

Clerk: Mrs. Ruby Cole
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Date: 9th October 2023

To: All Parish Councillors

From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **16th October 2023** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

AGENDA

- 23/189 Apologies:** *To receive and approve apologies for absence.*
- 23/190 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda.*
- 23/191 Minutes:** *To receive and approve for signature the minutes of the Full Parish Council meeting held on Monday 18th September 2023.*
- 23/192 Declarations of Interest:** *Members to disclose any interests in relation to items on the agenda.*
- 23/193 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes.*
- 23/194 Correspondence:** *To note correspondence received and agree actions arising.*
03/10/23 Email from Mr Burrell regarding street naming and numbering. Application: - WNSN/2023/0069. To receive update from Cllr Heasman.
03/10/23. Email from The Air Ambulance Service Northamptonshire. Various ways of supporting.
- 23/195 Planning:** *To receive and respond to new planning applications.*
To note WNC decision notice – Approved 06/10/23: Non Material Amendment to Planning Permission WND/2021/0891 (Construction of detached dwelling, landscape enhancements and associated works) to relocating the road access and entrance gate at 42A Moulton Road Holcot NN6 9SH.
- 23/196 Policies:** *Council to consider and adopt previously circulated amended policies and governance documents. Standing Orders, Complaints, Health & Safety.*

- 23/197 New Parishioners:** *To note any new parishioners.*
- 23/198 Parish Communications:** *Annual review.*
- 23/199 Burns Night:** *To receive barn dance plans from Cllr Scordellis.*
- 23/200 Dog Fouling:** *To note volunteers. Risk Assessment required.*

To Receive Updates and Decisions Arising

- 23/201 Road Safety and Highways:** *To receive update from Cllr Scordellis.*
- 23/202 Highways Performance Checkpoint :** *To discuss performance of Highways following previous review of activity. Determine next steps if necessary. Cllr Scordellis to lead.*
- 23/203 Police Liaison:** *To receive update from Cllr Bailey.*
- 23/204 Climate Change/Sustainability:** *To receive update from Cllr Heasman.*

Finance

- 23/205 Payments:** *To approve invoices **£558.59**. Signatures required. To confirm which two signatories to authorise bank payments.*

Ref	Payee	Description	Date	Method	Amount
225	Clerk	October Salary	17/10/2023	Online	£340.90
226	Eon	Street Light Maintenance ¼ ending Sept 23	17/10/2023	Online	£93.60
227	SSE	Street Light Electricity 02/9/23 - 01/10/23	17/10/2023	Online	£96.84
228	RBL Trading Ltd	Royal British Legion Poppy Wreath	17/10/2023	Online	£27.25

£558.59

- 23/206 Payee Change of Bank Details.** *To note change of bank details for Clerk.*
- 23/207 Financial Report/Bank Reconciliation:** *To receive financial report and approve bank reconciliation. Signature required.*
- 23/208 Next Agenda Items:** *To request items for next agenda.*
- 23/209 Next Meeting:** *To confirm date of next meeting - Monday 20th November 2023 in Church Room.*

Signed: *Ruby Cole*

Date: 9th October 2023