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MINUTES

Minutes of Holcot Full Parish Council meeting held on **Monday 17th March 2025** at 7.00pm, in the Church Room, Main Street, Holcot, Northampton NN6 9SP.

Present:

Councillors: Vice Chair - Cllr C Bailey, Cllr T Hewitt, Cllr B Coles, Cllr M Dunkley, Cllr J Bonsor

Public: None

Clerk: Ruby Cole

In the absence of the Chair, this meeting was Chaired by Vice Chair - Cllr C Bailey

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| 25/055 | Apologies: Cllr D Walker, Cllr P Matthews Resolved: The Council accepted the above Apologies | |
| 25/056 | Public address to the council: None | |
| 25/057 | Minutes: Full parish council meeting Monday 17 th February 2025 Resolved: Minutes approved. Vice Chair signed at meeting | |
| 25/058 | Declarations of Interest: Resolved: None | |
| 25/059 | Actions Outstanding: See end of document for full update | |
| 25/060 | Correspondence: <ul style="list-style-type: none">14.02.2025 West Northamptonshire Council Local Plan Briefing 03.04.2025 10.00am to 11.00am. No councillor available to attend14.02.2025 West Northamptonshire Council Community Governance Review. Noted | |
| 25/061 | Planning: No new planning notices received | |
| 25/062 | New Parishioners: No new parishioners | |

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| 25/063 | <p>Litter pick 2025: Sunday 23rd March 11.00am. Available councillors to attend. Cllr Matthews to collect litter pick kit from Daventry Friday 21.03.2025 and return on Monday 24.03.2025. Rubbish bags to be left in front of the village hall to be collect by Norse on their rounds.</p> <p>Resolved: Paperwork including litter pick risk assessment given to Cllr Dunkley for Cllr Matthews. Action 25/063.1</p> | MD |
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Updates and Decisions Arising

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| 25/064 | <p>Green Hill Solar Farm: Update from Cllr Hewitt/Cllr Bailey</p> <p>The parish council have been invited to take part in the Green Hill Solar Farm Targeted Consultation launched 13.03.2025 and ending 10.04.2025. Their newsletter will be delivered to local residents.</p> <p>As part of the design refinement, additional areas of land, predominantly within highways land, have been identified beyond the scheme boundary limits that were presented as part of the statutory consultation process. The proposed changes are transport-related and are for ensuring sufficient land is available to facilitate vehicle access to the sites and the cable route corridor. The land may be required for traffic management measures during the construction, operational or decommissioning phases.</p> <p>There are 25 changes in total to the scheme boundary, and they are situated along Broughton Road, Kettering Road, Red House Lane, Moonshine Gap, Highfield Road, Mears Ashby Road, Earls Barton Road, B573, Station Road, A509, Easton Lane, A510 and A428.</p> <p>Cllr Bailey will be attending the Stop Green Hill Solar Farm meeting tomorrow as a parishioner and will feed back relevant points.</p> <p>The above was noted - no action at present</p> | |
| 25/065 | <p>Parish Maintenance: Deferred to next meeting</p> | |
| 25/066 | <p>Road Safety and Highways:</p> <ol style="list-style-type: none"> 1. Working party update - Nothing new to report 2. Response from West Northamptonshire Council - Traffic Management <p>Brixworth Road chicane: There are many competing priorities for highway improvements of this nature across West Northamptonshire. WNC have not been able to identify funding to take this further. It is hoped that once all the contributions are approved as part of the nearby Overstone Green development, further works can commence on the detailed design and potential implementation.</p> <p>Enforcement of weight restriction through Holcot: It was agreed that Highways would investigate the possible use of camera enforcement during the next phase of the moving traffic enforcement project. Investigations are required to determine whether or not it is technically possible to use cameras to enforce this particular restriction. If it is possible extensive consultation will need to be carried out with other potential sites.</p> | |

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| | <p>3. Response from Nathan Lowde - S106 Monies The situation remains unchanged; the S106 agreement is still awaiting to be signed. There are technical matters relating to highway matters within the S106 that are still unresolved, but nearing resolution.</p> <p>4. Kier Highways meeting with Andy Leighton/Helen Howard The meeting went well and both Highways representatives acknowledged the concerns of the parish, some of which are potholes, parking, white line marking - from the Crossroads down along Sywell Road. Kier committed to renewing the white lines at the Crossroads and the Sywell Road but advised they had a limited budget.</p> <p>5. TTO 2425 W957 Holcot Road/Walgrave Road closed 14-18th April - Kier to resurface carriageway. Councillors Bailey and Hewitt expressed their dissatisfaction that the road had been resurfaced a few months earlier and the work needed undertaking again thereby inconveniencing parishioners again.</p> <p>6. Community Speedwatch 5th April - 3rd May. Lead by Cllr Bailey. Concentration to be along Brixworth Road. On 30mph limit coming out of the village and coming in on 40mph. Clerk to confirm Cllr Walker placing on website. Action 25/066.6.1 Clerk to forward Community Speedwatch risk assessment to Cllr Bailey. Action 24/066.2</p> <p>7. Post agenda item for information only. West Northamptonshire Council Local Transport Plan. This sets out priorities for transport and infrastructure until 2045. WNC has approved a 20-year transport plan amid concerns over both the impact of traffic on villages and deferred road projects. Despite raising our concerns in our letter 16.10.2024, it was noted that Holcot has not been given consideration</p> | Clerk Clerk |
| 25/067 | Police Liaison Representative: No new update | |

Finance/Governance

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| 25/068 | Annual Parish Meeting: 8 th April 2025 Holcot village hall. PCSO Carl Barton will be attending. Clerk to draft and send agenda to Cllr Walker. Action 25/068.1. Cllr Walker to place on website. Action 25/068.2 | Clerk DW |
| 25/069 | Elections May 2025: 1 st May 2025 <ul style="list-style-type: none"> • Clerk has appointment at Guild Hall - Northampton for delivery of nomination papers Thursday 27th March 2025. Cllr Hewitt, Cllr Bailey and Cllr Dunkley handed in their papers at meeting • Nominations, further website promotion necessary • Items for post-closing newsletter (due 7 April) | |
| 25/070 | Annual General Meeting: Monday 19.05.2025 7.00pm in Church room. Noted | |
| 25/071 | Electricity Supply: Expiry date of contract Sept 2025. Clerk has approached various energy suppliers. A majority of suppliers are not quoting for unmetered supplies at this time Resolved: Clerk to contact Danny Moody for options. Action 25/071.1 | Clerk |
| 25/072 | Asset Register: Previously circulated. £124,115.09. No expenditure related to assets expected for the remainder of financial year 31.03.2025 Resolved: Approved. Cllr Bailey signed at meeting | |

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| 25/073 | Laptop Software: From 14.02.2025 the price for Microsoft 365 subscriptions has increased from £79.99 per year to £104.99 per year Resolved: Council approved to continue with Microsoft 365 and to share the cost with Weekley Parish Council | |
| 25/074 | Payments: Post agenda invoice 43.68 Anglian Water. Total invoices £606.22 (Ascomi invoice £40.00 approved via email and paid 04.03.2025) Resolved: Approved. Invoices signed by Cllr Bonsor & Cllr Hewitt. Cllr Bonsor & Cllr Hewitt to authorise at bank. Action 25/074.1 | TH JB |

| Ref | Payee | Description | Date | Method | Amount |
|-----|------------------|--|------------|--------|---------|
| 337 | Ascomi | Website Domain | 04/03/2025 | Online | £40.00 |
| 338 | SSE | Street Light Electricity 01/01/25 - 31/01/25 | 18/03/2025 | Online | £59.79 |
| 339 | Clerk | February Salary inc allowance | 18/03/2025 | Online | £385.75 |
| 340 | Andrew Granger | Allotment Rent 29/09/2024 - 24/03/2025 | 18/03/2025 | Online | £71.00 |
| 341 | Unity Trust Bank | Monthly Bank Charge | 31/03/2025 | Direct | £6.00 |
| 342 | Anglian Water | Allotment Water Supply 07/09/24 - 06/03/25 | 18/03/2025 | Online | £43.68 |

£606.22

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| 25/075 | Financial Report/Bank Reconciliation: Unity Trust Current Account - 28.02.2025 £16,542.26 Unity Trust Instant Access Savings Account - 28.02.2025 £8,389.93 Resolved: Approved. Cllr Bailey signed bank reconciliation at meeting | |
| 25/076 | Next Agenda Items: Feedback from Annual Parish meeting. Clerk to place on agenda. Action 25/076.1 | Clerk |
| 25/077 | Next Meeting: 8th April 2025 Annual Parish Meeting (Meeting for Parishioners) - 7.00pm Holcot Village Hall 14th April 2025 Full Parish Council Meeting - Church Room | |

Meeting closed: 19.53

Future Meetings: 8th April 2025 Annual Parish Meeting (Meeting for Parishioners)

14th April 2025 Full Parish Council Meeting

19th May 2025 Annual Parish Council Meeting & Full Parish Council Meeting

Action Points for Tracking

Ongoing Actions

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| 23/031.1 | CH | To check through documentation for land titles/ownership and complete forms. This action to be taken over by Cllr Bailey |
| 24/011.5 | PM | To arrange with Friends of Holcot the clean-up of the Gigaclear boxes. New item: Repair flag pole. Works to be done when weather is better |
| 24/081.1 | Clerk | HGV's: To write to companies re HGV impact - after action 24/081.2 is complete |

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| 24/081.2 | CB | Prepare list of recipients and draft letter |
| 24/172.1 | CB | Police Liaison Representative: To chase Sgt Judd regarding the HGV monitoring |
| 24/273.2 | DW | Parish Engagement Annual Review: Website/email address. To investigate and implement as necessary |
| 25/038.1 | DW | New Parishioners: No 2 Sunny Bank. Cllr Walker to send welcome card |

New Actions This Meeting

| | | |
|------------|-------|--|
| 25/063.1 | MD | Litter pick 2025: Sunday 23rd March 11.00am. To give paperwork including litter pick risk assessment to Cllr Matthews |
| 25/066.6.1 | Clerk | Community Speedwatch 5 th April - 3 rd May. To confirm Cllr Walker placing on website |
| 25/066.6.2 | Clerk | Community Speedwatch 5 th April - 3 rd May. To forward Community Speedwatch risk assessment to Cllr Bailey |
| 25/068.1 | Clerk | APM 8.4.25: To draft agenda and send to Cllr Walker |
| 25/068.2 | DW | APM 8.4.25: To place on website |
| 25/071.1 | Clerk | Electricity Supply: To contact Danny Moody for options |
| 25/074.1 | JB/TH | Payments: To authorise at bank |
| 25/076.1 | Clerk | Next Agenda Items: Feedback from Annual Parish meeting. To place on agenda |

Actions Outstanding from Minutes Monday 17th February 2025

| | | |
|------------|--------------|---|
| 23/031.1 | CH | To check through documentation for land titles/ownership and complete forms. This action to be taken over by Cllr Bailey |
| 24/011.5 | PM | To arrange with Friends of Holcot the clean-up of the Gigaclear boxes. New item: Repair flag pole. Works to be done when weather is better |
| 24/081.1 | Clerk | HGV's: To write to companies re HGV impact - after action 24/081.2 is complete |
| 24/081.2 | CB | Prepare list of recipients and draft letter |
| 24/172.1 | CB | Police Liaison Representative: To chase Sgt Judd regarding the HGV monitoring |
| 24/239.5.2 | BC/TH/ CB | Undertake survey of all white lining and report to Highways. To be undertaken around Spring time. See Agenda Item 25/066 |
| 24/273.2 | DW | Parish Engagement Annual Review: Website/email address. To investigate and implement as necessary |
| 25/015.1 | CB | Road Safety and Highways: To organize a community speedwatch to monitor vehicles leaving and entering Brixworth Road. To be implemented 5 th April - 3 rd May. See Agenda Item 25/066 |
| 25/036.2 | Clerk | Correspondence: Northants Calc - Northamptonshire Climate & Nature Action Survey. To complete. Complete |

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| 25/036.3 | Clerk | Correspondence: Rt. Hon. Stuart Andrew MP - Holcot Hobble. To respond reflecting notes from Cllr Coles. Complete. Response received 18.02.2025 to notify the Council on any updates received. Complete |
| 25/038.1 | DW | New Parishioners: No 2 Sunny Bank. Cllr Walker to send welcome card |
| 25/039.1 | PM | Community Engagement: Parish Council pub drop-in event 13.02.25. To report tree with overhanging branches into residents garden on FixMyStreet. The vegetation at this location does not currently meet the intervention criteria. Highways will continue to monitor as part of their routine highway inspection schedule. enquiry. Complete |
| 25/041.2 | TH/CB | Green Hill Solar Farm: See Agenda Item 25/064 |
| 25/043.3 | CB | Road Safety and Highways: To respond to confirm meeting date 10 th March at 10.00am with Andy Leighton/Helen Howard. Complete |
| 25/044.1 | Clerk | Police Liaison Representative: To request confirmation of a representative to attend the APM. Sww Agenda Item 25/068 |
| 25/049.1 | DW | Risk Management: To place on website. Complete |
| 25/051.1 | DW/PM | Payments: To authorise at bank. Complete |
| 25/053.1 | Clerk | Next Agenda Items: Community speedwatch, electricity supply, asset register. Clerk to place on agenda. Complete |

APPROVED