

Clerk: Mrs. Ruby Cole  
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Date: 17<sup>th</sup> February 2022  
To: All Parish Councillors  
From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on **Wednesday 23<sup>rd</sup> February 2022 at 7.30pm** in the Main Hall, Holcot Village Hall, Back Lane, Holcot, Northampton NN6 9SL when the under mentioned business will be transacted.

## AGENDA

- 22/029 Apologies:** *To receive and approve apologies for absence*
- 22/030 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 22/031 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*
- 22/032 Minutes:** *To receive and approve for signature the minutes of the **Full** parish council meeting held on **Monday 17<sup>th</sup> January 2022** and the **Extraordinary parish council** meeting held on **Tuesday 8<sup>th</sup> February 2022***
- 22/033 Councillor Resignation:** *To note resignation of Cllr Stone and agree implementation of co-option process*
- 22/034 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 22/035 Correspondence:** *To note correspondence received and agree actions arising - circulated to councillors*
- 11.02.22 Copy of email to Chair regarding Sunday operation of Car Boot
  - 08.02.22 Copy of email from resident to Kier - Proposed Carriageway Priority Narrowing - Sywell Road
  - 08.02.22 Response received from Sgt Matt Moore - HGV's Holcot Parish
  - 06.02.22 Response received from Cllr Warren - HGV's Holcot Parish
  - 31.01.22 Metal detecting and permits/permissions
  - 27.01.22 Internal Audit
  - 24.01.22 NCalc - Confirmation of £200 AMP Grant

- 22/036 Planning:** To discuss planning application and agree response  
Application No: **WND/2022/0070** 32, Moulton Road, Holcot, Northamptonshire, NN6 9SH  
Single storey front/side extension and two storey side/rear extension
- 22/037 Queen's Platinum Jubilee:** Thursday 2<sup>nd</sup> June 2022 – Sunday 5<sup>th</sup> June 2022  
To receive update
- 22/038 New Parishioners:** To note any new parishioners
- 22/039 Full Day Traffic Survey:** To consider and agree date and plan
- 22/040 Litter Pick:** To consider and agree date and plan
- 22/041 Annual Parish Meeting:** To consider and agree date and plan

### **To Receive Updates and Decisions Arising**

- 22/042 Road Safety and Highways:** To receive update
- 22/043 Youth Engagement:** To receive update
- 22/044 Playing Field:** To receive update regarding gyro spiral, moles
- 22/045 Police Liaison:** To receive update
- 22/046 Community Payback:** To receive update
- 22/047 United Charities:** To receive update and appoint replacement Trustee if required

### **Finance**

- 22/048 Payments:** To note pre-approved payment of £73.52 for bench repair. To approve and authorise bank payments below totalling **£361.03**

#### **Pre-Approved Payment**

Ref	Payee	Description	Amount
85	M Wilson	Bench Repair	73.52

#### **Payments for Approval**

Ref	Payee	Description	Amount
86	Northants Calc	Cllr Townsend Training	44.00
87	Clerk	February Salary	208.80
88	Cllr Ferguson	Printing Expenses	3.00
89	SSE	Electricity 05/01/22 - 01/02/2022	88.27
90	Cllr Matthews	Notice Board Keys	16.96

- 22/049 To receive financial report and approve bank reconciliation:** Circulated to councillors via email. Signature required
- 22/050 Asset Register:** Clerk requests that councillors clarify assets belonging to the parish council for finance for year-end auditing purposes
- 22/051 Next Agenda Items:** To request items for next agenda - OLB, asset mapping, Parish maintenance
- 22/052 Next Meeting:** To confirm date and venue of next meeting

Signed: *Ruby Cole*

Date: 17<sup>th</sup> February 2022