

Clerk: Mrs. Ruby Cole
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Date: 8th August 2022
To: All Parish Councillors
From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on **Monday 15th August 2022** at 7.00pm, Church Room, Main St, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

AGENDA

- 22/158 Apologies:** *To receive and approve apologies for absence*
- 22/159 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda.*
- 22/160 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*
- 22/161 Minutes:** *To note cancellation of Extraordinary meeting 11th July due to not being quorate. To receive and approve for signature the minutes of the Full parish council meeting held on Monday 20th June 2022*
- 22/162 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 22/163 Correspondence:** *To note correspondence received and agree actions arising*
Email 19/07/2022 - 75th Annual Conference Invitation 01/10/2022
Email 25/07/2022 - NCalc Training - One free place on offer on certain courses
- 22/164 Co-Option:** *To invite requests for nomination and vote for Co-Option. (A resident has put forward his request via email 16/07/22. Circulated to Councillors*
- 22/165 New policies:** *Council to consider and adopt previously circulated new policies*
- 22/166 Planning:** *To receive and respond to new planning applications & to note below*

1/08/22 Appeal Ref: APP/Y2810/W/21/3289258, Hillcrest, Moulton Road, Northampton, Northamptonshire NN6 9SH – Appeal dismissed by the Planning Inspectorate

22/167 **New Parishioners:** *To note any new parishioners*

To Receive Updates and Decisions Arising

22/168 **Road Safety and Highways:** *To receive update*

22/169 **Police Liaison:** *To receive update*

22/170 **Community Payback:** *To receive update*

22/171 **Playground & Inspection Report:** *To receive update*

Finance

22/172 **Clerk CiLCA:** *To approve revised allocation of previously agreed amount. As the clerk now works for three parish councils as opposed to 4, the contribution for the course is now a three-way split amounting to **£219.17** per council over two years. £82.50 for this year NCalc course and £136.67 next year for Society of Local Council Clerks registration*

22/173 **Annual Audit:** *To note confirmation of email receipt from PKF Littlejohn 25th June 2022 - notification of exempt status for the year ended 31 March 2022. Period of Exercise of Public Rights has expired and no requests to view accounts received. No further information/documents required*

22/174 **Projects Review:** *Review budget items for 'projects', additional proposals, and consider any actions arising*

- *Road safety*
- *Community events*
- *Bulbs and planters*
- *Operation London Bridge*

22/175 **Grants and Contributions for 2022/23:** *To discuss allocation of grants and decide who and how much is to be given*

22/176 **Payments:** *To approve and authorise bank payments below totalling **£704.43***

Ref	Payee	Description	Date	Method	Amount
132	R Cole	August Salary inc Home Working Allowance	16/08/2022	Online	265.12
133	Northants Calc	Training	16/08/2022	Online	342.60
134	SSE	Electricity Supply 02/07/22 - 01/08/22	16/08/2022	Online	96.71

£704.43

22/177 **To receive financial report and approve bank reconciliation:** *Circulated to councillors via email. Signature required*

22/178 **Next Agenda Items:** *To request items for next agenda – Reforecast, S106 opportunities confirmation, annual review of parishioner communications and engagement, roles and responsibilities, updated standing orders*

22/179 **Next Meeting:** *To confirm date of next meeting - Monday 19th September 2022 in Church Room*

Clerks Notes: Councillors are reminded of the requirement of completed and updated Register of Interest forms which must be given to the clerk to be forwarded on to WNC

Signed: *Ruby Cole*

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