



Clerk: Mrs. Ruby Cole  
32 Old Road  
Walgrave  
NN6 9QW

Tel: 07881 458801 / 01604 781834  
E-mail: [clerk@holcotvillage.co.uk](mailto:clerk@holcotvillage.co.uk)  
Website: [www.holcotvillage.co.uk](http://www.holcotvillage.co.uk)

Date: 13<sup>th</sup> July 2021  
To: All Parish Councillors  
From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the full Parish Council meeting to be held on **Monday 19<sup>th</sup> July 2021** at 8.00pm at **Holcot Village Hall**, Back Lane, Holcot, Northampton, NN6 9SL when the under mentioned business will be transacted.

### **AGENDA**

- 21/155 Apologies:** *To receive and approve apologies for absence*
- 21/156 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting*
- 21/157 Minutes of the previous meeting:** *To receive and approve for signature the minutes of the meeting held on **Monday 21<sup>st</sup> June 2021***
- 21/158 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*
- 21/159 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 21/160 Correspondence:** *To agree response/action to correspondence received:*
  - a.** 28/06/21 Letter Resident with concerns regarding overgrown vegetation on/near land where residing
- 21/161 Planning:** *To agree response to the below*  
15/06/2021 WND/2021/0173 Hillcrest, Moulton Road, Holcot, NN6 9SH Construction of new dwelling with associated access and garage
- 21/162 New Parishioners:** *To note any new parishioners*
- 21/163 Spring Clean:** *To discuss dates*
- 21/164 Welcome Pack:** *To discuss updating the new parishioners welcome pack*
- 21/165 Procedures:** *To approve Declarations of Interest & Public Speaking as per clerk email 20/06/21*
- 21/166 Playing Fields:** *To review playing field inspection report and receive general update*
- 21/167 Venue(s)/start-time for future meetings:** *To discuss moving pre-booked meetings August 16<sup>th</sup> - October 18<sup>th</sup> from Village Hall venue to Church Room. Email received 12/07/21 from Church Room bookings secretary highlighting that the Church Room is a small enclosed space and caution is required by users to prevent the spread of covid during the possible 3<sup>rd</sup> wave as advised from the Downing Street briefing 12/07/21*
- To Receive Updates and Decisions Arising**
- 21/168 Lighting:** *General update*
- 21/169 Police Liaison:** *To receive update*
- 21/170 Covid 19:** *To note any updates*

**21/171 CPR Training:** *To receive update*

**21/172 Road Safety and Highways:** *To receive update*

**Finance**

**21/173 HGV Letters:** *To note that clerk has completed half of the correspondence in relation to vehicle movement 3/6/21 to 4/7/21 and has spent 1.5 hours on this. Council to decide if clerk to continue and pay for the extra time involved*

**21/174 Payments:** *To note £18.00 quarterly bank service charge debited end of June 21. To approve and authorise bank payments below totalling **£6,971.56***

Ref	Payee	Description	Amount
43	Northants Calc	Councillor Training	44.00
44	Playground Supplies	Play Area Inspection	58.80
45	Clerk	July Salary	219.24
46	Clerk	Stationery Expenses	19.47
47	Eon	Street Light Maintenance - ¼ ending 30/06/2021	88.66
48	SSE	Electricity - Street Lighting 02/06/21 - 01/07/21	145.59
49	OMG Trading Ltd	Deposit for Basketball Hoop Refurbishment	829.70
50	Eon	Replacement of 15 MBFU Lights	5187.60
51	Freestyle Signs	Holcot A1 Signs	378.50

**21/175 To receive financial report and approve bank reconciliation:** *Circulated to councillors via email. Signatures required*

**Items from Clerk for report/information only**

Email 24/06/21 *Streetlights - Lamp 10, Sywell Road not working. Lamp 24 Poplars Lane 'drooped' - Has since been actioned*

Email 25/06/21 *Security Forms - GDPR & Electronic summons. Councillors are reminded to complete and submit to clerk*

Email 29/06/21 *Resident - New lights shining into bedrooms - Back Lane - Has since been actioned*

Email 29/06/21 *Holcot Village Hall - Grant acknowledgement & thanks*

Email 30/06/21 *Holcot Church - Grant acknowledgement & thanks*

Email 02/07/21 *Resident notifying council of three way traffic light system in place on Sywell Road from 7<sup>th</sup> July*

Email 02/07/21 *Notification received regarding planning WND/2021/0123 Poplar Farm, Poplars Lane, Holcot. This application has been refused by WNC. Applicant has 21 days to appeal*

**21/176 Next Agenda:** *To request items for inclusion on the agenda for the next meeting, Youth Engagement, United Charities*

**21/177 Next Meeting:** *To note date of next meeting Monday 16<sup>th</sup> August 2021 8.00pm*

Signed: *Ruby Cole*

Date: 13<sup>th</sup> July 2021