

Clerk: Mrs. Ruby Cole
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Date: 14th August 2023

To: All Parish Councillors

From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **21st August 2023** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

AGENDA

- 23/146 Apologies:** *To receive and approve apologies for absence.*
- 23/147 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda.*
- 23/148 Minutes:** *To receive and approve for signature the minutes of the Full Parish Council meeting held on Monday 20th March 2023 & Full Parish Council Meeting Monday 17th July 2023.*
- 23/149 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business. Members were reminded of their duty to update their declaration of interests with any changes to previous disclosure.*
- 23/150 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 23/151 Correspondence:** *To note correspondence received and agree actions arising.*
- *Email 03/08/2023 WNC. Consultation to feed back on the proposed new Joint Health and Wellbeing Strategy for West Northamptonshire 2023 to 2028. Deadline extended to 18th September 2023.*
 - *Email 03/08/2023 BHIB Insurance. On 1st September, BHIB Councils Insurance name, brand and website will be trading as Clear Councils.*

- Letter 04/08/2023 Unity Trust Bank. Confirm eligibility for the Financial Services Compensation Scheme (FSCS) - To note Clerk has submitted eligibility confirmation.

23/152 Planning: To receive and respond to new planning applications.

31/07/23 Application No. 2023/6223/FULL. Location Home Farm Back Lane Holcot West Northamptonshire NN6 9SL. Proposal - Construction of detached 2-bedroom dwelling house, formation of vehicular access and associated works including demolition of existing buildings. Submission deadline extension granted until after this meeting.

23/153 Community Governance Review: Following on from the Local Government Boundary Review for England, WNC are now seeking a CGR for parish boundaries, numbers of councillors, parish wards etc. The submission deadline was 18th August, however if Holcot PC wish to submit any comments for consideration this can be done shortly after this meeting.

23/154 Playground Inspection Report: This was carried out 10th August 2023 £55.00 + VAT. Arising from the report was a high risk element which required immediate attention. The goal is loose in the ground and the metal pole has snapped at weld. Due to the urgency of this repair Council agreed via email for the work to be undertaken at a cost of £165.00 plus VAT. This has now been completed. The remaining items on the report are low risk. Payment of £66.00 & £198.00 to be approved.

23/155 New Parishioners: To note any new parishioners.

23/156 Civility and Respect Pledge: Council to consider and confirm if they wish to sign up to this pledge. Details circulated to Councillors via email.

To Receive Updates and Decisions Arising

23/157 Road Safety and Highways: To receive update.

- Main Street Pavements.
- Overstone Green S106 monies status.
- Chicane – status, funding, approval of spend from Overstone Leys 106 monies if required.
- Grant application for #3 VASID.

23/158 Police Liaison: To receive update.

23/159 Climate Change and Sustainability: To receive update.

- Establishing working group.

Finance

23/160 Annual Audit: To note confirmation of email receipt from PKF Littlejohn 29th July 2023 - notification of exempt status for the year ended 31 March 2023. Period of Exercise of Public Rights has expired and no requests to view accounts received. No further information/documents required.

23/161 Grants and Contributions for 2023/24: To discuss if Holcot PC are offering budgeted grant monies for FY23/24, and if so to promote on website.

23/162 SSE: To note correspondence received 10/07/23 regarding change of bank details notification. This will be implemented on receipt of new invoices. To note, all streetlights and electricity supply have been updated with National Grid.

23/163 Payments: To approve and authorise bank payments £2228.61.

Ref	Payee	Description	Date	Method	Amount
211	Property Maintenance	Nigel Lantsbery	18/08/2023	Online	£80.00
212	Park Landscapes	Mowing June/July	18/08/2023	Online	£1,452.00
213	Clerk	August Salary	18/08/2023	Online	£315.98
214	SSE	Street Light Electricity Supply 4/07/23 - 1/08/23	18/08/2023	Online	£90.93
215	Heather Wilson	Bulbs for Garden Project	18/07/2023	Online	£25.70
216	Playground Supplies Ltd	Annual Play Area Inspection	18/07/2023	Online	£66.00
217	Playground Supplies Ltd	Repair - Re-weld Goal	18/07/2023	Online	£198.00

£2,228.61

23/164 To receive financial report and approve bank reconciliation: *Circulated to councillors via email. Signature required.*

23/165 Next Agenda Items: *To request items for next agenda.*

23/166 Next Meeting: *To confirm date of next meeting - Monday 18th September 2023 in Church Room.*

Clerks Notes:

Cycle4Cynthia 2023 will be passing through Holcot Parish on Sunday 17th September 2023.

Signed: *Ruby Cole*

Date: 14th August 2023