

Clerk: Mrs. Ruby Cole
32 Old Road
Walgrave
Northampton
NN6 9QW

Tel: 07881 458801 / 01604 781834

E-mail: clerk@holcotvillage.co.uk

Website: www.holcotvillage.co.uk

Date: 7th April 2025

To: All Parish Councilors

From: Mrs R Cole, Clerk to Holcot Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting to be held on Monday **14th April 2025** at 7.00pm, Church Room, Main Street, Holcot, Northampton NN6 9SP when the under mentioned business will be transacted.

*Members of the public and press are welcome to attend these meetings.
These meetings may be recorded, filmed or broadcast without prior notice to the Parish Council,
provided that such activity does not impede the conduct or business of the meeting.*

AGENDA

- 25/078 Apologies:** *To receive and approve apologies for absence*
- 25/079 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 25/080 Minutes:** *To receive and approve for signature the minutes of the full Parish Council meeting held on Monday 17th March 2025*
- 25/081 Declarations of Interest:** *Members to disclose any interests in relation to items on the agenda*
- 25/082 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 25/083 Correspondence:** *To note correspondence received since last meeting and agree actions arising*
- 03.04.25 NPFCC - Pledge on police bases moving forward*
 - 03.04.25 Neighbourhood Alert - Locally Identified Priorities for Daventry*
 - 03.04.25 WNC - Stephen Lawrence Day 2025*
 - 31.03.25 WNC - (Car Cruising) Public Spaces Protection Order 2025. Response 11.4.25*
 - 30.03.25 National campaign honouring PCSOs with 20 years' service.*

20.03.25 National Grid - Tree safety work Sywell Road

25/084 Planning: To receive and respond to new planning notices

- 21.03.25 2025/1045/FULL. Proposed new access to dwelling to allow access for septic tank emptying and delivery's of Gas. The Hawthorns, Sywell Road, Holcot, NN6 9SN
- 04.04.25 2024/1309/FULL. Withdrawn. Demolition of existing dwelling and erection of a replacement dwelling and associated works, including refuse and cycle storage and landscaping. Windrush Sywell Road Holcot NN6 9SN

25/085 New Parishioners: To note any new parishioners

25/086 Litter pick 2025: Sunday 23rd March 11.00am. To note event cancelled

25/087 Tree Cutting: Trimming of the tree on the Sywell Road

Updates and Decisions Arising

25/088 Green Hill Solar Farm: To receive update from Cllr Hewitt/Cllr Bailey

25/089 Parish Maintenance : To receive updates from Cllr Matthews

25/090 Road Safety and Highways: To receive updates including

- Working party update
- TTO 2425 W957 Holcot Road/Walgrave Road closed 14th-18th April/14th-22nd April to resurface carriageway
- Community Speedwatch 5th April-3rd May

25/091 Police Liaison Representative: To receive update from Cllr Bailey

Finance/Governance

25/092 Annual Parish Meeting: 8th April 2025 Holcot village hall. To receive feedback

25/093 Elections May 2025: 1st May 2025. To receive update

25/094 Outgoing Councillors: To note. All outgoing bank signatories to be removed. All outgoing councillors to complete and sign GDPR checklist

25/095 Annual General Meeting: To note date Monday 19th May 2025 7.00pm in Church room

25/096 Electricity Supply: Expiry date of contract Sept 2025. To receive update

25/097 Training: To note and approve training upcoming training courses

25/098 Invoices: To note, clerk has sent an invoice for £254.51 2024/25 for allotment supply & to Weekley Parish Council for 50% net share of Microsoft Office £43.75

25/099 Bank Signatories: To consider the addition of bank signatories

25/100 Internal Audit: To note confirmation received 03.04.25 from NCalc internal auditor

25/101 2024/25 AGAR: To note PKF Littlejohn external auditor instructions received 25.03.25

25/102 Practitioners' Guide 2025: To confirm receipt and note changes

25/103 Accounts Summary 2024/25: To approve year end accounts summary

25/104 Receipts and Payments 2024/25: To accept year end breakdown

25/105 Payments: Payments approved via email in-between meeting £151.90. To approve current invoices £1820.07

In-between meetings

Ref	Payee	Description	Date	Method	Amount
343	Eon	Street Lights ¼ ending March 25	24/03/2025	Online	£76.80
344	Heather Wilson	Bulbs for Cross Roads	24/03/2025	Online	£30.00
345	SSE	Street Light Electricity 01/02/25 - 28/02/25	24/03/2025	Online	£45.10

£151.90

This meeting

Ref	Payee	Description	Date	Method	Amount
346	Clerk	April Salary	15/04/2025	Online	£385.75
347	Northants Calc	Membership Fees	15/04/2025	Online	£694.61
348	Park Landscapes	March Mowing	15/04/2025	Online	£558.00
349	Clerk	Annual Microsoft Charge	15/04/2025	Online	£104.99
350	Clerk	Election Papers	15/04/2025	Online	£70.72
351	Unity Trust Bank	Monthly Bank Charge	30/04/2025	Direct	£6.00

£1,820.07

25/106 Financial Report/Bank Reconciliation: *To receive financial report and approve bank reconciliation, including year end. Signature required*

25/107 Next Agenda Items: *To request items for next agenda*

25/108 Next Meeting: *To confirm date of next meeting: Monday 19th May 2025*

Annual Parish Council meeting & Full Parish Council meeting - Church Room 7.00pm

Signed: *Ruby Cole*

Date: 7th April 2025