

Clerk: Mrs. Ruby Cole
32 Old Road
Walgrave
Northampton
NN6 9QW

Tel: 07881 458801 / 01604 781834

E-mail: clerk@holcotvillage.co.uk

Website: www.holcotvillage.co.uk

Date: 11th September 2023

To: All Parish Councillors

From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **18th September 2023** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

AGENDA

- 23/167 Apologies:** *To receive and approve apologies for absence.*
- 23/168 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda.*
- 23/169 Minutes:** *To receive and approve for signature the minutes of the Full Parish Council meeting held on Monday 21st August 2023.*
- 23/170 Declarations of Interest:** *Members to disclose any interests in relation to items on the agenda.*
- 23/171 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 23/172 Correspondence:** *To note correspondence received and agree actions arising.*
08.09.23 Letter to Chair concerning, parking, faulty street light & dog fouling.
05.09.23 Email. Wildlife Conservation Proposal. To consider possible areas that a tree or trees could be planted in the to help provide wildlife habitat and combat climate change.
- 23/173 Planning:** *To receive and respond to new planning applications.*
- 23/174 Policies:** *Council to consider and adopt previously circulated amended policies and governance documents. Grant Application Form, Grand Awarding Policy, Publication Scheme, Equality & Diversity, Risk Management.*
- 23/175 Parish Maintenance:** *To receive report from Cllr Matthews regarding the playing field action list and determine activity required.*
Councillors to propose any other maintenance activities required.
- 23/176 New Parishioners:** *To note any new parishioners.*

- 23/177 80th Anniversary of D-Day Landing:** 06.06.2024. To discuss plans for commemoration.
- 23/178 Dog Fouling:** To discuss how the parish council can tackle this recurring issue.
- 23/179 Clerk CiLCA:** To note clerk passed her CiLCA course 29/8/23 and is now qualified. However, council does not meet the criteria for eligibility to use GPC (General Power of Competence) as Councillors are required to be at least $\frac{2}{3}$ elected. Approval to activate the previously agreed salary scale shift from 10 to 12. Salary to be addressed from 1st September, Minute Ref: January 23/024.
- 23/180 Delegation for Correspondence:** Clerk should be writing all correspondence relating to the Council unless Council has given authority by resolution for a Councillor to do so and if so, then a copy is to be sent to the Clerk. To agree which councillors have delegated authority to write on behalf of the council.

To Receive Updates and Decisions Arising

- 23/181 Road Safety and Highways:** To receive update. FixMyStreet – To discuss the inadequate response from Highways regarding the poor filling-in/surfacing of trenches.
- 23/182 Police Liaison:** To receive update.
- 23/183 Climate Change/Sustainability:** To receive update. Establishing working group.

Finance

- 23/184 Remembrance Sunday 12.11.2023:** To agree order and expenditure for Poppy Wreath approximately £30.00.
- 23/185 Payments:** To approve invoices **£725.89**. Signatures required. To confirm which two signatories to authorise bank payments.

Ref	Payee	Description	Date	Method	Amount
218	Kingfisher Direct Limited	Bin Insert - Cross Roads	07/09/2023	Online	£112.19
219	Ramprint	Newsletter 3	19/09/2023	Online	£129.88
220	Clerk	September Salary	19/09/2023	Online	£315.98
221	Andrew Granger & Co	Allotment Rent 25/3/23 - 28/9/23	19/09/2023	Online	£71.00
222	SSE	Street Light Electricity 02/8/23 - 01/9/23	19/09/2023	Online	£96.84

£725.89

- 23/186 Financial Report/Bank Reconciliation:** To receive financial report and approve bank reconciliation. Signature required.
- 23/187 Next Agenda Items:** To request items for next agenda.
- 23/188 Next Meeting:** To confirm date of next meeting - Monday 16th October 2023 in Church Room.

Signed: *Ruby Cole*

Date: 11th September 2023