

Clerk: Mrs. Ruby Cole
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Date: 10th July 2023

To: All Parish Councillors

From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **17th July 2023** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

AGENDA

- 23/123 Apologies:** *To receive and approve apologies for absence*
- 23/124 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 23/125 Minutes:** *To receive and approve for signature the minutes of the Full Parish Council meeting held on Monday 20th March 2023 & Annual Parish Council/Full Parish Council Meeting 15th May 2023*
- 23/126 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*
- 23/127 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 23/128 Correspondence:** *To note correspondence received and agree actions arising*
04.07.23 Email – Complaint regarding Holcot Car Boot Showground
- 23/129 Planning:** *To receive and respond to new planning applications*

- 23/130 Annual Parish Meeting:** 24th May 2023. To receive review and update on actions
- Suggest path be made on grass verges outside of the village. Covered under agenda item 23/136
 - Pavements along Main Street eroded. Covered under agenda item 23/136
 - The tree on Back Lane still needs attention and responsibility accepted by WNC. Cllr Warren to update.
- 23/131 New Parishioners:** To note any new parishioners
- 23/132 Defibrillator Training:** 8th June 2023. To receive review
- 23/133 Local Area Partnership:** To receive update on meeting attended by Cllr Walker 26th June 2023
- 23/134 Parishioner Engagement Strategy:** To agree appropriate meeting month for this to be reviewed

To Receive Updates and Decisions Arising

- 23/135 Road Safety and Highways:** To receive update
- Community Speed watch: 19th June 2023
 - Meeting with Highways: 27th June 2023
 - Overstone Leys S106 monies
 - Next steps
- 23/136 Highways Authority:** To discuss and agree the way forward to further stipulate the concerns of Council and to prompt positive responses/communications and definitive actions
- 23/137 Footpaths:** To receive update
- Suggest path be made from the grass verges outside of the village, rights of way opportunity
 - Overgrown Hedges along footpath towards Brew Farm Cafe
 - Pavements along Main Street eroded
- 23/138 Police Liaison:** To receive update.
- Police speed activity
- 23/139 Climate Change and Sustainability:** To receive update
- Establishing working group

Finance

- 23/140 Insurance:** To note BHIB additional cost £48.87 to bring the Council's cover up to date
- 23/141 June Payments:** Due to no meeting in June, payments were approved via email. Payments for June £2991.13 including £18 Unity Trust quarterly bank charge as below

Ref	Payee	Description	Date	Method	Amount
199	Ramprint	Newsletters Issue 2	21/06/2023	Online	£179.00
200	BHIB Ltd	Insurance Top Up 01/06/23	21/06/2023	Online	£48.87
201	SSE	Street Light Electricity Supply 03/05/23 - 01/06/23	21/06/2023	Online	£94.06
202	Anglian Water (Wave)	Allotment Water Supply 07/03/23 - 06/06/23	21/06/2023	Online	£77.73
203	Park Landscapes	Mowing Services April/May	21/06/2023	Online	£2,214.00
204	Clerk	June Salary	21/06/2023	Online	£315.98
205	Cllr Scordellis	Reimbursement - Amazon Cable Ties	21/06/2023	Online	£8.49
206	Information Commissioner	Data Protection	06/06/2023	D/D	£35.00
	Unity Trust Bank	Quarterly Bank Charge	30/06/2023	Direct	£18.00

£2,991.13

23/142 Payments: *To note receipts received since May meeting £24.72 for Coronation Coins. To note 50% price increase on Eon maintenance charge. To approve and authorise bank payments £509.12*

Payments Out

Ref	Payee	Description	Date	Method	Amount
207	SSE	Street Light Electricity Supply 02/06/23 - 03/07/23	18/07/2023	Online	£99.54
208	Eon	Street Light Maintenance ¼ ending June 23	18/07/2023	Online	£93.60
209	Clerk	July Salary	18/07/2023	Online	£315.98

£509.12

23/143 To receive financial report and approve bank reconciliation: *Circulated to councillors via email. Signature required*

23/144 Next Agenda Items: *To request items for next agenda*

23/145 Next Meeting: *To confirm date of next meeting - Monday 21st August 2023 in Church Room*

Signed: *Ruby Cole*

Date: 10th July 2023