

Clerk: Mrs. Ruby Cole
32 Old Road
Walgrave
Northampton
NN6 9QW

Tel: 07881 458801 / 01604 781834

E-mail: clerk@holcotvillage.co.uk

Website: www.holcotvillage.co.uk

Date: 10th October 2022
To: All Parish Councillors
From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **17th October 2022** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

AGENDA

- 22/200 Apologies:** *To receive and approve apologies for absence*
- 22/201 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda.*
- 22/202 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*
- 22/203 Minutes:** *To receive and approve for signature the minutes of the Full parish council meetings held on **Monday 15th August 2022 & Tuesday 27th September 2022***
- 22/204 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 22/205 Correspondence:** *To note correspondence received and agree actions arising*
Email 12/09/2022 - NCalc: Place Overview and Scrutiny Committee
Email 05/10/2022 - West Northants Council: Planning Peer Review meeting 02.11.2022
Email 07/10/2022 - West Northants Council: Welcoming Warm Spaces - Register of Interest
- 22/206 Councillor Resignation:** *To note resignation of Cllr Kathryn Bourner 04/10/2022*
- 22/207 Councillor Vacancy:** *To note the vacancy notice was sent to WNC 05.10.22. Assuming no election is called, the Co-option process can begin 26.10.2022*
- 22/208 Historical & Legal Documents:** *To consider how to keep safe and protect eg a secured, fireproof and accessible storage facility within the parish*
- 22/209 Parish Councillors Roles & Responsibilities:** *To review councillors allotted roles and responsibilities eg Police Liaison Representative, funding, governance*

- 22/210 Planning:** *To receive and respond to new planning applications*
- 22/211 New Parishioners:** *To note any new parishioners*
- 22/212 Remembrance:** *Remembrance Day 11th November, Remembrance Sunday 13th November- Laying of Wreath*
- 22/213 Parishioner Communications & Engagement:** *Annual Review*
- 22/214 Staffing Committee:** *To arrange meeting to discuss Clerk's CiLCA course hours, date of SLCC registration payment, annual appraisal, pay award*

To Receive Updates and Decisions Arising

- 22/215 Police Liaison:** *To receive update*
- 22/216 Road Safety and Highways:** *To receive update
ANPR meeting attended by Cllr Bailey 27.09.2022
Meeting with Matt O'Connell, Northants Police 11.10.2022 - Cllr Walker & Cllr Scordellis*

Finance

- 22/217 S106 Monies:** *To agree S106 priority list*
- 22/218 Defibrillator:** *To consider if parish council is to purchase 2nd Defibrillator at Village Hall*
- 22/219 Grants:** *To consider any grant requests*
- 22/220 Payments:** *To approve and authorise bank payments below totalling **£364.53** and to note September WNC precept income of £8750 and Unity Trust quarterly bank charge of £18.00*

Payments in-between meeting (approved)

Ref	Payee	Description	Date	Method	Amount
144	Royal British Legion	Poppy Wreath	05/10/2022	Online	£27.25

£27.25

Payments this meeting

Ref	Payee	Description	Date	Method	Amount
145	Clerk	Oct Salary inc Home Working Allowance	18/10/2022	Online	£265.12
146	SSE	Street Light Electricity Supply 02/09/22 - 03/10/22	18/10/2022	Online	£99.41

£364.53

- 22/221 To Receive Financial Report & Approve Bank Reconciliation:** *Circulated to councillors via email. Signature required*
- 22/222 Next Agenda Items:** *Draft budget*
- 22/223 Next Meeting:** *To confirm date of next meeting - Monday 21st November 2022 in Church Room*

Signed: *Ruby Cole*

Date: 10th October 2022