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Date: 10<sup>th</sup> April 2023  
To: All Parish Councillors  
From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **17<sup>th</sup> April 2023** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

## AGENDA

- 23/070 Apologies:** *To receive and approve apologies for absence*
- 23/071 Community Liaison Officer - West Northants Highways:** *Helen Howard to brief council on matters relating to Holcot Parish Council*
- 23/072 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda.*
- 23/073 Minutes:** *To receive and approve for signature the minutes of the Full parish council meeting held on Monday 20<sup>th</sup> March 2023*
- 23/074 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*
- 23/075 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 23/076 Correspondence:** *To note correspondence received and agree actions arising*
  - 14/03/23 Cynthia Spencer Hospice - Cycle4Cynthia 2023. To note representative attending meeting 15<sup>th</sup> May 2023*
  - 04/04/23 WNC Health & Wellbeing Survey - Open until 9/05/23*
  - 04/04/23 Holcot Village Hall- Extension Project Construction Work & Access*
  - 06/04/23 Holcot Village Hall Minutes 29/03/23*
- 23/077 King Charles III Coronation:** *6<sup>th</sup> & 7<sup>th</sup> May 2023. To receive update on final plan*

**23/078 Planning:** *To receive and respond to new planning applications. To determine any changes to previously submitted opinions on appealed applications*

*23.03.2023 WND/2022/0270 Appeal - Holcot Showground, Sywell Road, Holcot, Northamptonshire. Responses to arrive no later than 26/04/2023*

**23/079 New Parishioners:** *To note any new parishioners*

**23/080 Defibrillator Training:** *To note date confirmed 8<sup>th</sup> June, Holcot Village Hall 7.30pm*

**23/081 Annual Parish Meeting:** *24<sup>th</sup> May 2023 To finalize plans*

**23/082 Annual General Meeting:** *15<sup>th</sup> May 2023 Briefing*

**23/083 Climate Change and Sustainability:** *To receive update and note NALC is holding an online event from 12:00 to 13:15 on 24<sup>th</sup> May 2023 to unveil the latest environmental projects and parish council involvement*

### **To Receive Updates and Decisions Arising**

**23/084 Police Liaison and Neighbourhood Watch:** *To receive update*

**23/085 Road Safety and Highways:** *To receive update*

### **Finance and Governance**

**23/086 Reforecast:** *2023/2024*

**23/087 Payments:** *To note March direct payment of £18.00 to Unity Trust Bank for quarterly charge. To approve payments totalling £2575.26*

Ref	Payee	Description	Date	Method	Amount
184	DM Payroll Services	Administration of payroll for 2023/24	18/04/2023	Online	120.00
185	Northants Calc	Membership 2024	18/04/2023	Online	560.28
186	J&B Tree Contractors & Landscapes	Tree Works	18/04/2023	Online	950.00
187	M L Wilson	Bin Repairs	18/04/2023	Online	200.00
188	R Cole	April Salary	18/04/2023	Online	315.98
189	R Cole	Reimbursement of Laptop	18/04/2023	Online	429.00

**£2,575.26**

**23/088 Year End Financial Report & Approve Bank Reconciliation:** *Circulated to councillors via email. Signature required*

**23/089 Next Agenda Items:** *To request items for next agenda*

**23/090 Next Meeting:** *To confirm date of next meeting*

*Monday 15.05.2023 - Annual General Meeting & Full Parish Council Meeting - Church Room 7.00pm*

*Wednesday 24.05.2023 - Annual Parish Meeting - Holcot Village Hall 7.30pm*

Signed: *Ruby Cole*

Date: 10<sup>th</sup> April 2023