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## MINUTES

Minutes of the full parish council meeting of Holcot Parish Council held on **Monday 15<sup>th</sup> November 2021** at 7.00pm in the in the Church Room, Main St, Holcot, Northampton NN6 9SP

**Councillors Present:** Chair D Walker, Cllr K Bournier, Cllr C Ferguson, Cllr S Stone, Cllr J Bonsor, Cllr P Matthews, Cllr T Townsend, Cllr P Scordellis

**Public Present:** 4

**Clerk:** Ruby Cole

21/238	<b>Apologies:</b> <b>Resolved:</b> No apologies	
21/239	<b>Public address to the council:</b>  <b>Public - Trees</b>  A resident had expressed concern regarding a tree that is overhanging his property. After the recent storm, a large branch had broken away and damaged his car, wall and other trees on his property. It was reported to FixMyStreet and following their site visit, he was informed that it was not a Highways matter as the tree is on private land. Cllrs Scordellis and Walker are helping resolve this, and the resident thanked them. Furthermore, there are two more trees that are in danger of causing damage due to low branches. The resident agreed that these should be wrapped up in the same conversation with Northamptonshire Highways.  <b>Public – HGV'S</b>  HGV traffic through the village remains a huge concern with construction traffic being the majority – Raybells, in particular has been highlighted. It was stressed the importance of the joint letters being sent from parish council/police as a matter of urgency. Particularly as a lot of time has been spent on collating the information.	
21/240	<b>Minutes:</b>	

	<b>Resolved:</b> Minutes of the Parish Council Meeting held on Monday 18 <sup>th</sup> October 2021 were approved, and signed by Chair	
<b>21/241</b>	<b>Declarations of interest:</b> Under the Council's Code of Conduct related to business on the agenda <b>Resolved:</b> No declarations of interest	
<b>21/242</b>	<p><b>West Northamptonshire Strategic Plan - Spatial Options Consultation:</b> After noting the correspondence each councillor was asked to give their views on their thoughts and how to best respond to the consultation given that the deadline is 6<sup>th</sup> December 2021. Various views were given and points made, with the Council agreeing that the proposals thus far are lacking in detail and wrongly focused.</p> <p>The Council decided to respond to the 'general' aspects of the questionnaire, the Moulton/Boughton spatial options and provide a narrative response. Cllr Walker to collate and prepare a draft response for circulation and agreement before 6 December.</p> <p><b>Resolved:</b> Cllr Walker to collate views and circulate for improvement <b>Action 21/242.1</b></p> <p>Cllr Walker to contact the Chairman of Moulton Parish Council David Aarons and Ward Councillor Mike Warren to get involved in processes to monitor/object to proposals as they are firmed-up. <b>Action 21/242.2</b></p>	<p><b>DW</b></p> <p><b>DW</b></p>
<b>21/243</b>	<p><b>Queen's Platinum Jubilee:</b> No feedback had been received from website article at this time. It was agreed that a major event with a marquee etc was not feasible as no event leader had come forward. Deferred to next meeting to discuss further, with Councillors considering options in the meantime. Options suggested included music, picnic, church event, beacon all using the village hall. <b>Resolved:</b> All to consider options <b>Action 21/243.1</b></p> <p><b>Tree Canopy:</b> Cllr Townsend had met with other parishioners to ascertain possible site locations for the trees. It was suggested that one tree could be planted on the green and one on the playing fields. <b>Resolved:</b> Cllr Townsend to bring a firm proposal <b>Action 21/243.2</b></p>	<p><b>All</b></p> <p><b>TT</b></p>
<b>21/244</b>	<b>Actions Outstanding:</b> <b>Resolved:</b> As below	

21/135.1	TT	To co-ordinate tree project for Queens Platinum Jubilee between committee and council – Cllr Townsend is still researching. Finding a suitable location with sufficient space and within Highways regulations is currently an issue – Covered under agenda item 21/243b
21/205.1	PM	To liaise with Friends of Holcot to make good PC notice board. Cllr Matthews has reported that Friends of Holcot will repaint the notice board and arrange for new lock to be fitted. <b>Ongoing</b> – no new lock required, only new keys
21/219.1	JB	To contact parishioner regarding Church bells - Complete
21/219.2	DW	To complete West Northants Zero survey - Complete
21/219.3	JB	Discuss a firm proposal with the Cobbald family and present to council – Complete Family have been consulted. If the bench is to placed in the Churchyard, then the Church will own and maintain. If to be placed by the parish council, parish council will take ownership and maintain. The Council can purchase and reclaim VAT – <b>Pending</b> decision by family, with a firm proposal.

21/220.1	Clerk	To place order with OPL Outdoor places Ltd for the replacement of the Gyrospiral, subject to a firm quote in line with expectation - Complete
21/221.1	All	To attend meetings regarding WNSP Spatial Options - Complete
21/224.1	CF	To place Queen's Platinum Jubilee on website for suggestions and volunteers - Complete
21/225.1	CF/PM/ Clerk	Cllr Ferguson to place on website. Clerk to collect kit from Daventry Council Offices Friday 29 <sup>th</sup> October. Cllr Matthews to return kit on Monday 1 <sup>st</sup> November. Clerk to arrange with Daventry for the collection of the litter - Cancelled
21/226.1	CF	Promote drop-in event on 12 November – Complete . The Council were disappointed by attendance from Parishioners.
21/227.1	SS	Contact resident and raise the issue of trees - Complete
21/228.1	CF	Promote Remembrance Sunday - Complete
21/230.1	Clerk	To continue to establish reasons of SSE price increase and structure – The price increase relates to a meter that was placed when the new houses on Walgarth Court were built which was unknown to Great Annual Savings. They have negotiated with SSE a new contract to lock in the best rates and have matched our existing contract for the other two meters for the same period. Council agreed to accept the new/amended contracts to lock in the new and existing rates. <b>Resolved:</b> Clerk to submit signed contracts <b>Action 21/230.1.1</b>
21/232.1	Clerk/PS	Based on input from a Parishioner, PS to provide the clerk with details of companies for her to write to - Complete
21/232.2	PS	To liaise with M Barratt from Kier and appropriate highways liaison regarding Chicane costings once finalised and the funding shortfall, involving one other Councillor - <b>Ongoing</b>
21/234.1	PS/JB	Cllr Scordellis & Cllr Bonsor to authorise payments on bank website - Complete
21/236.1	Clerk	To place on agenda: Ideas for future projects - budget. Spatial Planning. Queen's Platinum Jubilee activity - Complete
21/237.1	Clerk	To check Church room availability and book - Complete
21/237.2	Clerk	To cancel village hall booking 15 <sup>th</sup> November - Complete

<b>21/245</b>	<p><b>Correspondence:</b></p> <p><b>HGV's:</b> Continuing issue with HGV's flouting the 7.5 tonne limit.</p> <p><b>Trees:</b> Storm damage to resident's property.</p> <p><b>Parish Online:</b> A one hour free clinic to see how parish on line can benefit parish councils on 17<sup>th</sup> November has been offered. The clerk has registered a place and hopes to attend.</p>	
<b>21/246</b>	<b>Planning:</b> No new planning applications received	
<b>21/247</b>	<b>New Parishioners:</b> No new parishioners	
<b>21/248</b>	<b>Community Payback:</b> Nothing additional to report at this time	
<b>21/249</b>	<p><b>Youth Engagement:</b> It is unclear if the Holcot Hub is currently operating. Cllr Bonsor to make enquiries. A suggestion was put forward to create a group similar to that of the parish council for the youth to engage in. It is hoped that they would discuss and present to full council any ideas, suggestions or concerns. It was also suggested to place on website to encourage youth to engage.</p>	<b>JB</b>

	<b>Resolved:</b> Attend Holcot Hub, make enquire (JB), and consequently to be placed on website (CF) <b>Action 21/249.1</b>	<b>CF</b>
<b>21/250</b>	<b>Litter Pick:</b> The scheduled date of 30 <sup>th</sup> October was cancelled due to bad weather. To be deferred to spring 2022	
<b>21/251</b>	<b>Police Liaison:</b> Cllr Bournier – nothing to report	
<b>21/252</b>	<b>Road Safety and Highways:</b> Cllr Scordellis reported: <ul style="list-style-type: none"> <li>The wooden posts are in place along Brixworth Road</li> <li>The Civils are complete for Walgrave Road</li> <li>Signage has been ordered – no date given, but imminent</li> <li>Sywell Road Chicane - Consultation letters due out this week</li> <li>Sywell Road Drainage - The cable that is in the ditch needs to be checked before grips can be cleared</li> <li>White Line Markings - Once the signs are in place then the painting of the white lines can be done. The damaged white lines will be repaired at the same time</li> <li>Pavement Work – The repair of the Brixworth Road verges and paths on Main Street are due to be done November</li> <li>HGV Reporting – There has been approximately 60 movements recorded during the period 19/10/21-12/11/21 of which 50% are named companies</li> </ul>	
<b>21/253</b>	<b>Ideas for Future Projects:</b> Possible ideas put forward <ul style="list-style-type: none"> <li>Bulb planting</li> <li>Planters</li> <li>Upgrading the 9 PLL street lights</li> <li>Neighbourhood Plan/Design</li> <li>Basketball Resurface</li> <li>Chicane</li> </ul> <b>Resolved:</b> Bulbs/planters and chicane were selected for potential funding in 2022/23	
<b>21/254</b>	<b>Draft Budget:</b> The Council drafted the budget for 2022/23. The Council agreed that the precept should remain the same as this year if possible. <b>Resolved:</b> To be confirmed at January meeting subsequent to final reforecast and review of affordability.	
<b>21/255</b>	<b>Payments:</b> Transactions end October – VAT reclaim received of £586.27. To note post agenda invoice £150. To approve total payments of <b>£1455.85</b> <b>Resolved:</b> All payments were approved. Cllr Scordellis & Cllr Bonsor to authorise on bank website. <b>Action 21/255.1</b>	<b>JB PS</b>

Ref	Payee	Description	Amount
71	Clerk	November Salary	208.80
72	Park Landscapes	Mowing services Sept/Oct	1014.00
73	SSE	Electricity – Street Lighting 02/10/21 – 01/11/21	83.05
74	Ramprint	Newsletters November 2021	150.00

<b>21/256</b>	<b>Financial Report:</b> Report and bank reconciliation approved. Bank Balance 31/10/2021 - Current £16,023.68. 31/03/2021 - Reserve £8,040.50. Available funds in current account £14,230.96 <b>Resolved:</b> Cllr Bournier signed at meeting	
<b>21/257</b>	<b>Operation London Bridge - Private item - No public present for this item:</b> Council discussed protocol to be adhered to. The Council agreed that we would participate fully. <b>Resolved:</b> Cllr Walker to lead planning, and arrange a meeting to draft action plan for agreement by Council <b>Action 21/257.1</b>	<b>DW</b>
<b>21/258</b>	<b>Next Agenda:</b> Lighting review <b>Resolved:</b> Clerk to place on agenda <b>Action 21/258.1</b>	<b>Clerk</b>

<b>21/259</b>	<b>Next Meeting:</b> The scheduled meeting of 20 <sup>th</sup> December has been cancelled. <b>Resolved:</b> Next meeting Monday 17 <sup>th</sup> January 2022 at 7.00pm in Church room Clerk to book. <b>Action 21/259.1</b>	<b>Clerk</b>
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**Meeting Closed: 8:54pm**

**Action points for tracking**

21/205.1	PM	To liaise with Friends of Holcot to make good pc notice board. Cllr Matthews has reported that Friends of Holcot will repaint the notice board and arrange for new lock to be fitted. – no new lock required, only new keys
21/219.3	JB	Discuss a firm proposal with the Cobbald family and present to council – decision by family, and firm proposal to be gained
21/230.1.1	Clerk	To submit signed contracts to Great Annual Savings
21/232.2	PS	To liaise with M Barratt from Kier and appropriate highways liaison regarding Chicane costings once finalised and the funding shortfall, involving one other Councillor
21/242.1	DW	To collate views on WNC Spatial Options Consultation and circulate
21/242.2	DW	Contact David Aarons and Mike Warren
21/243.1	All	Consider options for Queens Platinum Jubilee
21/243.2	TT	To seek costs for Trees and provide firm proposal
21/249.1	JB/CF	Cllr Bonsor to make enquiries of youth engagement with Holcot Hub. Cllr Ferguson to place on website consequently
21/255.1	JB/PS	To authorise on bank website
21/257.1	DW	Arrange event to prepare action plan for OLB
21/258.1	Clerk	To place lighting review on next agenda
21/259.1	Clerk	To book Church room for January meeting