank reconciliation:**
Signature required
- 21/48 **Next Agenda:** To request items for inclusion on the agenda for the next meeting.
- 21/49 **Next Meeting:** To note date of next meeting - **15 March 2021**

Signed *Ruby Cole*

Dated 09 February 2021