

Clerk: Mrs. Ruby Cole
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Date: 12th February 2024

To: All Parish Councilors

From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **19th February 2024** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

*Members of the public and press are welcome to attend this meeting.
This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council,
provided that such activity does not impede the conduct or business of the meeting.*

AGENDA

- 24/035 Apologies:** *To receive and approve apologies for absence.*
- 24/036 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda.*
- 24/037 Minutes:** *To receive and approve for signature the minutes of the Full Parish Council meeting held on Monday 15th January 2024 and Extraordinary Parish Council meeting held on 29th January 2024 .*
- 24/038 Declarations of Interest:** *Members to disclose any interests in relation to items on the agenda.*
- 24/039 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes.*
- 24/040 Correspondence:** *To note correspondence received and agree actions arising.*
- 24/041 Planning:** *To receive and respond to new planning applications.*
- 24/042 New Parishioners:** *To note any new parishioners.*
- 24/043 Parish Plan:** *To circulate HPP. To confirm questionnaire. To approve next steps.*

- 24/044 Green Hill Solar Farm:** *To receive update from Cllrs Bailey and Cllr Hewitt.*
- To agree initial engagement and assessment strategy.*
 - To agree attendees for workshop event 04/03/2024 at Mears Ashby Village Hall.*
- 24/045 D-Day Commemoration 06/06/24:** *To discuss if parish council to take part in marking event and activity.*
- 24/046 Northampton LCWIP 13/02/24:** *To receive update from Cllr Scordellis.*
- 24/047 Dog Fouling:** *To discuss way forward on prevention.*
- 24/048 Holcot Hotspot:** *To receive update/proposal from Cllr Scordellis.*
- 24/049 Burns Night Barn Dance:** *To receive update/proposal from Cllr Scordellis.*
- 2024 Update on event*
 - To request approval for repeat in 2025*
- 24/050 Memorial Bench:** *Cllr Matthews to put forward proposal from parishioners for an additional bench for consideration in the parish.*
- 24/051 Litter Pick Weekend 13/03/24:** *To confirm who will collect litter pick kit from Norse, Daventry Friday 22/03/24 and return Monday 25/03/24.*

Updates and Decisions Arising

- 24/052 Road Safety and Highways:** *To receive update from Cllr Scordellis to include:*
- 3rd VASID implementation*
 - Sywell Road Chicane*
- 24/053 Road Safety - Working Party:** *To receive update from meeting. Costing circulated to Councillors ahead of meeting.*
- 24/054 Road safety:** *Highways Performance Checkpoint. To update on status.*
- 24/055 Climate Change/Sustainability:** *To receive update from Cllr Heasman.*

Finance/Governance

- 24/056 Annual General Meeting:** *To note date confirmed as Wednesday 15th May 2024 7.00pm in Church room.*
- 24/057 Annual Parish Meeting:** *To note date confirmed as Tuesday 30th April 2024 7.00pm at Holcot Village Hall. To discuss and agree plans, speaker/attendee requests.*
- 24/058 Risk Assessments:** *To adopt as circulated via email.*
- 24/059 Payments:** *To approve invoices £445.84. Signatures required. To confirm which two signatories to authorise bank.*

Ref	Payee	Description	Date	Method	Amount
256	Clerk	February Salary	20/02/2024	Online	£352.11
257	SSE Solutions	Street Light Electricity 01/12/23 - 31/12/23	20/02/2024	Online	£93.73

£445.84

- 24/060 Financial Report/Bank Reconciliation:** *To receive financial report and approve bank reconciliation. Signature required.*

24/061 Next Agenda Items: *To request items for next agenda.*

24/062 Next Meeting: *To confirm date of next meeting - 18th March 2024, in Church Room.*

Clerk's Notes:

Mowing Grant: The grant process is slightly delayed pending new administrative structure.

Signed: *Ruby Cole*

Date: 12th February 2024